

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
11/14/17**

PRESENT: Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, M. MacKenzie, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Atty. R. DiRaddo
ABSENT: J. Meath, Fire Chief S. DeRosa, Deputy Chief P. McManus,
PUBLIC: Fred Geiger, FF Tom Clark, FF Marc Baxter, FF Chris Pignato, Lt. John Williams, Dir. Rick Douglas

Chairman A. DeCarlo called the regular meeting to order at 6:05 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

- 2017-2018 Snowplow bids were opened:
 - Geiger Property Maintenance bid a per trip price for the training facility and all stations: Training facility - \$58 per trip with an additional \$40 for salting ice, station 1 - \$135 per trip and \$50 per trip for salt, Station 2 - \$60/trip, \$40 salting, Station 3 - \$40 per trip, \$32 salting
 - The first bid from Cutter Services was disregarded because it was made before the specifications came out. The second bid was \$3500 for the season and extended the same price through the 2020 season. They bid a monthly price for additional snow removal and salting at stations 1,2,3. Station 1 \$225 plowing, \$125 salting. Station 2 \$200 plowing, \$95 salting, station 3 \$100 plowing, \$65 salting.
 - The board took some time to review these bids and compare since they were not bid in the same format.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the regular 10/10/17 meeting minutes.
L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner mm, J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the 10/17/17 budget hearing meeting minutes.
L. Andreano-yes, A. DeCarlo-abstains, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To approve the regular 10/24/17 meeting minutes.
L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, budget summary. Financial report appended to minutes.

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To approve the monthly financial report as submitted by Treasurer Bedford.
L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To resolve to approve payment of voucher nos. 3652-3708 totaling \$1,389,336.15 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 11/14/17.

Date	Sent
9/14/17	Sympathy to Fire Marshal Rob Drexler on the passing of his brother
11/3/17	Get well to Lt. Frank Lombardo
Date	Received

10/3/17	5-year commitment request letter from Deputy Treasurer Ken Preston in support of his AFDSNY position.
10/4/17	Invitation to Greece Assembly Veterans Day Breakfast 11/11/17 at 9 AM
11/6/17	Thank you note to Chief and Commissioners from Laurie Alliet for sending her to the NY State Fire Service Women's Weekend.

Secretary K. Dutton

- Secretary Dutton will get a price to renew the NY Safety Council online safe driver course as it is up for renewal.
- The review of the Email SOP will be placed on the next agenda. The computer use policy will also be forwarded to the board.

Treasurer W. Bedford

- Secretary Dutton and Treasurer Bedford recently took a webinar regarding the fund balance.
- We have been informed that the State will be auditing us on our retirement. We will also have an audit by our independent auditor for our quarterly this week.

HR T. Gretzinger

- Update on the Cancer bill research: As far as our insurance, we may have 6 months until we hear more. We will only be charged on interior firefighters. HR will keep the board updated on this matter.

Fire Chief S. DeRosa-necessarily absent

- FF Dillon Gebo is graduating in the Recruit Firefighter Graduation Ceremony on November 29, 2017 at the MCC Auditorium. If you attend, please wear Class A uniforms.
- The board approved the following requests
 - November 24th bell ringing at Walmart for the Salvation Army. They are requesting R-278.
 - December 9th Santa Run for Kid's Xmas Breakfast (E-277)
 - The auxiliary will be bell ringing at Walmart on December 18th
 - DC McManus will be providing details regarding the Mary Cariola Event in early December.
- The Fire Police assisted Hilton Fire Dept. during calling hours for a past chief who passed away and the Hilton Chief will be bringing the Fire Police dinner this coming Monday evening as thanks.
- Five members from the Fire Police recently completed their NYS Fire Police training program at the PSTF and we are working with the Greece Town Clerk to get them sworn in as peace officers.
- The Deputy Chief is out of town until the end of this week.

Deputy Chief P. McManus-absent

Commissioner M. MacKenzie

- The banquet committee has been meeting. In the future it will be called an Installation dinner. The Chief is working with Tom Piazza on an agenda. It will be held at Ridgmont Country Club in April of 2018.
- An email has been received from Mark Knowles. He is resigning from the organization and is requesting to keep his helmet. The board is in favor of allowing this.
- The Fire Safety van and the Crown Vic are set to go out to bid. We will be sending one of the retired Tahoe's, as is, to the same company that sold our engines. The new Capt. vehicle is in and will be set up. FSE P. Sidari is driving the old chiefs truck.

- At the department dinner last night there was an issue with the company providing the food. There was a mix-up of dates on their end.

Commissioner J. Camiolo

- The VCOS Symposium in the Sun was excellent. It was very informative. The biggest takeaway was in recruitment and retention, if what you are doing is not working you need to try something new.

Commissioner J. Meath-absent

Commissioner L. Andreano

- Snowplow bids were compared. If we have the winter predicted it may exceed 36 trips, in which case Cutter would be less expensive.

2017.1000.11.11.14

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To award the 2017-2018 snowplow bid to Cutter Lawn and Landscape and lock the price in for the 2017-2020 seasons at \$3500 per season with a 30 day option to cancel the contract if satisfaction is not met.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The municipal agreement with the Town of Greece for snowplowing will be reviewed by legal.
- Our existing vendor on lawn and beds maintenance and mulching at station 1 has offered to give us a 3-year lock in pricing for \$3,022 per year. The board approves Comm. Andreano extending this contract.
- Our current contract with Noco for gas and electric deliver has saved us money. As it was time to renew, a vendor was found that does all the comparisons for you from the local vendors. A recommendation was made to go with Power Managements price for Noco since it was better than through Noco directly. Power Management does all the management. He will come in and sign the contract.

2017.1000.12.11.14

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To sign the contract with Power Management for fixed rate pricing for electric and gas for the next 2 years from NOCO.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

2017.1000.13.11.14

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To sign a 3 year contract with Bartlett Lawn and Landscape for the lawn cleanup, pruning an bed maintenance at station 1 for the years 2018 ,2019, and 2020 for a base cost of \$3,022.50.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The Commissioners Duties list has been updated and will be placed on the bulletin boards at all three stations.
- The Greece Fire Council vote will be in February.

2017.1000.14.11.14

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To scrap 2 desk chairs from station 2 that have been stored in the empty office.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

- The board discussed the offer from Joe's Homestyle Eatery to help with a year-end dinner at the final meeting. Sec. Dutton will coordinate and have food arrive at 6:30 PM for 20 people.

Chairman A. DeCarlo

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo to move to executive session to discuss matters relating to employee medical and discipline at 7:06.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To resolve to adjourn the regular meeting at 7:40 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District