

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
10/24/17**

PRESENT: Chairman A. DeCarlo, Commissioners J. Camiolo, L. Andreano, M. MacKenzie; Fire Chief S. DeRosa, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Deputy Treasurer K. Preston

ABSENT: Commissioner J. Meath, Deputy Chief P. McManus

PUBLIC:

Chairman A. DeCarlo called the regular meeting to order at 6:08 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 3627-3650 totaling \$31,462.74 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 10/24/17.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.8000.29.10.24

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To override the tax cap for the 2018 budget.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The budget tax cap form will be submitted by the treasurer tomorrow.

2017.8000.30.10.24

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To resolve to approve the proposed 2018 budget for \$9,499,770 and file the appropriate paperwork with the towns of Greece and Parma.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.7000.31.10.24

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To resolve to appoint the following individuals to constitute the Board of Elections for the December 12, 2017 election: Stefanie Yaekel-Miller, Jane Morgan, Pat Feeney, and Sue VanPutte. Each shall be paid \$100 for services rendered on 11/28/17 and 12/12/17.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.7000.32.10.24

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To resolve to establish Tuesday, November 28, 2017 at 9:00 a.m. to prepare the voter registration rolls.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.7000.33.10.24

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To resolve to publish the notice of election to be held on December 12, 2017 from 2-9 PM at HQ's.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.3000.13.10.24

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To approve Lawrence Resch as volunteer firefighter. All background checks and his physical are complete.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.5000.3.10.24

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To declare the following surplus:

- i. DMPJM00HDNQR = iPad 3rd generation: 16gb
- ii. DMPJM0FWDNQR = iPad 3rd generation: 16gb
- iii. DMPJM0EQDNQR = iPad 3rd generation: 16gb

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- An online random name picker was used to select the following recipients to purchase the abovementioned iPads for a payment of \$55 each: Al Camp, Selene France, Linda Andreano. Should someone change their mind regarding purchasing the secretary is authorized to randomly pick a name to replace it.

2017.1000.10.10.24

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To declare the following items scrap:

- Miscellaneous old radio equipment stored in server room at HQ
- Miscellaneous Old electronic cords, computer cables in IT Office
- Broken TV from station 1 exercise room
- Water dispenser for large 5-gallon jugs at station 1
- Old mattresses and box springs at station 2 in cupboards
- Various desk chairs located in HQ empty office

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

Chief Sam DeRosa

- The Commissioners were reminded that they have the food detail for the November 13th Department Meeting.

2017.9000.7.10.24

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To provide food for the November 13th Department meeting with a cost not to exceed \$450.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.9000.8.10.24

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To amend the motion to provide food for the November 13th department meeting to state cost not to exceed \$700.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- Dep. Treas. Ken Preston was asked to organize the food for this meeting.
- Effective November 11, 2017 at 07:00 hours, Lt. Todd Smith will be re-assigned from his training officer position to Engine-274, Group 2, officer, for a minimum period of 90-days. This re-assignment is in lieu of the extended injury of another lieutenant.
- Effective October 25th, Lt. Todd Smith will be named as interim Municipal Training Officer for the North Greece Fire District. For now, this appointment is interim, and we'll be re-evaluating the training program in January 2018.
- A lieutenant will be going off duty for an undisclosed time frame with shoulder surgery on November 1st. OT fill-ins will have to be used for an undisclosed time frame.
- Sky Wave Communications is now North Greece Fire District's Motorola Representative (MR) for all communication needs. This change became effective last week. Radios are in the process of being programmed
- The Fire Prevention Open House last Sunday was successful and well attended. Plans are already underway for next year with some new ideas already proposed.
- The Town of Greece Emergency Response Plan is being revised and NGFD has an active role at the planning table.

- There was an issue with last week's payroll. The board thanked Treasurer Walt Bedford for all the work he did to get it straightened out.

Commissioner Joe Camiolo

- Prior to this meeting only 9 vouchers had been signed. He feels that vouchers should be looked at prior to meetings.
- The commissioner was unaware of any payroll issue and must have been left out of all communication regarding such.
- There have been no updates from the safety committee.
- Our web page has issues. Much needs to be updated.
- The commissioner feels that the district travel agent isn't working out well.
- Not having Microsoft office on his computer, he has been unable to access documents on his personal computer and would like a computer at station 2 possibly placed in the empty office.
- Some commissioner assignments have been changed but have not been made official since they were discussed in executive session.
- He was made aware that the Fire Police vehicle passenger side door doesn't lock. The rest of the board stated that this request should be brought through the correct channels.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To move to executive session to discuss matters relating to the discipline of an employee at 6:36 PM.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To resolve to adjourn the regular meeting at 7:09 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District