

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1/24/2012**

**PRESENT:** Chairman S. Manchester, Commissioners F. Lombardo, K. Preston, A. DeCarlo; Chief P. Meyers, Assistant Chief J. France, Deputy Chief P. McManus, Treasurer Wm. Sommers, Deputy Treasurer Wm. Miller, Secretary K. Dutton, HR T. Gretzinger

**ABSENT:** W. Bedford (Apparatus Conference)

**PUBLIC:** Dir. Rick Douglas, Dir. M. Beaty, Dir. J. Camiolo, Disp. Coordinator H. Boehl, Capt. M. MacKenzie

Chairman S. Manchester called the regular meeting to order at 7:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a short prayer.

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**Secretary K. Dutton- No Report**

**Treasurer Wm. Sommers- No Report**

**HR T Gretzinger**

- Everyone is now enrolled in the healthcare plan.
- Service awards are ready to be posted.

**2012.7000.4.01.24**

**MOTION BY** Commissioner F. Lombardo, by Commissioner A. DeCarlo, To resolve to approve the 2011 service award report for posting as of January 24, 2012. This information will be posted for 30 days allowing time for necessary changes to be made before its due date.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent, S. Manchester-yes  
Carried*

**Deputy Treasurer Wm. Miller—No Report**

**Chief P. Meyers**

- The board approved organizing an installation ceremony to install three new chiefs, one career ff, and five others that are new since the last ceremony.
- Chief Meyers, Capt. Lawrence, and Disp. Coordinator H. Boehl met with dispatchers regarding the possibility of going paperless for fire reports. This would have a cost benefit to the district and would create less paper waste. IT A. Hinds is willing to work on a program allowing us to do this. Such reports would be able to be signed electronically. A target start date for this trial has been set for March 1, 2012. The backup radio system at GVA was also discussed. We must assess whether it is still usable or available as a backup base. The dispatch office will be looking into this.
- Capt. Phelps, Lt. Short and Chief Meyers met regarding red/green responses for priorities 3 and 4. There are very few times we respond on priority 4's. Priority 3 calls will be reduced to green responses on Feb 1. Both unions were notified to meet their 7 day notice period. The running rules will be changed. Several EMD codes will be cut Feb. 1 as suggested by our medical director. We should drop 50 calls a year. Up to 10 may return if the ambulance requests assistance. The exception will be priority 3 MVA calls.
- Notification was received of 2012 changes in leadership at the Lake Shore Fire District.
- A presentation of GVA's December 2011 Statistics was given.

**Deputy Chief P. McManus**

- Commissioner Lombardo and DC McManus are weighing whether or not to apply for the SAFER grant.

- Monroe County is one of the two counties in NY State to purchase Web EOC. Basic training was held today for selected emergency agencies.

#### **Assistant Chief J. France**

- AC France was wished a happy belated birthday.
- We have been able to get accountability tags for all but 1 person at this time. This will be reviewed in February to assess the program.
- A request was made for the district to purchase a video camera for training purposes. We would be able to video for members that were not able to attend training sessions and then make a test to meet this need. AC France will work with Comm. Lombardo to research.
- AC France to work with the IT Coordinator A. Hinds to research restricting social media on North Greece servers. He will report back to the board by February.

#### **Chairman Board of Directors D. Dugan**

The Board of Directors addressed the board regarding setting up a workshop for both boards to attend. Dir. Dugan will work with Comm. Lombardo to find a mutually agreeable date.

**MOTION BY** Commissioner S. Manchester, by Commissioner F. Lombardo, To move to executive session at 7:27 p. m. per article (f) of the open meetings law.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-yes S. Manchester-yes  
Carried*

**MOTION BY** Commissioner A. DeCarlo, by Commissioner F. Lombardo, To resolve to return to the regular session at 8:48 p.m.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-yes S. Manchester-yes  
Carried*

#### **Commissioner W. Bedford**-Absent

#### **Commissioner K. Preston**

- Comm. Preston sent notification today to Capt. Knapp letting him know that the grace period for the permissive referendum has been met. He will pick up a check from Treas. B. Sommers to order the new pagers.
- Comm. Preston presented fire districts rates in Greece from 2008 to 2012. Tax rates, levy and assessed valuation for each district have been reviewed. It costs over \$19 million to run the fire service in the Town of Greece.
- The computer equipment in the dispatch area is getting old and needs replacing.

#### **2012.8000.1.01.24**

**MOTION BY** Commissioner K. Preston, by Commissioner F. Lombardo, To resolve to approve the publication of a Permissive Referendum to expend from the District's Reserve for Communications Account, total monies not to exceed \$30,000 to defray expenses for the replacement of computer hardware and software for dispatch and operational needs.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent S. Manchester-yes  
Carried*

- One of the used computers will be used to replace the I Am Responding unit at station 1.

**Commissioner F. Lombardo**

**2012.4000.4.01.24**

**MOTION BY** Commissioner F. Lombardo, by Commissioner K. Preston, To send 3 dispatchers to the "Communications Training officer" course at Monroe Ambulance, 1669 Lyell Ave. on March 6-7, 2012, with a cost not to exceed \$250 and use of a district vehicle if available.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent S. Manchester-yes  
Carried*

**2012.4000.5.01.24**

**MOTION BY** Commissioner F. Lombardo, by Commissioner A. DeCarlo, To allow dispatcher Mark Knowles to attend Empire State College this spring. He will be taking courses in Public Affairs, Public Communication and Emergency Management. He has read the district's tuition reimbursement policy SOP 1211 and has signed the College Policy agreement. Estimated cost for this semester is \$2,635.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent S. Manchester-yes  
Carried*

- Capt. R. Phelps will be attending "Principles of Building Construction: Combustible". This course is mandatory for obtaining NYS certification as safety officer. The course will be held at Monroe County PSTF for 4 hours each of the following dates: 4/30, 5/2, 5/7 and 5/9. There will be no cost to the district for this training.

**2012.4000.6.01.24**

**MOTION BY** Commissioner F. Lombardo, by Commissioner A. DeCarlo, To allow 6 people to attend the GFC Annual installation meeting on Feb 7, 2012, with a cost not to exceed \$210.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent S. Manchester-yes  
Carried*

**Commissioner A. DeCarlo**

- Jeff Root will be repairing a light at station 3 and sign at station 1. There is also a car washer at HQ's that will be repaired. There is an ongoing problem with a light at the pavilion in the SE corner of the parking lot that will also be repaired. The electrician will make arrangements with the on-duty officer to get the Quint there to reach the light.

**Chairman S. Manchester**

- Comm. Manchester wrote an article on the NGFD ISO rating for the website. An article for the "Alarm" will be submitted for publishing.

**2012.7000.5.01.24**

**MOTION BY** Commissioner S. Manchester, by Commissioner K. Preston, To resolve to accept the revisions to SOP 1518 (Prohibiting Workplace Violence).

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent S. Manchester-yes  
Carried*

**2012.3000.1.01.24**

**MOTION BY** Commissioner S. Manchester, by Commissioner F. Lombardo, To recognize firefighter John Norman has successfully completed his one year probation and the necessary paperwork will be submitted to the Civil service, pending the Capt.'s input to the fire chief, in order to make the position permanent.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent S. Manchester-yes  
Carried*

**MOTION BY** Commissioner S. Manchester, by Commissioner F. Lombardo, To adjourn the regular meeting at 9:05 p.m.

*F. Lombardo-yes, A. DeCarlo-yes, K. Preston-yes, W. Bedford-absent, S. Manchester-yes  
Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District

cc: (After Approved) Chief P. McManus  
Chairman Dept. BOD's