

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
10/11/16**

PRESENT: Chairman L. Andreano, Commissioners J. Camiolo, Alan DeCarlo, J. Meath; Chief Patrick Meyers, Dist. Assistant Chief G. Dorgan, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger

ABSENT: Deputy Chief P. McManus,

PUBLIC: C. Grierson, Dir. R. Wegner, D. Meyers, M. Hare, Lt. T. Smith

Chair L. Andreano called the regular meeting to order at 7:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence to honor our departed members.

- Deputy Treasurer Ken Preston requested that the board sponsor the online Motor Vehicle Accident Prevention Course again as in the past.

2016.9000.9.10.11

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To approve spending up to \$1000 to offer an online drivers safety course to the members of North Greece.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- Training Lt. Todd Smith presented updates on the Centre Learn system. It has been very helpful. We will now be using it for Training bulletins in current time. Updated or new SOP's can also be sent in training bulletin format. We will then be able to track that people have read the bulletin. An overview of how we use Centre Learn was given. A proposal was made for company based helmet fronts. These would help with the attitude/morale part of the plan. They would like 75 helmet fronts and 50 extra plaques purchased. They will be attached by sewn in Velcro. There was a discussion about how this will help with accountability at the scene.

2016.6000.4.10.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To approve the purchase of helmet fronts and plaques with a cost not to exceed \$3,700. This purchase will be made out of 2020.165 (Miscellaneous Equipment).

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner A. DeCarlo, To approve the regular 9/13/16 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner A. DeCarlo, To approve the regular 9/27/16 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.
- There was a discussion regarding payroll expenses in the budget.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner J. Meath, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos.2600-2627 totaling \$92,088.28 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 10/11/16.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

Date	Sent
9/15/16	Get well card to Bob Baziw
9/15/16	SOP 1010 sent to M. Beaty, M. MacKenzie, B. Wood, S. Manchester
9/20/16	Get well card to Richard Gielow
9/21/16	Fuel change letter sent to Barnard and Lake Shore Fire Districts
9/28/16	Letter to Fire Marshal's office regarding hydrants at the training ground for Chief Meyers
9/28/16	FOIL to Mary Roach for fire at 763 Stowell Drive Incident #2016-002038
9/28/16	Email sent to secretary of IAFF Local 3827 M. Baxter with a copy of the preliminary budget as requested.
10/3/16	New Baby Card to the Marc Baxter family
10/4/16	Incident Report to Lexis Nexis for car fire at 2300 English Rd. 2016-002182 on 8/7/16
10/6/16	Email letters to 3 rd party energy suppliers: Ambit, Direct, CAN. Awarded to NOCO.
10/11/16	Sympathy card to Matt Healey upon the passing of his grandfather.

Date	Received
9/26/16	Thank you to AC Dorgan for attending the 9/11 memorial services at Lakeshore Community Church.
9/28/16	LOSAP financial statements audit by Sean Hucko, CPA, LLC
10/3/16	FOIL from Lexis Nexis for car fire at 2300 English Rd. 2016-002182 on 8/7/16
10/3/16	Email from Crystal Rock regarding their new contract pricing for water/coffee service.
10/11/16	Request for medical records for Nicole Moore 10/31/2014 to date.

Secretary K. Dutton

- There was a discussion regarding absentee ballots. The board decided to continue our practice of not providing absentee ballots for elections.

Treasurer W. Bedford

- The treasurer requested that purchases for 2016 be made by the November 8th meeting. This will help with getting all bills paid by year end.

HR T. Gretzinger-No Report

Chief P. Meyers

- The town-wide firefighter's memorial service and open house were well attended. Thanks to Gene Preston and Bud Morgan (the chaplains) for a good service. Matt Brown was new to running the open house. The district secretary will send a thank you card to all three and one to the department.
- Mark Knowles passed his engine and pump testing and is now a driver pump operator with North Greece.
- The fire police needs direction on how to dispose of worn coats.

2016.6000.5.10.11

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To declare the old fire police coats of no value to the district.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- Concern was expressed over the condition of the road at the training grounds. The board agreed that there are some areas that need to be addressed. It was suggested that any work should be done in the spring before we start using the facility again. A committee should be formed to look at the asphalt at all of our properties.

Deputy Chief P. McManus –Necessarily Absent

Assistant Chief G. Dorgan

2016.4000.61.10.11

MOTION BY Commissioner J. Meath, 2nd by Commissioner L. Andreano, To send fire policeman J. Defraigne to EVOG training at no cost to the district.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- A policy was proposed by AC Dorgan for Filling Overtime. There is no change from what we've been doing, but there was no policy. He does not think there will be a grievance filed if it is adopted because much of it is from their contract.

2016.7000.48.10.11

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To adopt SOP Admin 1206 Filling Overtime Positions for Firefighters and Officers as presented.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- The Lake Shore and Barnard Fire Districts want to get involved in our online commercial card for building preplan inspections. They are willing to pay to use the services allowing them to see the notes on properties at the scene and be able to add notes into their properties. We have suggested a \$900 annual fee each to cover development and access of equipment. It will cost our I.T. time to initially set up. Comm. Meath wants to make sure that support is included in the agreement.

2016.5000.10.10.11

MOTION BY Commissioner J. Meath, 2nd by Commissioner A. DeCarlo, To resolve to enter into an inter-municipal agreement with the Lake Shore and Barnard Fire Districts to provide access to our commercial card system at a rate of \$900 per year per district to be invoiced on or about January 1st of each year.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- It is time to renew our AED contract with Physio Control. Lt. Coppeta will be tasked with researching a multi-year contract.
- Concern was expressed over the amount of overtime we are paying for. AC Dorgan feels that we need to hire people.
- Credit was given to Treas. Walt Bedford on all the work done for this year's budget and presentation.

Commissioner J. Camiolo

- Reconciliations are done.
- Most will not be able to attend the Thursday award ceremony for the County. Please extend our gratitude to the participants.

Commissioner A. DeCarlo-No Report

Commissioner J. Meath

- We received an informal offer on our dispatch furniture from Orleans County. They can offer up to \$4900 without further approvals. An invoice from May 2009 shows that we paid almost \$50,000. It should be appraised if we continue down the road to sell. Deputy Treasurer Ken

Preston suggested that we go back to them with what we paid for it and what it is worth and see if we can get a better offer. Comm. Andreano suggested we have it appraised by Nancy Barody. Our asset policy should state how to determine value. We have to try to achieve best value possible as explained by our attorney Ray DiRaddo. Ken Preston will meet with the appraiser.

Chair L. Andreano

- The NOCO contract is ready to sign. They have placed us in the Monthly Market Watch. Chair Andreano will sign this contract.
- We need to seek bids to purchase Message Centers. We will request sealed bids. An initial letter will be written and a legal posting will be printed in next week's issue of the Greece Post.

2016.1000.3.10.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To resolve to post a legal notice in the Greece post for sealed bids for up to 4 street location message centers also known as digital signs.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- A volunteer who is out of work will be doing some of the electrical work odds and ends on the properties once he has the correct paperwork filed.
- Snow plowing update: The Town of Greece Highway Department is open for a long term agreement but would like to keep it to the election schedule.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To resolve to move to executive session per article H of the open meetings law to discuss matters relating to the sale of real property, and F to discuss hiring/firing of personnel at 8:52 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To resolve to return to the regular session at 9:34 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

2016.3000.12.10.11

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To resolve to post a job opening on the International Association of Fire Chiefs website, with a cost not to exceed \$375.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To return to executive session per article F of the open meetings law to discuss hiring/firing of personnel at 9:36 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To resolve to adjourn the regular meeting at 10:02 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District