

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
3/14/17**

PRESENT: Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, M. MacKenzie, J. Meath; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa

ABSENT:

PUBLIC: Director Doug Bartell, Union President Justin Wiesner

Chairman A. DeCarlo called the regular meeting to order at 6:11 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To approve the regular 2/14/17 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To approve the regular 2/28/17 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-abstains, J. Camiolo-yes M. MacKenzie - yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 3065-3102 totaling \$197,759.26 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 3/14/17.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

Date	Sent
3/6/17	Get Well card to FF Adam Ball
3/6/17	Congratulations card to Chris Pignato - grandparents

Secretary K. Dutton-No Report

Treasurer W. Bedford

- The Treasurer informed the Board of funds from 2016 that need to be addressed per our Budget and Fund Balance Policy.

HR T. Gretzinger

- Volunteer staff physicals have been scheduled
- Service awards need to be posted until March 17th. At the next meeting we will finish up the paperwork for filing this report.

Fire Chief S. DeRosa

- Year to date calls total 905 with 47% being EMS. The EMS percentage is lowered from last month due to the 240+ storm related calls this past 6-days.

- Lt. Short and I will be meeting with Dr. Cushman this Friday to discuss the EMS Program at North Greece and to begin reviewing EMS responses. More to follow. I'd add Lt. Short is doing a great job with our EMS programs, purchases and training.
- Chief's Office is currently reviewing all fire responses for North Greece. Additionally, the IR component of our paging system will be turned off for North Greece at 8 AM tomorrow. This will eliminate two digital pages for every fire event we're dispatched to.
- The Explorer Post is reactivated effective March 7th but the review process by the Board of Directors and Chief's Office continues.
- Requesting permission for the department to participate in 4 upcoming parades provided there are no emergencies within the fire district and we have adequate staffing. One parade is the Town of Greece for Memorial Day.

2017.7000.24.03.14

MOTION BY Commissioner J. Meath, 2nd by Commissioner L. Andreano, To approve the 2017 parade schedule. The Quint must stay in the town of Greece. The parade dates are as follows: March 11 St. Patrick's Day Parade, May 29 Memorial Day Parade, June 8 Spencerport Parade, July 13 Hilton Parade, and August 25 Hamlin Parade.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

- For the record, no one from the Fire Department has reached out to the Chief's Office for any LOSAP related matter since the records were posted several weeks ago.
- I do want to publicly thank everyone for their hard work and effort this past 6-days with our responses to the wind storm. In all, 240 storm related calls, 2 minor fire events and lots of service calls were addressed with no personal injuries or apparatus related incidents. We do have a list of items that need to be addressed including our former communications area, the updating to the Town's Emergency Response Plan and a future site for a town wide command post. More to follow.
- A special thanks to Walt, Tina, Kari, Pete, Andy & Tom Grenga for their extra efforts at the onset of this storm. Stellar performances by this staff to assist Captain Battaglia getting set up and addressing all the needs of the first responders town wide and addressing calls and walk-ins from our citizens.
- The Fire Chief has been asked to sit with police chief and the Town Supervisor regarding the town emergency center. This past event will probably be the last event we host here. The new police department has an emergency center included.
- The town will stay in a state of emergency through tonight.
- Comm. Camiolo thanked the Fire Chief for his phenomenal job during the event.
- A procedure will be forthcoming for future extended events.

Deputy Chief P. McManus

- The bylaw changes regarding the motion made at the 2/28/17 meeting were passed by the department at the meeting last night.

Commissioner J. Camiolo

- A copy of the new bylaws was requested.
- Bank reconciliation is done.
- The department has been notified of our meeting time change to 6 PM for the remainder of 2017.

Commissioner M. MacKenzie

- Per the Department Bylaw change last night, wording in SOP 1005 has been changed to all line officers.

2017.7000.25.03.14

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To approve the changes to SOP Admin 1005 (Commissioners Rules).

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

- Engine 274 will be out of service for 2-3 weeks. It is having the same problem as 273 did last year. It will need the motor redone due to an undetected oil leak. The engine did not burn up. It will cost around \$13,000. E-273 has 80,000 miles on it and E-274 has over 100,000 miles on it. Would like to get started on the purchase of new engines. There was a short discussion regarding purchasing through bids or the Texas Consortium. For sure a Mandatory referendum will be needed to purchase. Comm. MacKenzie will speak with our attorney for the needed motions.

Commissioner J. Meath

- Great communication from the chief's office during the town-wide wind emergency event.
- The cell phone policy will be discussed at the next meeting. Comm. Camiolo would like to add into the policy that we should get a phone number from those that are getting reimbursement for cell phones.

Commissioner L. Andreano

- Greece Fire Council update: Chief Kevin Bardeen from the airport will be the guest speaker at the May meeting. He has an interesting presentation.
- We sustained roof damage at station 1 from the wind last week. We will be getting an estimate for repairs. We are not in a position to need an emergency enclosure. We also lost four trees that will be removed once the weather warms up. There is much work to be done once the weather clears. Due to the amount of work, some work will wait until next year.
- We are tracking cost from this wind incident. The threshold for submission to FEMA would be \$7.7 million for the county. We should be able to reach that. The governor has not answered to this yet.

Chairman A. DeCarlo

2017.4000.24.03.14

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To send Lt. B. Adams, J. Williams, F. Lombardo, and J. Gates to FLIPS training in NYC in July/August and September/October of 2017, with a cost not to exceed \$1500 each.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

2017.7000.26.03.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To approve updates to SOP 1104 (Travel Policy).

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

2017.7000.27.03.14

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To approve SOP 1001 (Organizational Structure) with the addition of the Explorers.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

- There was a discussion regarding copiers and whether we need two at HQ's. This originally surfaced when we were discussing changes to the building which have been postponed. There continue to be issues with the server seizing when some devices send printing.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To move to executive session to discuss matters relating to the possible discipline of and the financial history of personnel at 7:00 pm.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To resolve to adjourn the regular meeting at 8:27 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District