

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
6/28/16**

PRESENT: Chairman L. Andreano, Commissioners J. Camiolo, Alan DeCarlo, J. Meath; Chief Patrick Meyers, Deputy Chief P. McManus, Dist. Assistant Chief G. Dorgan, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Deputy Treas. K. Preston

ABSENT: Commissioner M. Dallessandro

PUBLIC: FF J. Williams

Chair L. Andreano called the regular meeting to order at 7:03 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To resolve to approve payment of voucher nos. 2350-2378 totaling \$61,595.83 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 6/28/16.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- There was a discussion on the car seat grant and whether we are overspending the grant. Comm. Camiolo will look into this. Treasurer Bedford will distribute last year's document by the next meeting.
- The discussion on workshop and meeting schedules will be moved to the July 12th meeting.
- There was a discussion regarding SOP 1111 (cell phone). DC P. McManus informed the board of his usage for district related communications. 78% of his total usage is for the district. A stipend was discussed.

2016.7000.44.06.28

MOTION BY Commissioner J. Meath, 2nd by Commissioner A. DeCarlo, To approve the update to SOP 111 by striking 4.3 in the draft regarding reimbursing the district and adding 3.4 regarding a stipend. Those individuals identified in 2.1 that decline a district cell phone and plan will be eligible for a \$40 per month stipend paid semi- annually so long as that individual remains in position and maintains an active cell phone and data plan.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- This SOP will be revisited to decide which employees will be covered in 2.1 at the July 12, 2016 meeting.
- Commissioner Meath reminded all users that phone records are subject to FOIL.
- The Volunteer utilization discussion will be continued at the August 9th meeting.

2016.5000.4.06.28

MOTION BY Commissioner J. Meath, 2nd by Commissioner A. DeCarlo, To approve adding the photo document module to Red Alert with a cost not to exceed \$2500 (budget code 4035-70).

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- Information on the asset management module will be sent by Chief Meyers to the board. He will check on depreciation capability and the discussion will be continued at the July 26th meeting. From what he remembers Red Alert will set up and work with our IT department. They will conduct training and we can have them print tags. The responsibility for the program will be added to the purchasing agent's job description
- The FOIL requests from Mark Knowles for information relating to the Digitize alarm system were reviewed. The swap with ECD was effective and the equipment is doing its job. The alarms were supposed to transfer 2 weeks prior to June 1 and it was postponed for a week. ECD tried to do it that week and it crashed their system. They needed our box to take over our alarms. It was a mutual trade. They pay the fee for channel 50 and we gave them the box. They would not take over the phone bills. Now they have 2 boxes for redundancy. We now have channel 4 and 50 transmitters up as we did before. This was a huge win for us. It

saved us the \$10,000 for the channels. The board approves of the releasing the requested information. Sec. Dutton will send the documents requested and let him know there are motions being made at this meeting.

2016.5000.5.06.28

MOTION BY Commissioner J. Meath, 2nd by Commissioner A. DeCarlo, Now that the trial period has successfully ended, retroactive to June 1st at 8 AM, the Digitize alarm system and the channel 4 and 50 repeaters are no longer of any value to the fire district and are declared surplus.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

2016.5000.6.06.28

MOTION BY Commissioner J. Meath, 2nd by Commissioner J. Camiolo, To transfer ownership of the Digitize alarm box, channel 4 repeaters and channel 50 repeaters as is to the Emergency Communication Department of Monroe County effective June 1, 2016 at 8 a.m. The district will continue to pay the telecom fees for channel 50.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- A.C. Dorgan was asked if we have anything in writing from Radio Center stating that they would be maintaining channels 4 and 50. It was unsure whether we do. This needs to be put in writing. AC Dorgan will speak with our attorney to have him draw up a document that they will sign. It should be an inter-municipal agreement between Monroe County and the North Greece Fire District.
- There was a discussion regarding the fuel program with the Greece Central School District Transportation Department. It is our intent to separate from other fire districts in purchasing fuel. It was suggested by Commissioner Camiolo to send a letter notifying the other participants of a cutoff date and instruct them to make their own agreement. The issue is our administering of this program. It inflates our inventory and budget to include other districts. The board feels that it would be better to have everyone responsible for their own bills. A meeting should be scheduled with the transportation department to discuss options before a letter is sent to advise them of the meeting results. There should be no difference in price for all who join the consortium.
- There was a discussion regarding copies being made. It appears as though color copies may be being overused. Commissioner Meath was encouraged to see if there was abuse. IT Hinds will be asked to help with this research. Maybe a notification to all users that there is a report sent out every week would be a good reminder to all.

Chief P. Meyers

- The Annual MCBFC equipment show will be August 10th at the Barnard Fire District and Dinner tickets are \$25 each.

2016.4000.42.06.28

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To purchase 10 tickets for the Annual MCBFC equipment show August 10th at Barnard Fire District at a cost not to exceed \$25 each.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- The Chief asked for an update on fire hydrants. The training grounds hydrant will be repaired. There is no finish date at this time. The Chief will send a letter once the work is completed. Chief Meyers will seek an extension with the town.

Assistant Chief Dorgan

- We have 4 iPad's that are no longer of value to the district and need to be declared surplus. 3rd generation iPad's have a fair market value of \$75 each. They have connectivity issues. IT Hinds recommended that we get new 9 inch iPad's for replacements and a 12 inch to try and

see which size works best. The Fire Police iPad may need to be purchased also. They will be placed in Otter Box cases and new mounts that fit the case will be installed. 9" models cost \$700 and 12" models cost \$1000. We will also need to purchase 8 otter box cases at \$80 each and 8 mounts at \$150 each for a total of \$5640. The mounts will expand for either size.

2016.5000.7.06.28

MOTION BY Commissioner J. Meath, 2nd by Commissioner J. Camiolo, To purchase (5) iPad's, 8 Otter Boxes and 8 vehicle mounts, with a cost not to exceed \$6000.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

- Tom Sullivan would like to take Fire Protection classes through MCC. He has signed the form. A change to our college policy admin 1203 will be discussed at the August 9th meeting.
- Cyano kits were requested to be purchased, one for a victim and one for a firefighter. They have an 18-24 month shelf life from the time we receive them until they expire. GVA does not have them. We can't administer them. There is not a procedure for them downtown at this time. Our medical director says we should have 2. They should be available to everyone in the county. It was felt that we should have one with the duty officer. There is no liability on our part to carry them. The board is in favor of purchasing one kit.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To move to executive session per article F of the open meetings law to discuss matters relating to personnel hiring, firing and discipline, and h for the sale of real property at 8:59 p.m.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Meath, To resolve to adjourn the regular meeting at 10:40 p.m.

L. Andreano-yes, M. Dallessandro-absent, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District