

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
4/11/2017**

PRESENT: Commissioners L. Andreano, J. Camiolo, M. MacKenzie, J. Meath; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer K. Preston

ABSENT: Chairman Alan DeCarlo

PUBLIC: Union Pres. J. Wiesner, Directors R. Delvecchio, D. Bartell

Vice-Chairman L. Andreano called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Meath, To move to executive session per article D of the open meetings law to consult with the attorney regarding possible litigation at 6:00 PM.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Meath, To return to regular session at 6:53 PM.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the regular 3/14/17 meeting minutes.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner J. Meath, To approve the regular 3/28/17 meeting minutes.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner J. Meath, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner J. Meath, To resolve to approve payment of voucher nos. 3140-3190 totaling \$139,800.57 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 4/11/17.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

Date	Sent
3/15/17	<i>Sympathy card to Tom Grenga upon the passing of his sister</i>
3/21/17	<i>FOIL to Mike Stephens/ Lexis Nexis Fire Report 20 Damsen Rd. 3/11/17 Fire #2017-000876</i>
3/22/17	<i>Fire Report to Dennis Miller re: fire at 4675 W. Ridge Rd. in storage facility by email</i>
3/22/17	<i>Fire Report to Wendy Koch for fire at 4675 W. Ridge Rd. in storage facility by email</i>
3/22/17	<i>Fire Report to Greece Ridge Mini Storage office for fire at 4675 W. Ridge Rd. in storage facility by email</i>
3/28/17	<i>Fire Report to Thomas Stojanov for fire at 4675 W. Ridge Rd. in storage facility by email</i>

Date	Received
3/20/17	FOIL to Mike Stephens/ Lexis Nexis Fire Report 20 Damsen Rd. 3/11/17 Fire #2017-000876
3/20/17	FOIL Dennis Miller re: fire at 4675 W. Ridge Rd. in storage facility by email
3/21/17	FOIL Wendy Koch for fire at 4675 W. Ridge Rd. in storage facility by email
3/22/17	FOIL Greece Ridge Mini Storage office for fire at 4675 W. Ridge Rd. in storage facility by email
3/27/17	FOIL Thomas Stojanov for fire at 4675 W. Ridge Rd. in storage facility by email

Secretary K. Dutton-No Report

Treasurer W. Bedford-No Report at this time. presentations made as appropriate under specific commissioners.

HR T. Gretzinger

- The 2016 year end LOSAP report has been sent to Penflex.
- Correspondence has been sent to Strong Occu-Med regarding the 2012 invoices. They have been asked to contact us. This is the third request.
- Drafts of SOP's were sent out: 4517 Social Media, 4517 Photographic Videographic, 4417 computer network. Our attorney gave input on these SOP's. They will be moved to the next agenda.

Fire Chief S. DeRosa

- YTD calls total 1,112 with 47% of these calls for EMS services.
- Materials have been ordered for the Award and Recognition Program through NY Police Supply in Irondequoit. This program will be ready to start up in mid-May.
- The Chief requested to get bids for Motorola portable radios with a cost not to exceed \$50K. The Greece Chiefs are working with Motorola but regardless of price breaks, these portables are going to cost about \$4,000 each. He is also seeking permission to have the radio equipment in the old dispatch supervisors office repaired, with an estimated cost of \$5,000. They also offer a leasing program, but he is not satisfied it is the best option.
- There will be no reimbursements from FEMA for the March Windstorm; the State did not meet the threshold amount to be reviewed as a disaster.
- Beginning in May, E-277 will be removed from the running assignments and the volunteers are being asked to all respond to Station 1. We will need to purchase lockers for Station 1 as there will be 18 additional persons responding there. The cost is less than \$5,000 to purchase 2 additional portable lockers like we currently use for Station 1.
- The volunteer firefighters will be staffing R-278 going forward. A driver training and apparatus familiarization training program are completed and ready to roll out. The department was informed at their meeting that once the Rescue gets on the road, the additional responders may staff the engine at Station 1, but not to respond.
- The Chief recommended FF Matt Brown and FF Jeff Kridel to be appointed as fire lieutenants for the fire department, effective with this Board's approval. A motion was requested.

2017.3000.8.04.11

MOTION BY Commissioner J. Meath, 2nd by Commissioner J. Camiolo, To approve FF Matt Brown and FF Jeff Kridel to be appointed as fire lieutenants for the fire department.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

- We have received a quote of \$800 to remove the buddy breathing devices from our SCBA. The board approves of this expenditure.
- We will be having 8 firefighters graduating on May 12th. The Fire Chief will begin to plan an installation event. It was also requested that the 2 new department lieutenants be added.
- A discussion was held regarding the Miscellaneous Equipment Bid List approval. Questions were addressed regarding conflicts of interest. This item was tabled until questions regarding this can be answered.

Deputy Chief P. McManus

- Board of Directors will recognize Fire Police Officers as Line Officers. Their duties will be expanded to relieve Capt. Dugan of some data entry.
- The department has increased efforts toward recruitment for 2017. It is their goal to increase interior firefighters by 25% by the end of the year. There will be no new fire police as direct applicants. There has been no minimum set. There is an application meeting review set up for next week. The department has committed to funding recruitment and put capital improvements on hold.
- There will be a new drivers class held. Once it is completed there will need to be approval for additional drivers.

Commissioner J. Camiolo

- Reconciliation is done.
- Department updates: The Easter Egg Hunt is Saturday. The department property cleanup day is scheduled for May 7th.
- Comm. Camiolo will be attending the AFDSNY Spring Conference April 20-23.

Commissioner M. MacKenzie

2017.2000.5.04.11

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Meath, To approve selling Engine 275, the Crown Victoria and the Fire Safety Van. It will be advertised in Fire Tech. The Crown Vic and Fire Safety Van are to be sold as is.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

- The Specification sheet for the proposed pickup truck was distributed and is attached to these minutes. It needs to be signed along with a purchase order. The same goes for the Fire Chief's vehicle.
- Treasurer Bedford suggested that these vehicles be paid for by using the funds left from 2016 due to a delay in hiring, the sale of the dispatch office furniture and selling the property at 218 Creek House Dr. We have an unappropriated fund balance which was reviewed. We should modify our policy to say April 1st instead of March 1st for review. It was agreed to use \$50,000 for the purchase of new portable radios and setting up an emergency dispatch center. \$125,000 will go to capital construction paving projects, \$57,000 will go towards the PPE for the new recruits and \$800,000 will go toward new vehicles.

2017.5000.1.04.11

MOTION BY Commissioner J. Meath, 2nd by Commissioner M. MacKenzie, To authorize the chiefs office to purchase up to 10 portable radios with a cost not to exceed \$50,000 and the existing be used to repair the radio room.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

2017.2000.6.04.11

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To purchase a new chiefs vehicle according to the specifications provided, with a cost not to exceed \$49,999.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

Commissioner J. Meath

- A discussion was held regarding the failure and cost to replace or repair Opti-Com devices throughout our district. It may be worthwhile to pursue town-wide devices. We are currently having equipment issues. A safety initiative may be needed to get state assistance to repair and install on those traffic lights and in vehicles that don't have them. It would be a great safety grant. Some don't work and the costs for repair have gone up. The town is also proposing 2 new intersections. We did use a grant to purchase the existing devices in 2013. We have been paying a fee to the county and they repair the county signals only charging for parts. We now have to pay for the whole thing including if they need cards or sensors. There is no more federal funding for SAFER grants. Lt. Dickerson is making a list of those that are currently broken.

Commissioner L. Andreano

- There is no update on digital signs and no committee at this time.
- Doug Bartell will put a lockout on the breaker in the power box for the lights and breaker at the training ground which has been a problem.
- The approval of the miscellaneous equipment bid was tabled.

2017.6000.1.04.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Meath, To scrap the following property: 2 couches at HQ's, 1 couch at station 1, and the Bunn Coffee maker located in the Station 1 records room.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

Chairman A. DeCarlo-necessarily absent due to being called in to work

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To move to executive session per article f of the open meetings law to discuss matters related to the hiring/firing/discipline of personnel at 8:03 PM.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To resolve to adjourn the regular meeting at 9:11 p.m.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie - yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District