

NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
12/13/16

**PRESENT:** Chairman L. Andreano, Commissioners J. Camiolo, Alan DeCarlo; Department Chief Patrick Meyers, Dist. Assistant Chief G. Dorgan, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, District Fire Chief Sam DeRosa, Deputy Treasurer Ken Preston

**ABSENT:** Department Deputy Chief P. McManus, Commissioner J. Meath

**PUBLIC:** FF Marc Baxter, FF Justin Wiesner, Lt. Jason Klein, Dir. Mike Beaty, FF Chris Piganto, Capt. Kevin Battaglia, Lt. Dean Meyers

Chair L. Andreano called the regular meeting to order at 7:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a short prayer.

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*Congratulations and  
welcome to our new  
Fire Chief  
Samuel J. DeRosa*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To resolve to move to executive session per article F of the open meetings law to discuss matters pertaining to the hiring/promoting, discipline, suspension of personnel and to consult with the district's attorney at 7:04 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To return to the regular session at 7:31 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.3000.22.12.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To resolve to hire 8 firefighters with a start date of January 9, 2017. On the recommendation of the interview panel and chiefs, the following candidates will be offered the position of full time firefighter: Adam Ball, Michael Castronovo, Tyler Connelie, Brian Goodness, Sean Ancker, Thomas Cottorone, Aaron Horowitz and Justin Whitmore, all appointments are contingent on successful completions of background checks and physicals.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.3000.23.12.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To promote firefighters Jeffrey Gates, Frank Lombardo, Bryan Adams, and John Williams to the position of civil service Lieutenant at step one of the lieutenant pay grade from the collective bargaining agreement. Start date will be determined.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.6000.8.12.13**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner A. DeCarlo, To resolve to approve and publish the notice of the availability of the 2017 Miscellaneous Equipment Bid Specification Sheets in the 1/5/17 edition of the Greece Post. Bids will be available at the District Secretaries office.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.6000.9.12.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To appoint Capt. G. Knapp and Lt. J. Norman to represent the North Greece Fire District in opening the bids for the 2017 Miscellaneous Equipment Bids on February 15, 2017 at 9:00 AM at station 2, 1766 Latta Road.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the regular 11/8/16 meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the regular 11/22/16 meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the monthly financial report as submitted by Treasurer Bedford.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 2746-2479 totaling \$26,205.76 as submitted on 12/13/16 by Treasurer Bedford for post audit.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos.2751-2811 totaling \$136,350.72 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 12/13/16.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

Date	Sent
11/10/16	Email sent to unsuccessful bidders for pond cleanout at station 1
11/10/16	Letters sent to neighbors at station 1 notifying of pond work to start Sunday Nov. 13 <sup>th</sup> .
11/10/16	Email sent to successful bidder for pond cleanout at station 1 – Pandina Enterprises, Inc.
11/17/16	Incident report sent to Keldman Kiefer for MVA 12/23/2016 incident #2011-003662 possibly involving Anne Pileggi
11/22/16	Legal notice for Public hearing on paid chief and firefighters sent to Democrat and Chronicle for posting.
12/12/16	Get Well Card to Mary Camiolo due to her leg injury.

Date	Received
12/8/16	Kiwanis Stop Hunger information

**Secretary K. Dutton**

- There was a discussion regarding a request for information from Mark Knowles under FOIL regarding his training records report. Sec. Dutton will contact Capt. D. Dugan and Capt. K. Helfer for records.

**2016.7000.53.12.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the updates to SOP 1103 (Capital Asset), the legal thresholds were raised so it will reflect those.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.7000.54.12.13**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner A. DeCarlo, To update SOP 1105 (Credit Card) to use the word chief officers and not list a number of chief officers that will be issued a credit card.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.8000.21.12.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the Fire Chief having a district credit card with a \$5,000 limit. The treasurer was directed to increase the total limit at the bank.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.7000.55.12.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the 2017 meeting schedule. The board will meet for the organizational meeting on January 3, 2017, on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday's of every month, except for the 2<sup>nd</sup> meeting in December when the board will meet Thursday, December 28, 2017. The 2018 organizational meeting will be held January 2, 2018.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.4000.67.12.13** (amended with 2016.4000.70.12.29)

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the purchase of up to 6 tickets to attend the MCFDOA Installation Ceremony on January 14, 2017, with a cost not to exceed \$800.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**Treasurer W. Bedford**

- The retirement invoice cost was explained along with the workman's compensation insurance for 2016.
- The fund balance policy was distributed.
- A resolution to transfer funds from reserve accounts was distributed.

**HR T. Gretzinger-No Report**

**Fire Chief S. DeRosa**

- The Lake Shore Fire District has requested space to store a vehicle until it is released by the insurance company. It was involved in a MVA recently. It can be placed inside of the Morton building and covered with tarp.
- The 4 chiefs will be meeting on Monday at 4 p.m. to discuss the future and our organizational chart.

**Volunteer Chief P. Meyers**

- Approval was given for personal vehicle washing in the station during the winter months.
- The department wishes to thank FF J. Gates and the other career firefighters for all they have done in assisting with adopting a family from the school district. The department responded and will meet the family, shop and deliver the gifts by fire truck. It might be on TV as a "Bright Spot".
- Lt. S. Carter and Chief Meyers are reviewing the digital pager inventory. A cost analysis and report will be coming.
- There are 2 accident reports to be submitted.
- Paving project update: The committee went to all stations and the training grounds. A list of concerns including safety is forthcoming.
- The board approves of the Fire Police doing an interview with R news this Sunday.
- Barnard, Spencerport and Hilton Fire Departments will be utilized for coverage during the Installation ceremony on Saturday.

**Volunteer Deputy Chief P. McManus-necessarily absent (working out of town)**

**Career Assistant Chief G. Dorgan**

- The board approves of FF P. Smith carrying over 5 hours over the allowable 48 hours of vacation into 2017. He is the Deputy Chief of the Hamlin Fire Department and needs extra hours to attend meetings.

**Commissioner J. Camiolo**

- Bank reconciliation is done.

**Commissioner A. DeCarlo**

**2016.4000.68.12.13**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To allow HR T. Gretzinger to take HR Generalist, an online HR Training course through SHRM, class dates January 24-February 21, 2017, with a cost not to exceed \$800.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.3000.24.12.13**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve Miranda Park as a volunteer firefighter. Physical, arson check, background, DMV checks have all been completed successfully.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.3000.25.12.13**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve former member Mark Platt as a volunteer firefighter. Physical, arson check, background, DMV checks have all been completed successfully.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**2016.3000.26.12.13**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve Brian Pennington for the Fire Police. Physical, arson check, background, DMV checks have all been completed successfully.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**Commissioner J. Meath –necessarily absent**

**Chair L. Andreano**

**2016.9000.12.12.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To allow the Explorers to hold a fund raiser at the pavilion on March 19<sup>th</sup>.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

- Installation ceremony update: We have visited Athena. The committee members will meet at 8:30 a.m. on Saturday with a dry run at 9 am. The speakers are confirmed.
- The decision on digital signs is on hold until we have a response from Comm. Meath. Chief Meyers noted that there will be significant construction and we should keep that in mind knowing that paving needs to be done.

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner A. DeCarlo, To resolve to move to executive session at 8:21 pm per article F of the open meetings law to discuss matters relating to medical records of specific personnel.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner A. DeCarlo, To resolve to adjourn the meeting at 8:37 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes* Carried

Respectfully submitted,



Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District