

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
2/9/2016**

PRESENT: Chairman L. Andreano, Commissioners M. Dallessandro (*necessarily late due to work conflict*), J. Camiolo, Alan DeCarlo; Chief Patrick Meyers, Deputy Chief P. McManus, Dist. Assistant Chief G. Dorgan, Secretary Kari Dutton, HR T. Gretzinger

ABSENT: Commissioner J. Meath-necessarily absent due to a family commitment, Treasurer W. Bedford-necessarily absent due to illness

PUBLIC: Dir. Doug Bartell, Union President J. Wiesner, Lt. J. Norman

Chair L. Andreano called the regular meeting to order at 7:03 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner A. DeCarlo To approve the 1/5/16 organizational meeting minutes.
L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner A. DeCarlo, To approve the regular 1/12/16 meeting minutes.
L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

- A simplified financial report, detailing receipts, disbursements, exception report, budget summary, was distributed and is appended to these minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner A. DeCarlo, To resolve to approve payment of voucher nos. 1984-2016 totaling \$80,624.87 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 2/9/16.
L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

Date	Sent
1/14/16	Responses to questions at the budget hearing in Oct 2015 sent to Mr. Norm Leader/Joe Sirianni
1/20/16	Sean Hucko, CPA, LLC signed engagement letter returned.
1/21/16	FOIL 2444 Latta Road fire report
1/21/16	Foil 1301 Vintage Lane car fire
1/21/16	Deputy treasurer oaths to Town of Greece/Parma
1/22/16	Copy of surety bond sent to towns after BOFC review.
2/9/16	Sympathy card to the Dorgan family upon the passing of her sister.

Date	Received
1/14/16	Letter from FF B. Adams thanking for the assistance with his paramedic training.
1/25/16	Email from Jim Butts, Lakeshore Garden club. Building usage request twice per year on Monday afternoons.
1/25/16	Letter from concerned citizen Eileen Wood.
1/27/16	Letter from Joe Sirianni regarding Budget questions previously answered in a letter.
2/5/16	Thank you note from Sandy Platner for thinking of her upon the loss of her husband Robert.

Secretary K. Dutton

- A discussion was held regarding the email from Jim Butts, Lakeshore Garden Club. They are requesting use of the building twice per year on Monday afternoons. This request was declined. Comm. Andreano will respond.

- The board approved notifying the media and posting signs noting the Feb. 23rd meeting location change to station 1 @ 7pm.
- As mentioned on the Feb. 23rd meeting calendar the BOD's will report Annual Strategic Planning status and Dept Events/Issues review at a later date. The BOD's will address and give the BOFC's a date.
- Per resolution 2016.8000.01.01.05 The following personnel are authorized to sign checks for the district: Walt Bedford, Kari Dutton, or Ken Preston.

2016.8000.09.02.09

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To amend resolution 2016.8000.01.01.05 to include HR T. Gretzinger as an authorized check signer.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

Treasurer W. Bedford-necessarily absent

HR T. Gretzinger-no report

Chief P. Meyers

- 911 reports: This item will be taken off of the chiefs agendas. If there is a big issue it will be addressed.
- There is a meeting being rescheduled to discuss asset management in Red Alert and barcoding. IT A. Hinds and C. Dewey are working on this project with Chief Meyers.
- Notable calls: There was a house fire in the kitchen at the corner of W. Ridge and Elmgrove Roads. RRFD arrived first. The fire was quickly contained. Group 4 did an excellent job.
- The chief's office does not recommend any changes to the mutual aid plans at this time.
- The chief's office did an annual review of the Fire Police program and is satisfied with the results.

(Commissioner Dallessandro arrived at this point in the meeting).

- There is no need for a meeting between the commissioners and line officers at this time.
- The chief requested that the volunteer lounge room at station 1 be utilized as a volunteer officer room. He would like to have a desk or 2 added along with lockable file cabinets. A computer (desk top) would be beneficial. They could benefit from having their own space. The board was in agreement with the suggestion and it will be presented to the department at the next meeting.
- The board was informed that the department would like to participate in the St. Patrick's Day Parade and would need the use of an engine and a van. Members will conduct the parade and return afterward. Lt Bartell is in charge of parades for 2016. If anyone stays for events after the parade they will not be wearing N. Greece clothing. Officers attending the parade will be monitoring. The BOFC's approved the request to participate.

MOTION BY Commissioner M. Dallessandro, 2nd by Commissioner J. Camiolo, To approve the regular 1/26/16 meeting minutes.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

Deputy Chief P. McManus-No Report

Assistant Chief G. Dorgan

- Erie county deployment refund update: There is no record that the district spent any money for this deployment. Counsel will be sought to see if it is legal to disperse the funds to the two members that deployed. Union Pres. J. Wiesner will get the E-pro record to see when the vacation was requested by the member that deployed. Both unions are represented by this group since one was an officer and one was a firefighter. This will be discussed further at the next regular meeting.

- Comm. DeCarlo asked if the Codes training could be split up to avoid overtime. Due to the locations and hours required by the Dept. of State it would incur travel cost and may not help with overtime cost. The training is valuable to improve our ISO credit. We would need to inspect the schools every 2 years instead of every three years. This is a service for the school district so they don't have to hire it out. We receive invaluable information from our people inspecting the school buildings.

2016.5000.2.02.09

MOTION BY Commissioner M. Dallessandro, 2nd by Commissioner L. Andreano, To declare computer asset #8260 surplus and obsolete. This unit will be scrubbed before donation to the Scottsville FD. *L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried*

- As part of the staff meeting Thursday morning we will be travelling to ECD to test what they have in the program with addresses and assignments to see if we can find glitches to be corrected. A spreadsheet with different responsibilities is in process. Captains will be involved in future procedures. We are on track with the move.
- AC Dorgan would like donate the N. Greece patch plaque to the FLIPS training facility to represent our Fire District and get us a replacement. Sec. Dutton and HR T. Gretzinger will research.
- There was a discussion regarding the current motion in effect for the Squad/Quint 270. The 90 day trial period will be completed before our March 8th commission meeting. The Chief still feels that all responders from station 3 need to be on the same truck. That's why we bought and built it. AC Dorgan suggested that we take the part timer on engine at station 1 to give 3 people on that truck. This might free up a duty officer. Commissioner Dallessandro stated that in the end we need to support those running the operations and address issues on a case by case basis as they come up. D C McManus noted that it is important to recognize the history of our current dilemma. Before 2009 there was no rule imposed where engines couldn't leave unless they had 2 people on the truck. This new rule caused a driver to resign and ultimately another volunteer who couldn't respond and therefore the Quint couldn't be run effectively. After studying the situation it was concluded that we should turn the truck over to career drivers in the interest of safety and timeliness. Not long after the issues surfaced, committees were formed and the situation was studied and came to the same conclusion to run the Quint as we were. We Tried running a squad for a while. We would be negligent as chiefs if we operated the Quint only on Structure A calls and run a squad which is only good for EMS calls. Commissioner Andreano was supportive of letting the chiefs send the trucks that need to be sent on calls.
- Letter from resident Eileen Wood was forwarded to Chiefs. Chief Meyers will formulate a response.
- Examples of needing the Quint 270 during this time period after the squad was sent have occurred regularly.

2016.2000.2.02.09

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. Dallessandro, To rescind all 2015-2016 board motions regarding and relating to restricting Quint and Squad operations for use as of Feb. 17th to provide 7 day notice unless the Unions wave the 7 day period. *L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-no Carried*

- The safety committee will be meeting within the next two weeks to review reports.

Commissioner J. Camiolo

- PPE purchase requests have been signed and we are seeing them come through.
- The next MCFDOA meeting is on 2/18 @ 7 pm in West Webster.

- The Greece Chamber of Commerce Health care fair will be held at Arcadia this year on April 2, 2016. The Chiefs office will determine interest in presenting at this event. The Chamber will be asked to send information to the chief's office.

Commissioner A. DeCarlo

2016.4000.21.02.09

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To approve paying for meals for Comm. M. Dallessandro, who is presenting at FDIC April 18-22, with a cost not to exceed \$450.

*L. Andreano-yes, M. Dallessandro-abstain, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes
Carried*

2016.4000.22.02.09

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To send Comm. M. Dallessandro to the NYAFC Conference June 17-18, 2016, cost not to exceed \$400.

*L. Andreano-yes, M. Dallessandro-abstains, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes
Carried*

2016.4000.23.02.09

MOTION BY Commissioner M. Dallessandro, 2nd by Commissioner L. Andreano, To send FF J. Kridel to Incident Safety Officer training at PSTF February 16-March 16, 2016 at no cost to the district.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

2016.4000.24.02.09

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To send FF F. Lombardo, K. Rauber, Capt. K. Helfer, FF J. Champion, J. Wiesner, J. Gates, and Lt. S. Carter to Codes refresher training in W. Webster May 17-19, 2016. There is no registration cost associated with this training.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

2016.4000.25.02.09

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. Dallessandro, To send FF M. Baxter to Heavy Rigging training in Montour Falls, October 7-9, 2016, at a cost of \$120.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

Commissioner M. Dallessandro

- We are continuing with the current uniform process. There will be no new process at this time.

Commissioner J. Meath –Necessarily Absent

- Comm. Andreano asked the board if they were interested in hosting a First Friday event for 2017. She will check their schedule for available dates and bring them to Comm. Meath.

Chair L. Andreano

- The Greece Fire Council met on Feb. 2nd for its annual installation of new officers. Ken Bowers was elected president, Linda Andreano VP, Bob Dietrich Secretary, and R. Jenson Treasurer. Chief Bortle from GVA came to the meeting. There was a presentation by Fire Marshal R. Drexler with an update on property development within the town. On Long Pond/Mill Rd. there is a proposed medical office building looking for a variance. There will be a hearing regarding the Mother of Sorrows complex on Feb. 17th.

- Digital signs update: We must decide if we will do the signs as a capital project or continue to pursue a grant. There were suggestions of budgeting to put a sign at each station one station at a time starting with next year's budget or pursuing a grant for a mass notification system through Sen. Robach's office.
- There will be a Strategic Planning workshop soon.
- WE are currently early in the referral stage seeking a 3rd party energy company from our business community.
- Preventative Maintenance schedules for contracts are in process.
- A conversation on a new voucher approval was tabled until the treasurer returns.
- RFP's are needed in 2016 for auditor and turnout gear.
- A Contract for Turnout gear repair with Turnout Express was presented.
- Entryway mats have been purchased rather than renewing the contract. All submitting vendors have been contacted.

2016.4000.26.02.09

MOTION BY Commissioner M. Dallessandro, 2nd by Commissioner L. Andreano, To amend 2016.4000.17.01.12 to state that the board approves sending 5 people to the Greece Fire Council Annual Installation Meeting on Feb. 2 at a cost of \$200.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

2016.3000.4.02.09

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. Dallessandro, To approve Adam Gorman as a volunteer. All background checks/physical and DMV reports have been completed successfully.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

- Commissioner Camiolo stated that taking the new commissioner training a second time was beneficial.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. Dallessandro, To move to executive session per article c of the open meetings law to discuss matters that may lead to litigation at 8:57 p.m.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To resolve to adjourn the regular meeting at 9:05 p.m.

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District