

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
5/23/2017**

PRESENT: Chairman A. DeCarlo, Commissioners J. Camiolo, L. Andreano; Fire Chief S. DeRosa, Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Deputy Treasurer K. Preston, FF C. Grierson

ABSENT: Commissioner J. Meath

PUBLIC: Lt. J. Williams, FF M. Hare, Lawrence Johnston, Deputy Treasurer K. Preston
Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

- Treasurer Bedford presented information regarding unassigned fund balance for 2016 as appended to these minutes. Lawrence Johnston did a recap of unassigned funds and our policy. Our unassigned fund balance is too high and we need more money for radios than we originally planned on. There was further discussion on how to handle the unassigned fund balance per our own policy.

2017.8000.17.05.23

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To move \$305,000 from the unassigned fund balance into the reserve for communications fund.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.8000.18.05.23

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To amend the 2017 budget line 2000.75 for new radios with an increase of \$45,000.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.8000.19.05.23

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To amend the 2017 budget line 2020.170 with an increase of \$57,925 to pay for PPE for our new employees.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.8000.20.05.23

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To amend the 2017 budget line 2020.180 New Vehicles with an increase \$200,000 for equipment.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To resolve to approve payment of voucher nos. 3256-3283 totaling \$61,177.01 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 5/23/17.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The board was informed that the LOSAP 2017 contribution invoice to be approved for payment at tonight's meeting will be higher than was originally budgeted. The 2016 budget was 20K, was reduced in 2017 to 18K, and the invoice amount is \$19,560.95.
- Discussion on Concur Software will continue at the next meeting.

2017.4000.28.05.23

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To approve sending FF M. Knowles to Flashover and Air Management training at PSTF 6/27/17 at no cost to the district.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.4000.29.05.23

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To send AC S. Dorgan to NIMS 400 training at PSTF 9/27-28/17 at no registration cost to the district.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.4000.30.05.23

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To send Chief S. DeRosa to the NYS Chiefs Conference in Verona, NY, June 14-16, 2017, with a cost not to exceed \$500.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The April bank reconciliation has been completed.
- There was a discussion regarding the need for the Board of Director's planning report. The secretary will request a presentation from the BOD's at the July 11th meeting.
- Comm. Andreano and Sec. Dutton will meet to discuss the Fall newsletter.

AC P. McManus

- An article to be published in Size Up magazine was presented to the board and is appended to these minutes.
- Drill team letters regarding sponsorships for the Drill team were presented and are appended to these minutes. A trophy sponsorship letter for 2017 was approved by the board.
- Recruitment update: Ads to be placed in the Greece Post for recruitment.

Chief S. DeRosa

- The Memorial Day Parade will be held on May 29th, 12:00 PM. It will begin at Long Pond/Janes Rd. Q-270 & R-278 are participating in the parade. Participants must wear Class A uniforms.
- Paperwork for Frontier Communications has been submitted to Monroe County to transfer the billing for 4 circuits now owned by the County. They needed more information.
- Run card changes take effect tomorrow morning at 8 AM.
- Greece Ambulance will begin replenishing our EMS supplies in early June and will invoice us quarterly for these supplies unless there are issues with inventory. Our current supplies will be given to Greece Ambulance for distribution as needed. They'll also maintain inventory control with EMS Lt. Short, effective June 6th.
- AC Dorgan's vacation buyback policy was clarified. He must follow the Employee handbook which states that vacation can be bought down to 48 hours in December.

Other Business

- Comm. Camiolo attended GVA's banquet.
- Comm. Andreano will go to the BOCES classroom on June 5th to recognize students that worked on the Crown Victoria.

- Comm. Andreano thanked Tom Chugg for his accomplishments. He is getting Specs for a shed for station 2.
- The stumps at station 2 will be removed soon.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To move to executive session per article f of the open meetings law to discuss financial matters of personnel at 6:51 PM.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- 15 employees have taken advantage of our cell phone reimbursement policy.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To resolve to adjourn the regular meeting at 7:35 p.m.

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District