

NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
7/12/16

PRESENT: Chairman L. Andreano, Commissioners M. Dallessandro, J. Camiolo, Dist. Assistant Chief G. Dorgan, Treasurer W. Bedford, HR T. Gretzinger
ABSENT: Secretary Kari Dutton, Chief Patrick Meyers, Deputy Chief P. McManus, Commissioners Alan DeCarlo, and J. Meath
PUBLIC: VP FF Union John Williams, FF Bryan Adams, Lt. Dan Dickerson
Chair L. Andreano called the regular meeting to order at 7:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a short prayer.

This page is dedicated to
thank Commissioner
Michael Dallessandro for
his service as a
commissioner from
January 1, 2016 - July
15, 2016.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. Dallessandro, To approve the regular 6/14/16 meeting minutes.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried

MOTION BY Commissioner M. Dallessandro, 2nd by Commissioner J. Camiolo, To approve the regular 6/28/16 meeting minutes.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried

MOTION BY Commissioner M. Dallessandro, 2nd by Commissioner L. Andreano, To resolve to approve payment of voucher nos. 2379-2414 totaling \$136,029.42 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 7/12/16.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried

Date	Sent
6/15/16	Sympathy card to Rick Douglas upon the loss of his uncle William "Shotgun" Douglas.
Date	Received
6/16/16	FOIL requests from Mark Knowles for information regarding Digitize alarm system traded to ECD.
6/27/16	FOIL request for Fire report 2013-001796 at 194 Shorecliff on 6/26/16
6/29/16	FOIL request for fire report 2016-001358 at 48 Burlwood on 3/15/16
7/6/16	Email and attached letter from Chris Diamontopoulos regarding property at 218 Creek House Drive.
7/11/2016	Resignation letter from Mike Dallessandro resigning his seat as Commissioner due to relocating effective 7/15/2016.
7/12/2016	Nomination for unit accommodation for groups working 6/2/16 @ the Luddington Lane Fire
7/12/2016	Copy of thank you card received from patient to the FF on 7/12/16
	Letters of intent to offer to take the vacated Fire Commissioner seat should we decide to fill it and intent to run for election this December from Frank Lombardo (Sr.) and Michael MacKenzie. Verbal interest shown by Michael Beaty and Sherman Manchester.

Secretary K. Dutton-necessarily absent

Treasurer W. Bedford –

- Treas. Bedford informed the board that he will be away on vacation for a few weeks in the beginning of August.

HR T. Gretzinger- No report

Chief P. Meyers- necessarily absent

Deputy Chief P. McManus-necessarily absent

Assistant Chief G. Dorgan

- For Chief Meyers: A request was made to approve Kerrin Schneider as a driver.

2016.3000.10.07.12

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To approve Kerrin Schneider as an approved support vehicle driver. She has met all training requirements and will be added to the insurance policy.

L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried

- Station 3 had significant electrical problems last night; lights were flashing and going off. Our electrician was called but did not come look at it due to the fact that he believed it was an RGE issue. RGE said it was not their problem. Our electrician came back last night and couldn't fix it. We had to call another electrician today, who came out and fixed the main breaker for the building. The issue was in the transfer switch for the generator.
- The truck committee met with a vendor Friday. They are in really good shape and could order trucks at any point. Comm. Dallessandro commented that the truck committee has done an outstanding job.
- AC Dorgan stated he discussed the cell phone stipend plan with IT A. Hinds and according to him this plan will cost the district money.
- FF injuries: We still have a firefighter out with an injury under workman's compensation, we have another firefighter injured and currently being evaluated and a firefighter with an off duty injury which may result in some lost time.
- A letter was given to the Board recommending that the groups who worked on 6/2/16 at the Luddington lane fire be recommended for a unit accommodation. Letters were also drafted to their spouses to acknowledge the District's appreciation for their spouse's dedication. Capt. Helfer sent copies of the letter to all employees involved.
- AC Dorgan stated he wanted to talk about his accomplishments over the last four years as Assistant Chief at NFGD and then ask the BOFC some questions.
 - In the past 4 years he has ended the brown-outs and the grievances that the unions were filing prior to his appointment.
 - He was also able to hire additional firefighters.
 - AC Dorgan/HR Gretzinger put together an interview process that has been used several times since his hire in 2012,.
 - AC Dorgan has created a process for hiring part-time EMT Pump operators as well, this was not in place previously.
 - In 2014, 2015 and 2016, AC Dorgan was solely responsible for the personnel budget with no help from the Board.
 - He has distributed officer responsibilities more evenly.
 - The hose and nozzle usage has been changed to increase effectiveness.
 - The Board asked that runs on the Quint be reduced. This has been accomplished all while keeping the residents safe.
 - An additional officer was added to create 3 companies and knocked approximately 300 runs off the Quint without sacrifice of service.
 - Promoted 4 Lt.'s using the interview process developed by AC/HR.
 - Ran the majority of day to day operations, which normally the Fire Chief would do.
 - We have implemented iPads in all apparatus, which cuts down time to getting to scene.
 - Expanded the MTO program and improved training for career and volunteer members. By using Blue card command incident all members are trained in the same manner.
 - Developed alarm response based on boxes.
 - Implemented mutual assistance program with neighboring districts, meeting NFPA standards.
 - Appointed to county chiefs executive board to stay current.
 - Helped developed a retirement program.
 - Took Greece Chamber of Commerce leadership classes.

- Coordinated a successful plan to close the dispatch office.
- AC Dorgan then showed a video on his phone sent to him by two Commissioners. Comm. Dallessandro stated this video was inappropriate.
- AC Dorgan attends every volunteer officer meeting that he can. He will be riding as the volunteer officer this Saturday night, as they cannot get a volunteer officer to do it and he volunteered. He has helped developed a training program for the volunteers.
- The following proposals are still on the table: standard of coverage, District Purchasing Agent, investigated and proposed college bunk-in program and Jr. Firefighter Program.
- AC Dorgan then asked the Board of Fire Commissioners tell him why they are not going to allow him to interview for the Chiefs position. The board recommended that this discussion be held in executive session. AC Dorgan asked what type of person they are looking to hire for the Fire Chief position. Attorney DiRaddo recommended this conversation be in private. Commissioner Andreano stated she would not have a private personnel matter in open session. Further discussion will be held in executive session tonight.

Commissioner J. Camiolo

- Working with AC Dorgan and Capt. G. Knapp on fuel billing meetings with the Greece Central School District. There has been a delay due to vacations.
- We need to get a motion for the fall Association of Fire District conference.

2016.4000.44.07.12

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. Dallessandro, To allow 5 to attend the Association of Fire Districts fall conference in Saratoga Springs, with a cost not to exceed \$8,500. This includes conference, rooms, meals and registration.

*L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried*

- Commissioner Camiolo added his personal thanks to Comm. Dallessandro for his time as a commissioner. He will be sadly missed as part of the Board of Fire Commissioners.
- The bank reconciliation has been completed.

Commissioner A. DeCarlo -necessarily absent

2016.4000.45.07.12

MOTION BY Commissioner M. Dallessandro, 2nd by Commissioner J. Camiolo, To approve travel costs for Linda Andreano to travel to FRI in Austin, TX August 17-21, 2016, with a cost not to exceed \$3,000.

*L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried*

Commissioner M. Dallessandro

- Commissioner Dallessandro expressed his thanks for the honor to serve the Board of Fire Commissioners at NGFD. It has been a highlight of his fire service career and he will miss being a part of the Board.

Commissioner J. Meath -necessarily absent

Chair L. Andreano

- Digital signs to be discussed in the future at upcoming budget planning meetings.
- Energy proposals will be discussed at the next meeting. Requests have been put out for estimates. Treas. Bedford will assist in looking at history.
- Need to set up dates for budget process for 2017.
- Need to get surplus list.

- AC Dorgan was asked if he would like to review the apparatus report. AC Dorgan stated BOFC should review and discuss with Capt. Knapp if they have questions. Question was asked if the apparatus report shows that there is a need for any new apparatus. AC Dorgan stated that the committee would like to buy 3. There is a plan to rotate vehicles between stations to keep mileage down. AC Dorgan states we could do a 10 year lease and afford 3 engines. It was recommended that the Chiefs attend the next Greece Fire Council meeting, as the topic is leasing.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. Dallessandro, To move to executive session at 8:30 p.m. per article f of the open meetings law to discuss matters relating to hiring of personnel and per article h to discuss the sale of real property.

*L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried*

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To resolve to return to the regular session at 9:24 p.m.

*L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried*

2016.8000.14.07.12

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To state that the Board of Fire Commissioners has made a decision not to sell the property at 218 Creek House at this time. Atty. Ray DiRaddo will write a letter to the buyer notifying them of this decision.

*L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried*

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To resolve to return to executive session to continue discussions noted earlier at 9:25 p.m.

*L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried*

MOTION BY Commissioner J Camiolo, 2nd by Commissioner M. Dallessandro, To resolve to adjourn the regular meeting at 10:52 p.m.

*L. Andreano-yes, M. Dallessandro-yes, A. DeCarlo-absent, J. Meath-absent, J. Camiolo-yes
Carried*

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District