

NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
11/8/16

**PRESENT:** Chairman L. Andreano, Commissioners J. Camiolo, Alan DeCarlo; Chief Patrick Meyers, Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Deputy Treasurer K. Preston

**ABSENT:** Commissioner J. Meath, Dist. Assistant Chief G. Dorgan,

**PUBLIC:** Dir. M. Beaty, Capt. G. Knapp, Dir. R. Douglas, Lt. S. Carter, FF T. Clark, FF J. Gates, Atty. R. DiRaddo, FF M. Hare, Lt. J. Klein, Capt. K. Battaglia, Tim Norris (Sutphen Representative), FF M. Woolledge, FF Kridel, FF M. Dorgan, Rochester Travel Group: Diane Celento, Jennifer Rozzi

Chair L. Andreano called the regular meeting to order at 7:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members..

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This page is dedicated to  
the memory of George  
Dorgan Sr., past Chief  
of the Hamlin Fire  
Department and father  
of our Assistant Chief  
George (Skip) Dorgan,  
Jr.

## **SCHEDULED TOPICS**

- Diane Celento and Jennifer Rozzi from Rochester Travel Group made a presentation of their travel service. Their agency operates as a team with a point person. They addressed their fees which exist if we are only using them to book airlines and nothing else. The method of payment and the process need to be addressed before making a decision.
- Capt. G. Knapp presented the truck committees recommendations to respond to the 2014 plan to sell 3 engines and replace them with 2. The specification process was started a year ago to replace Engines 275, 276, and 273. 275, 276, 277 are 330 h.p. and 273 and 274 are 350 h.p. engines that work hard all the time. Capt. Knapp's complete presentation is appended to these minutes. Tim Norris presented a truck plan from Sutphen. Common trucks are planned to make sense. They have a lower center of gravity which is safer and stretched wheel base to make room for the tanks. This design has been tested for different height firefighters considering ladder height and body height. Ladders are hard mounted for cost savings and longevity. Simplicity was kept in mind with fewer new-fangled devices. There are also fewer proprietary parts. Most parts can be sourced right here in town. This minimizes down time and expense. The committee was thanked for their work and presentation.
- The board discussed the Detention Pond Bids that were opened at the last meeting. After making inquiries and getting clarification the town agreed that putting road paper and gravel down was a good long term solution to the cattail issue.

### **2016.1000.4.11.08**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner A. DeCarlo, To award the detention pond work to Pandina Enterprises, Inc., with a cost not to exceed \$5,000.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes*                      *Carried*

- Deputy Treasurer Ken Preston addressed the board regarding running for AFDSNY office. There is a change taking place in the association. The President has decided not to run again. The 1<sup>st</sup> VP would move up, 2<sup>nd</sup> VP would move up. Ken would like to run against Fred Santi for the 1<sup>st</sup> VP position. He feels that he has more to offer the association. North Greece would have to nominate 30-90 days prior to him running. Around Jan. 1 a letter should be sent to the state nominating him. Deputy Treasurer Preston has already sent out 11 letters seeking endorsements. The MCFDOA will pick up most campaign costs. Comm. Andreano spoke to the amount of work he did at the fall conference. He has coordinated teaching at the events for the last 4 years. They are very deeply rooted in the old way. We can no longer afford to have one section of the state control our state. He would like to get all the associations in our state to sit down and work together. At present very little is done to support the combination department. In this day, municipalities cannot afford to have 100% career or volunteer.

### **2016.9000.10.11.08**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner A. DeCarlo, To support Ken Preston in his run for 1<sup>st</sup> Vice President of the AFDSNY.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes*                      *Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the 10/3/16 special meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes*                      *Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the 10/11/16 regular meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes*                      *Carried*

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the 10/18/16 Budget Hearing meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes*                      *Carried*

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the 10/25/16 regular meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* *Carried*

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the 10/27/16 special meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* *Carried*

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the monthly financial report as submitted by Treasurer Bedford.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* *Carried*

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To resolve to approve payment of voucher no. 2664 totaling \$737.22 as submitted on 11/8/16 by Treasurer Bedford for post audit.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* *Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To resolve to approve payment of voucher nos.2665-2704 totaling \$84,807.09 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 11/08/16.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* *Carried*

Date	Sent
10/13/16	Legal notice sent to Messenger Post for Sealed Bids for Messenger Centers
10/13/16	Sympathy card to Ed Pink family upon the passing of his mom Greta Pink, former auxiliary member
10/17/16	Sympathy Card to Barnard FD upon the passing of Carl Veltri, Deputy Treasurer
10/18/16	Receipt of request and return of form for notary stamp and HIPPA form to Parisi & Bellavia for patient records from 10/31/2014
10/19/16	Receipt for FOIL request from Wilson Elser for reports from 284 Leonard Rd. fire on 9/5/16. Incident 2016-002445
10/19/16	Sent addendum to Those requested to bid for Digital Message Centers: Stewart signs, Skylight, visual Info corp., Saratoga Sign Pros, Toth's sports
10/20/16	Get Well card to Selene France, congratulations Baby Card to France Family
10/24/16	Thank you letter to RM Landscape Rick Lemcke for the donation of 30 pallets to the training facility.
10/28/16	Letter to Long Pond Automotive thanking them for their pricing quotes. Notified of using N. Greece Auto.
11/4/16	Letter to AFDSNY endorsing Dep. Treas. Ken Preston for region 5 director.
11/8/16	Sympathy Card to Dorgan Families upon the passing of George Dorgan Sr. (past chief of Hamlin Fire Department

Date	Received
10/18/16	Records request from Parisi & Bellavia for patient records from 10/31/2014 Incident
10/18/16	FOIL request from Wilson Elser for reports from 284 Leonard Rd. fire on 9/5/16. Incident 2016-002445
11/7/16	Medical Records request for Anne Pileggi (Francis) from 1999,2011

**Secretary K. Dutton**

- There was a brief discussion regarding a year end dinner. The board will think about it and respond to the Secretary.

*There was a brief break from 8:22 p.m. until 8:24 p.m.*

**Treasurer W. Bedford-report appended to minutes**

**HR T. Gretzinger-No Report**

**Chief P. Meyers**

- We responded to a multi-jurisdictional fire with notable response on Lyncourt Drive. This was a 3<sup>rd</sup> alarm fire with 2 houses involved. Capt. Battaglia was in command at the incident. The incident has been reviewed with other county members, presented for 2<sup>nd</sup> battalion chiefs, and to the Greece Fire Council. It will also be reviewed tomorrow. Much has been learned from this fire. Letters of thanks were sent by the Fire Chief to all agencies involved. Overall everyone did a great job. It was a very windy night.
- The Dorgan family is experiencing the passing of George Dorgan, Sr. Deputy Chief P. McManus is in charge of anything that needs to be done by North Greece.
- An email has been sent out to all committee members regarding paving at all stations. The committee consists of: Capt. K. Helfer, Capt. K. Battaglia, Directors R. Douglas and D. Bartell and Commissioner Andreano. They will propose a plan and possibly start paving in the spring.
- The asset management project will be reviewed next year.

**Deputy Chief P. McManus-No Report**

**Assistant Chief G. Dorgan-Necessarily Absent**

**Commissioner J. Camiolo**

- Commissioner Camiolo will be out of town attending a conference until Sunday.
- Bank reconciliation is done.

**Commissioner A. DeCarlo**

**2016.4000.64.11.08**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To send 12 people to BSI Recertification hosted by us on October 27, 2016 at a cost not to exceed \$420.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.4000.65.11.08**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To send Lt. J. Lissow to Introduction to Codes part 1 November 29-December 1, part 2 December 6-8, and part 3 December 13-15 in Montour Falls at a cost not to exceed \$360.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.4000.66.11.08**

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner L. Andreano, To send FF J. Kridel, C. Marks, K. Schneider, J. Riola to Fire Behavior Arson Awareness training in Genesee County November 28- December 7 at no cost. They are approved to use a district vehicle if one is available.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**Commissioner J. Meath-Necessarily Absent**

**Chair L. Andreano**

- Greece Fire Council Meeting: Captains K. Battaglia and T. Smith presented a review of the fire at Lyncourt. This was well received. Thank you to both of them. Tim Warth and Sam De Rosa presented the county communications project. All were encouraged to attend the

meeting this Saturday. State and NFPA representative will be attending. Cost will be discussed. The next meeting will be the February 7th dinner meeting at the Brooke House.

- The Rochester Travel Group Travel presentation was discussed. Our attorney advised that we can't give someone else our credit card. Past Fire District audits were referenced. Districts can use an agency to do different things, however, the board still has the responsibility to oversee. They will have to know our travel policy very well. The board will have to invest time to educate them. They do have a copy of our policy. A corporate profile will be developed for each person travelling. The District Secretary will have to initiate any travel with an email or call to both the person travelling and the travel agent. A procedure will be written by Commissioner L. Andreano and brought to the next meeting.
- The decision on the Message Center was moved to the 11/22/16 meeting.
- Job descriptions from civil service needs to be responded to by Nov. 13<sup>th</sup>. Their new description obliterated volunteer experience for Assistant Chief and Chief position job requirements. We are one of the six districts being polled. This would restrict rather than broaden the scope. The timing of this request is pretty bad for anyone in the process of hiring. It may not affect us but will affect others. It is too restrictive now. Comm. Andreano will respond that some weight should be given to volunteer experience especially in a leadership capacity. The description also eliminated fire science and business administration degrees.
- *A motion to get quotes from investigative services to verify addresses was originally going to be postponed until the 11/22/16 meeting but was voted on later in the meeting.*
- Sec. Dutton was asked to place the asset management under Chief Meyers on the schedule early in 2017.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To move to executive session per article F of the open meeting law to discuss matters relating to the discipline/firing/hiring of a specific person at 9:03 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To return to the regular open meeting at 10:22 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

#### **2016.3000.14.11.08**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner A. DeCarlo, To post an advertisement requesting bids for investigative services for verifying the residency requirement for new firefighter hires.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

#### **2016.3000.15.11.08**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To direct HR T. Gretzinger to pull and canvass the Lieutenant list immediately.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To resolve to adjourn the regular meeting at 10:30 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District