

North Greece Fire District
Board of Fire Commissioners
Regular Meeting
3/28/2017

1. **(6:00 p.m.)** Call meeting to order and identify fire exits. Follow opening with any pertinent comments.
2. Pledge of Allegiance followed by short prayer or moment of silence.
3. Determine need and time for executive session.
 - a. Note: If decisions are made in Executive session that lead to motion(s) in open session, a general summary will be provided in the approved meeting minutes.
4. **Chairman to address public noting the following (as necessary):**
 - a. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - b. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - c. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
5. **PUBLIC COMMENT PERIOD (as necessary)**
6. Request motion to approve payment of vouchers nos. 3103-3109 totaling \$4,639.68 as submitted for post audit on 3/28/17.
7. Request motion to approve payment of all bills submitted by the Treasurer and audited by the Board of Fire Commissioners on 3/28/17.
8. **(6:15) p.m. SCHEDULED TOPICS**
 - a. Cell Phone Policy Review SOP Admin 1111 and 1111a
 - b. To approve the miscellaneous equipment bid for use by the district effective March 29, 2017-December 31, 2017. This motion is made with the clarification and understanding that the miscellaneous equipment bid document is used as a price reference for 2017 equipment purchases. The purchasing procedure must still be followed to obtain approvals to purchase items on this list.
 - c. Treasurer Bedford received the Department's 2016 Statement of Financial position as requested.
 - d. 2017 Health & Senior Housing Expo, May 20, 2017, The Village at Unity, 10 A.M. to 12 P.M. Early bird pricing through 4/15/17 \$150 / table.
 - e. Motion to approve the 2016 final Service Award Report. This will be transmitted to Penflex after approval (Deadline 3/31/17).
 - f. Referendum to purchase vehicles.
 - g. Employee Handbook amendment to include Flex Time Policy
9. **Request resolution for adjournment.**

April 5-6, 2017	Congressional Fire Services Institute, Washington, D.C.
April 11, 2017	1 st District Meeting (6 PM HQ)
April	AFDSNY regional training in Batavia 8:30 am – 4 pm
April 22, 2017	NGFD Banquet @ Lake Shore Country Club
April 24-29, 2017	FDIC – Indianapolis, IN
April 20-23, 2017	Association of Fire Districts of New York State Annual Meeting, Albany Desmond Hotel
April 25, 2017	2 nd District Meeting (6 p.m. HQ) <ul style="list-style-type: none"> • Annual audit report from independent auditor
April 27, 2017	MCFDOA Dinner Meeting hosted by Henrietta, Wildwood country Club, Rush, 6 p.m.