

North Greece Fire District
Board of Fire Commissioners
Regular Meeting
6/13/2017

1. **(6:00 p.m.)** Call meeting to order and identify fire exits. Follow opening with any pertinent comments.
2. Pledge of Allegiance followed by short prayer or moment of silence.
3. Determine need and time for executive session.
 - a. Note: If decisions are made in Executive session that lead to motion(s) in open session, a general summary will be provided in the approved meeting minutes.
4. **Chairman to address public noting the following (as necessary):**
 - a. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - b. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - c. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
5. **PUBLIC COMMENT PERIOD (as necessary)**
6. **(6:15) p.m. SCHEDULED TOPICS**
 - a. Auditors to present 2016 annual independent audit and LOSAP audit
7. Request motion to approve the 5/09/17 regular meeting minutes.
8. Request motion to approve the 5/23/17 regular meeting minutes.
9. Request the treasurer to read the monthly financial report including:
 - a. Review of expenditures exceeding 80% of budget line item
 - b. Review status of grants
 - c. Review status of open permissive referendums
10. Board of Fire commissioners shall conduct monthly review of all budget line items (YTD budget vs. YTD expense) individually addressing those line items that have overrun.
11. Request motion to approve the financial report.
12. Request motion to approve payment of all bills submitted for review by the Treasurer and audited by the Board of Fire Commissioners on 6/13/17.
13. Request the Secretary to read important communications sent and received; all others shall be noted in the official minutes.
14. District Reports: Chairman may alternate rotation of reports.
 - a. **Secretary Kari Dutton**
 - b. **Treasurer Walter Bedford**
 - c. **HR Tina Gretzinger**

- d. Chief S. DeRosa**
- e. Department Deputy Chief P. McManus**
- f. Commissioner J. Camiolo**
 - i. Bank Reconciliation
 - ii. Department updates
- g. Commissioner M. MacKenzie**
 - i. Discussion regarding new engines
- h. Commissioner J. Meath**
 - i. PIO Projects
 - ii. Grants
- i. Commissioner L. Andreano**
 - i. Greece Fire Council updates & MCFDOA updates
 - ii. Strategic Planning Team Status
 - iii. Digital Signs Project committee status.
 - iv. Concur Discussion continued from 5/09/17.
 - v. Newsletter/Social Media/Residential Engagement Plan Discussion
- j. Chairman A. DeCarlo**

15. Request resolution for adjournment.

June 14-17, 2017	NYSAFC – NYS Assoc. of Fire Chief, Turning Stone Resort, Verona, NY
June 22, 2017	MCFDOA Regular dinner meeting hosted by Hilton Parma, 6:00 p.m.
June	WNY Leg Committee Meeting Days Inn Batavia
June 27, 2017	2 nd district meeting (6 p.m./HQ)
July 10, 2017	Annual Distribution of Service Award Statements and Post Entitlement Checks at Department Meeting
July 11, 2017	<p>1st District Meeting (6 p.m./HQ)</p> <ul style="list-style-type: none"> • Monroe Ambulance Pilot Recertification Agreement (orig. signed 7/13/06) should be reviewed. They usually ask us if everything is satisfactory • Commence Next Year’s Budget Process • Annual Station/Rolling Stock Inspections and Review of Apparatus Plan from Organizational meeting motion. • Need to change station 2 door code? • Annual Review of Capital Construction