

North Greece Fire District
Board of Fire Commissioners
Regular Meeting
07/11/2017

1. **(6:00 p.m.)** Call meeting to order and identify fire exits. Follow opening with any pertinent comments.
2. Pledge of Allegiance followed by short prayer or moment of silence.
3. Determine need and time for executive session.
 - a. Note: If decisions are made in Executive session that lead to motion(s) in open session, a general summary will be provided in the approved meeting minutes.
4. **Chairman to address public noting the following (as necessary):**
 - a. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - b. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - c. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
5. **PUBLIC COMMENT PERIOD (as necessary)**
6. **(6:15) p.m. SCHEDULED TOPICS**
 - a. These items are on our yearly calendar to be reminded of at this meeting:
 - Monroe Ambulance Pilot Recertification Agreement (orig. signed 7/13/06) should be reviewed. They usually ask us if everything is satisfactory
 - Commence Next Year's Budget Process
 - Annual Station/Rolling Stock Inspections and Review of Apparatus Plan from Organizational meeting motion.
 - Need to change station 2 door code?
 - Annual Review of Capital Construction
7. Request motion to approve the 6/13/17 regular meeting minutes.
8. Request motion to approve the 6/27/17 regular meeting minutes.
9. Request the treasurer to read the monthly financial report including:
 - a. Review of expenditures exceeding 80% of budget line item
 - b. Review status of grants
 - c. Review status of open permissive referendums
10. Board of Fire commissioners shall conduct monthly review of all budget line items (YTD budget vs. YTD expense) individually addressing those line items that have overrun.
11. Request motion to approve the financial report.
12. Request motion to approve payment of all bills submitted for review by the Treasurer and audited by the Board of Fire Commissioners on 7/11/17.

13. Request the Secretary to read important communications sent and received; all others shall be noted in the official minutes.

14. District Reports: Chairman may alternate rotation of reports.

a. **Secretary Kari Dutton**-absent see correspondence below

Date	Sent
6/29/17	Recording to Local 3827 of 6/13/17 meeting
6/29/17	Incident report sent for fire at 563 Drumcliff Way
6/29/17	Thank you letter to Mike Bonanza, Town of Greece for assistance with Training ground property maps

Date	Received
6/23/17	FOIL request from Local 3827 for meeting recording from June 13 th BOFC meeting
6/28/17	FOIL request for Fire Report from 6/5/17 Fire incident at 563 Drumcliff Way
6/28/17	Thank you from Donna Preston for thinking of her as she recovers

b. **Treasurer Walter Bedford**

i. Discuss charge cards: Dorgan, Grenga, Chugg

c. **HR Tina Gretzinger**-absent

d. **Chief S. DeRosa**

i. Monroe County proposal for radio tower

e. **Department Deputy Chief P. McManus**

f. **Commissioner J. Camiolo**

i. Bank Reconciliation

ii. Department updates

g. **Commissioner M. MacKenzie**

i. Motion to sell Engine 276.

h. **Commissioner J. Meath**

i. PIO Projects

ii. Grants

i. **Commissioner L. Andreano**

i. Greece Fire Council updates

ii. Strategic Planning Team Status

iii. Digital Signs Project committee status.

j. **Chairman A. DeCarlo**

15. Request resolution for adjournment.

July 25, 2017	2 nd District Meeting (6 p.m. HQ)
July 26-29, 2017	IAFC-FRI Conference, Charlotte, NC
August 1, 2017	Greece Fire Council meeting at Barnard 7:30 PM
August 8, 2017	1 st District Meeting (6 p.m./HQ) <ul style="list-style-type: none"> Negotiate/Execute Annual Town of Greece Snowplowing Contract