

NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
9/12/2017

PRESENT: Commissioners L. Andreano, J. Camiolo, M. MacKenzie, J. Meath; Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo

ABSENT: Chairman Alan DeCarlo, Deputy Chief P. McManus

PUBLIC: FF M. Baxter, FF J. Wiesner, FF C. Grierson, FF Mike Hare, Dir. M. Beatty, Joseph Meath

Vice-Chair Linda Andreano called the regular meeting to order at 6:19 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

*This page is in memory of those
lives that were lost 16 years ago
on September 11th.
May we never forget.*

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the regular 8/8/17 meeting minutes.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To approve the regular 8/22/17 meeting minutes.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Meath, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner J. Meath, 2nd by Commissioner J. Camiolo, to approve the updated amount of bills for payment tonight at 135,523.59.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner J. Meath, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. totaling \$135,523.59 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 9/12/17.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

- Chief DeRosa and Comm. MacKenzie are looking into work done on Quint 270 to see if some of this year's cost should have been covered under warranty.

Date	Sent
8/9/17	Congratulations to FF Norman and wife on the birth of their son.
9/12/17	Get Well arrangement sent to Commissioner A. DeCarlo.
8/10/17	Receipt letter sent to Gallo and Iacovangelo for records requested for a patient that may have been treated on July 17, 2017.
8/18/17	PCR for Debra Catari sent to Gallo & Iacovangelo

Date	Received
8/12/17	Thank you from Dom Genova, Genesee Valley Motors for thank you note regarding First Responders Day.

Secretary K. Dutton

- Annual Review of Station Planning: Some projects are being planned for 2018 and some will get done this year out of our budget. Walk throughs can be scheduled at any time.
- The annual District Snowplowing Bid and Determine Bid Opening was discussed by the steering committee: when we do this bid we should include the training grounds. We are currently waiting on the department regarding usage of their pavilion which will affect the bid. This item will be placed on the next agenda.
- Execute Annual Department/District Approval of Lease Agreement: We may want to renew since it was last signed in 2008. Comm. Andreano will look into this by the October meeting.
- An update was given on the Fall Newsletter. The first proof should be ready to review by tomorrow.

2017.6000.4.09.12

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To amend motion 2017.6000.3.07.24 for the purchase of a fit testing machine to state that we will be purchasing it through DiVal Safety.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

2017.4000.43.09.12

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To approve sending 1 training officer to the October MTO/MFI Conference at the State Fire Academy October 14-15, 2017, with a cost not to exceed \$350.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

2017.4000.44.09.12

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Meath, To purchase tickets for a table at the Monroe County Fire Service “Awards Ceremony” Annual FF Recognition Dinner at the Diplomat Party House on October 12, 2017, with a cost not to exceed \$250.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

Treasurer W. Bedford

HR T. Gretzinger

Fire Chief S. DeRosa

- The water main is fully repaired and operational at the training grounds. The Water Authority is drafting 2 contracts for hydrant maintenance at the training facility and will develop a project proposal to permanently relocate the water main in the future in accordance with some updated standards. Atty. DiRaddo was thanked for his help.
- Motorola has notified us that the portable radios ordered last month have been shipped. We expect delivery by the end of this week. The shoulder microphones are on back order and will be delivered soon. The portables will be sent to our vendor for programming VHF use.
- The fit test unit should be delivered this week, a permanent location has been established at HQ's and training for use and a procedure for membership will be developed. The unit will be ready for annual fit testing.
- The Town of Greece Memorial Service is scheduled for Sunday, October 8th at 1 PM at Lake Shore's Fire Station on Ling Road. Comm. J. Camiolo will go to represent the board.
- The Chief's Office is in the process of reviewing multiple alarm procedures, fill ins and run cards in preparation of a project by the County to revamp the CAD System. More information will follow as its received.
- District wide hose testing will begin Thursday, September 14th at 7 AM at the Training Grounds. The vendor expects to be done by evening that same day. E-277 will be used as the rotating apparatus that day.
- Open House is scheduled for Sunday, October 15th at Station 1. Lt. Brown has the lead on the event. The line officers and committee will meet later this month to discuss specifics. This event will be placed on the NGFD public calendar which feeds to the website.
- Legal counsel and the Chief met with the County regarding the tower at HQ. The project is in the works for potential construction in 2018. More info forthcoming as we get it.
- We are 100% compliant for fire reporting for 2016. Thanks to IT Andy Hinds on this project.

Deputy Chief P. McManus

Commissioner J. Camiolo

- July and August bank reconciliations are done.

- Department clam bake invites went out by email. Please RSVP.

Commissioner M. MacKenzie

Commissioner J. Meath

- We are looking to update the newsletter, make it shorter, streamline communications and decrease cost. Possibly a hardcopy could be requested and making it mostly an online newsletter.

Commissioner L. Andreano

- The Steering Committee is going well. They are in the process of roll clarification. A team shared drive is being utilized.

2017.1000.6.09.12

MOTION BY Commissioner J. Meath, 2nd by Commissioner M. MacKenzie, To declare the ice machine at station 2 surplus. It will be disposed as we see fit.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

- There was a packet of bills received from the department that Walt had already gone through and notated as to what should be redacted. We have now received a new packet which doesn't include Walt's work. This issue needs to be resolved. We clearly can't pay for some items in the bills.
- The old radio room at HQ's is now the firefighter lounge. The old lounge is now a public lounge/waiting room. Comm. Camiolo asked if there were plans for the old assistant chief office and suggested that it could be used for a commissioner office. Commissioner Andreano reminded him that the commissioners should be working virtually and should not need an office. This item will be discussed with the chief.

MOTION BY Commissioner J. Meath, 2nd by Commissioner M. MacKenzie, To move to executive session at 7:05 PM per article f of the open meetings law to discuss matters relating to employment status and article e to discuss matters relating to collective bargaining.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To return to regular session at 7:48 PM.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

- A preliminary 2018 budget draft was reviewed by the board.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Meath, To amend the earlier motion made regarding the approval of all bills. The total should be updated to \$135,881.24.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried

- Comm. Meath stated that the Lake Shore Fire District has approached us to see if we would be interested in a 3rd party study with them in regard to consolidation with them. The board was agreed that Comm. Meath can communicate with them to further explore this.

Chairman A. DeCarlo-necessarily absent

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Meath, To resolve to adjourn the regular meeting at 10:09 p.m.

L. Andreano-yes, A. DeCarlo-absent, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried.

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District