

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
7/24/17**

PRESENT: Chairman A. DeCarlo, Commissioners J. Camiolo, L. Andreano; Fire Chief S. DeRosa, Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger

ABSENT: Deputy Treasurer K. Preston, Commissioner J. Meath

PUBLIC: Union President FF J. Wiesner, FF M. Baxter, Capt. K. Battaglia, Lt. J. Lissow
Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To move to executive session per article f of the open meetings law at 6:01 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To return to the regular open session at 6:10 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To resolve to approve payment of voucher nos. 3409-34325 totaling \$582,250.09 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 7/24/17.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

Chief DeRosa

- A request was made to award the bid to First Due Services (cost not to exceed \$2,500) to test all hose in the fire district.

2017.6000.2.07.24

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To award the bid to First Due Fire services for testing all North Greece Fire District hose, with a cost not to exceed \$2500 per year.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The Chief requested the purchase of a fit testing machine from TSI for a price not to exceed \$10,100. There are ample funds in the new equipment account. The county has a machine which is shared by many districts and the police departments. We get it about 2 weeks a year much of which is used up trying to connect to our system. Spencerport may be willing to share it with us. We would have it 5 months a year each and then 1 month for testing. There is money in the new equipment account. Treasurer Bedford suggested that one or the other owns it may make it smoother. The board would like to purchase it without the assistance of another district.

2017.6000.3.07.24

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To purchase a Fit-Test machine through TSI with a cost not to exceed \$10,100.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- A request was made to the Board to purchase the portable and mobile radios from Motorola through a permissive referendum for \$397,732.92 as legal counsel suggests not leasing after review of the contract. Leasing would require a public vote with all its requirements. The reserve for communication account has funds available. The Treasurer recommends that we do a permissive referendum for \$400,000 out of this account. This would pay for portables and then we can replenish the reserve later.

2017.5000.2.7.24

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo,

RESOLUTION TO EXPEND FROM CAPITAL RESERVE FOR EQUIPMENT ACCOUNT 200.09

WHEREAS, pursuant to General Municipal Law §6-g, the North Greece Fire District Communications Reserve Fund GML 6-g, account 200.09, a capital reserve fund under GML 6-g to finance the cost of the acquisition of communication furnishings, communication equipment, radios, MDTs or other forms of equipment used for communication purposes for which the acquisition of which a period of probable usefulness has been provided by law.

WHEREAS, the North Greece Fire District Board of, to wit, portable and mobile radios and communication equipment for the above purpose, through the New York State Bid process, which is an exception to the public bidding rules in New York State under GML § 103, and

NOW THEREFORE BE IT RESOLVED THAT the North Greece Fire District is hereby authorized to expend from the North Greece Capital Communications Reserve Fund GML 6-g, account 200.09 an amount not to exceed \$ 400,000.00 for the acquisition of the above referenced radios and communication equipment, including miscellaneous incidental accessories, and

IT IS FURTHER RESOLVED This resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the North Greece Fire District after a proper petition calling for such special election is filed with the secretary of the North Greece Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman DeCarlo	Yes
Commissioner Andreano	Yes
Commissioner Camiolo	Yes
Commissioner MacKenzie	Yes
Commissioner Meath	Absent

The resolution was thereupon duly declared to have been adopted, subject to a permissive referendum.

- We have found issues with the LOSAP Program and the North Greece point reporting system. We need to have a line officer responsible to input this information into the system. Correct credit had not been given due to a box not being checked.
- Deputy Chief McManus & Chief DeRosa are meeting with 5 firefighters regarding their points, drills and overall participation this coming Thursday evening.
- There was a minor finger injury sustained by a firefighter while working at the scene of a vehicle extrication on Saturday, July 22, 2017 at approximately 6 AM. The firefighter was preparing to use grip hoists using a halogen bar on the vehicle's hood when he came into contact with a sharp piece of plastic from the front end of the vehicle. He was not wearing gloves. An investigation is under way.
- Medical updates: One of our Fire Prevention Officers had successful knee replacement surgery last week and will be out of work for an undisclosed period.

Chief McManus

- There were four new applicants for Volunteer firefighter. Three of them are promising. Jason Michels has also returned to active status.

Commissioner M. MacKenzie

- Engine 276 has been sold and picked up.

2017.2000.12.07.24

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner A. DeCarlo, **WHEREAS**, pursuant to General Municipal Law §6-g, the North Greece Fire District County of Monroe New York, (Fire District) did establish the Capital Reserve for Equipment Account 200.11 , a capital reserve fund under GML 6-g to finance the cost of acquisition of fire equipment and apparatus of the fire district, including fire fighting vehicles used in the prevention and extinguishment of fires; and

WHEREAS, the North Greece Fire District Board of Fire Commissioners has determined to acquire 2 Sutphen fire fighting vehicles with various miscellaneous incidental accessories necessary for the use and purposes of the fire district, and

NOW THEREFORE BE IT RESOLVED THAT the North Greece Fire District is hereby authorized to expend from the North Greece Fire District Capital Reserve for Equipment Account 200.11, an amount not to exceed \$ 800,000.00 for the acquisition of the two Sutphen firefighting vehicles, including miscellaneous incidental accessories, and

IT IS FURTHER RESOLVED This resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the North Greece Fire District after a proper petition calling for such special election is filed with the secretary of the North Greece Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman	DeCarlo	Yes
Commissioner	Andreano	Yes
Commissioner	Camiolo	Yes
Commissioner	MacKenzie	Yes
Commissioner Meath	Absent	

The resolution was thereupon duly declared to have been adopted, subject to a permissive referendum.

- The district secretary will write a letter of thanks to Mr. Dom Genova from Genesee Valley Motors for sponsoring the First responder Day at Frontier Field (Rochester Red Wings).
- The voucher from the department for the banquet will be reviewed before paying.

*In the matter of abolishing the
 Service Award Program for
 Active volunteer firefighters of
 The North Greece Fire District*

2017.8000.22.07.24

A RESOLUTION AUTHORIZING THE NORTH GREECE FIRE DISTRICT OF THE TOWNS OF GREECE AND PARMA, COUNTY OF MONROE, AND STATE OF NEW YORK TO ABOLISH THE “NORTH GREECE FIRE DISTRICT SERVICE AWARDS PROGRAM”, A DEFINED CONTRIBUTION PROGRAM; MAKING ALL NON-VESTED PARTICIPANTS 100% VESTED IN THEIR ACCRUED SERVICE AWARD, AND GRANTING TO ALL PARTICIPANTS THE OPTION TO ELECT TO BE PAID THEIR ACCRUED SERVICE AWARD IN ONE LUMP SUM OR IN TWO ANNUAL INSTALLMENTS. THE COST OF ABOLISHMENT OF THIS DEFINED

CONTRIBUTION PLAN, IS APPROXIMATELY \$7,500.00. THERE WILL BE A SAVINGS OF THE ESTIMATED ANNUAL ADMINISTRATION FEE IS OF APPROXIMATELY \$ 4,700.00, PLUS THE RECURRING ANNUAL FUNDING COST TO THE NORTH GREECE FIRE DISTRICT OF APPROXIMATELY \$17,000.00.

BE IT RESOLVED, by the Board of Commissioners of the North Greece Fire District, Town of Greece and Parma, County of Monroe New York, as follows:

Section 1. The North Greece Fire District (District) contracts with the North Greece Fire Department, Inc., (Department) located within the North Greece Fire District, for fire protection within the district.

Section 2. The Board of Fire Commissioners of the North Greece Fire District, pursuant to Article 11-A of the General Municipal Law, after a mandatory referendum was approved by the eligible voters of the North Greece Fire District, established the "North Greece Fire District Service Award Program" (the Plan) with an effective date of the program of January 1, 1992, said Plan was established for the volunteer firefighters of the Department and is a defined contribution plan, as that term is defined in Section 218 of the General Municipal Law.

Section 3. The Plan's goals was to increase activity among existing members of the Department, to recruit and retain members and to make Department members feel their services are valued. After careful consideration and research, the Board has concluded the Program's goal to recruit and retain active volunteer firefighters has not been satisfied, since current information states that since 2012 there has been a retention loss of 71 members, recruit and retention is at a standstill, and other factors as shown pursuant to a document entitles "The North Greece Fire District LOSAP Program", and,

Section 4 The Board has determined that abolishing the Program is the most appropriate action, ensuring no additional funding for the plan will be required by Fire District taxpayers for calendar years beginning after the effective date of the termination of the Program; and

Section 5 If the proposition is approved;

1. If a Participant elects to be paid in one lump sum, such payment will be made as soon as administratively feasible during 2018.
2. If a Participant elects to be paid in two annual installments, the first installment payment shall equal one-half of the lump sum he or she would have otherwise been paid in 2018. The second payment shall be equal to the remaining balance of the Accrued Service Award, reflecting actual investment income earned and/or expenses incurred, or other transactions that occurred up to the date of payment. The final payment shall be made as soon as administratively feasible in 2019.
3. If no election is made by a Participant by July 1, 2018, the Participant shall be paid in one lump sum in 2018 if such Participant will be under age 59 ½ as of December 31, 2018. Otherwise, the Participant shall be paid in two annual installments as described above.
4. Should a Participant die before being paid his or her entire Accrued Service Award, the Participant's designated beneficiary shall be paid the remaining balance of the Participant's Accrued Service Award in one lump sum, as soon as administratively feasible after the date of death.

Section 6. Based on the current active volunteer firefighter roster, the annual funding requirement could be as much as \$37,800, but has averaged roughly \$17,000 in the last three years, plus the annual cost of administration of about \$4,700.

Section 7. The fire district will save, upon the abolishment of the plan, the annual plan contribution of approximately \$17,000 annually and the annual cost to Penflex, Inc., the plan administrator of \$4,700.00.

Section 8 The administrative cost of terminating the Program is estimated to be \$7,500 and will include the following services:

- a) preparing financial statements for the Program assets for 2018 and 2019,
- b) calculating, processing and paying all Accrued Service Awards,
- c) preparing and filing the appropriate income tax forms during 2018 and 2019 on behalf of the Participants and the Fire District,
- d) preparing drafts of the Audit Footnotes for the Program auditor for 2018 and 2019,

Section 9 After the plan is abolished, there will be no further service award paid to the account of eligible volunteer firefighters or any estimated annual cost per covered participant; If a Participant elects to be paid in one lump sum, such payment will be made as soon as administratively feasible during 2018; If a Participant elects to be paid in two annual installments, the first installment payment shall equal one-half of the lump sum he or she would have otherwise been paid in 2018. The second payment shall be equal to the remaining balance of the Accrued Service Award, reflecting actual investment income earned and/or expenses incurred, or other transactions that occurred up to the date of payment. The final payment shall be made as soon as administratively feasible in 2019.

Section 10 This Resolution is subject to a mandatory referendum and shall, before becoming effective, be approved at a Special Election of the qualified electors of the North Greece Fire District, held at the North Greece Fire Station, 1766 Latta Road, Rochester, New York on Tuesday September 12, 2017 between the hours of 6:00 p.m. and 9:00 p.m. The District Secretary is hereby authorized and directed to prepare ballots in substantially the following form:

Shall

A RESOLUTION AUTHORIZING THE NORTH GREECE FIRE DISTRICT OF THE TOWNS OF GREECE AND PARMA, COUNTY OF MONROE, AND STATE OF NEW YORK TO ABOLISH THE "NORTH GREECE FIRE DISTRICT SERVICE AWARDS PROGRAM", A DEFINED CONTRIBUTION PROGRAM; MAKING ALL NON-VESTED PARTICIPANTS 100% VESTED IN THEIR ACCRUED SERVICE AWARD, AND GRANTING TO ALL PARTICIPANTS THE OPTION TO ELECT TO BE PAID THEIR ACCRUED SERVICE AWARD IN ONE LUMP SUM OR IN TWO ANNUAL INSTALLMENTS. THE COST OF ABOLISHMENT OF THIS DEFINED CONTRIBUTION PLAN IS APPROXIMATELY \$7,500.00. THERE WILL BE A SAVINGS OF THE ESTIMATED ANNUAL ADMINISTRATION FEE IS OF APPROXIMATELY \$ 4,700.00, PLUS THE RECURRING ANNUAL FUNDING COST TO THE NORTH GREECE FIRE DISTRICT OF APPROXIMATELY \$17,000.00.

Be approved

Commissioner A. DeCarlo moved, Commissioner M. MacKenzie seconded, the question of adoption of this Resolution was duly put to a vote on roll call, which resulted as follows:

Commissioner – Alan DeCarlo	VOTING	Yes
Commissioner –Joe Camiolo	VOTING	No
Commissioner – Linda Andreano	VOTING	Yes
Commissioner – Joseph Meath	VOTING	Absent
Commissioner - Michael MacKenzie	VOTING	Yes

Subject to the mandatory referendum described above Resolution was thereupon declared duly adopted.

- Commissioner J. Camiolo comments: The LOSAP program was originally set up as a retention program. It is the only way to recognize those who meet their minimum requirements. We would be penalizing those who have done their job to remove this program. He is not in favor of abolishing this program.

2017.8000.23.07.24

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To resolve to publish the Notice of Elections for a special election on September 12, 2017 from 6 to 9 PM and comply with all statutory posting requirements at NGFD and the Towns of Greece and Parma.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.8000.24.07.24

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To resolve appoint the following individuals to constitute the Board of Elections for the Sept. 12th Special Election: Stephanie Yaekel-Miller, Marge Spry, Pat Feeney, Jane Morgan, each shall be paid \$80 for services rendered on 8/28/17 and 9/12/17.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.8000.25.07.24

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To resolve to establish Monday, August 28th at 9:00 a.m. to prepare the election voter registration rolls.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The fall newsletter article deadline is August 30th. We would like to move forward with a hybrid solution for next year (part electronic, part printed). A solution still needs to be found to do this.
- A preliminary budget discussion for 2018 was begun by Treasurer Walt Bedford.
- Comm. Camiolo asked if our SCBA was still under warranty. The one-year warranty just expired the end of last month. He also feels we should increase spending to train our administrative staff including having the secretary, treasurer, and HR training once a year.
- Comm. Andreano will put together a report of upcoming building maintenance so decisions can be made regarding budgeting.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To move to executive session per article f (financial) at 7:08 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The board approved paying one of the four Fire Department vouchers presented for \$853.35. The other 3 are being reviewed with the board of directors.

MOTION BY Commissioner, 2nd by Commissioner, To resolve to adjourn the regular meeting at 7:47 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District