

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
12/28/2017**

**PRESENT:** Chairman A. DeCarlo, Commissioners J. Camiolo, L. Andreano, J. Meath, M. MacKenzie; Fire Chief S. DeRosa, Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger

**ABSENT:**

**PUBLIC:** Lt. John Williams, Commissioner Elect Thomas Coyle, Atty. Ray DiRaddo  
Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

---

**MOTION BY** Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To resolve to approve payment of voucher nos. 37339-3835 totaling \$598,940.78 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 12/28/17.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

*The board took a 5-minute recess at 6:16 PM and returned at 6:26 PM.*

- The town of Greece and Parma tax invoices came today.
- HR T. Gretzinger was wished a Happy Birthday.
- Commissioner Meath was thanked for his years of service. He thanked everyone for their help over the last 5 ½ years. There is much more work outside of meetings than he had anticipated. He appreciated the spirit of debate. He expressed that he is happy we now have a career chief officer in place and top of the line equipment. He reminds all that safety is paramount as we move forward. Atty. Ray DiRaddo was thanked for his tutelage. The board was thanked for the card. Tom Coyle was congratulated on his election. Good luck to the rest of the board. Thanks for the support.
- A meeting was held to explain the following proposal to the department administration. The Board of Directors was in total agreement. This information will be communicated to entire department following a resolution.

**2017.8000.32.12.28**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner L. Andreano, To adopt the following resolution:

**A RESOLUTION AUTHORIZING THE NORTH GREECE FIRE DISTRICT OF THE TOWNS OF GREECE AND PARMA, COUNTY OF MONROE, STATE OF NEW YORK TO AMEND THE “NORTH GREECE FIRE DISTRICT SERVICE AWARD PROGRAM.**

WHEREAS the Board of Commissioners of the North Greece Fire District, Towns of Greece and Parma, County of Monroe, State of New York, hereby resolves as follows:

- Section 1. The North Greece Fire District contracts with the North Greece Fire Department, Inc. located within the North Greece Fire District for fire protection within the district.
- Section 2. The Board of Fire Commissioners of the North Greece Fire District, pursuant to Article 11-A of the General Municipal Law after a mandatory referendum established the North Greece Fire District Service Award Program (the Plan) with an effective date of the program of January 1, 1993.
- Section 3. The Plan document of the North Greece Fire District, is referenced herein and made a part hereof.

- Section 4. The plan was established for the volunteer firefighters of the North Greece Volunteer Fire Company and is a defined benefit plan, as that term is defined in Section 219 of the General Municipal Law.
- Section 5. The North Greece Fire District retains Penflex, Inc. to assist them in the administration of the "North Greece Fire District Service Award Program".
- Section 6. Pursuant to Article 11A of the New York State General Municipal Law Section 216, paragraph 3e, the point system adopted by the governing board may be amended by the affirmative vote of at least sixty percent of such governing board, without referendum, provided that the only effect of the amendment is to decrease the number of points granted for the performance of an activity.
- Section 7 This resolution shall amend the existing point accumulation activity schedule as follows
- See attached North Greece Fire District Fire Service Award Program –Point Accumulation System

Section 8. The changes to the North Greece Fire District Service Award Program are to take effect on January 1, 2018.

NOW THEREFORE BE IT RESOLVED, that the North Greece Fire District Service Award Program point systems is amended as provided herein effective January 1, 2018.

The question of adoption of this Resolution was duly put to a vote on roll call, which resulted as follows:

Chairman	DeCarlo	Yes
Commissioner	Andreano	Yes
Commissioner	Camiolo	Yes
Commissioner	MacKenzie	Yes
Commissioner	Meath	Yes

The resolution was thereupon duly declared to have been adopted, effective January 1, 2018  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

- There was a discussion regarding the charge from the program manager. We were told up front that there would be a charge. It was considerably less than we were told it would be.
- There was a discussion regarding the Miscellaneous Equipment Bid. The Chief feels that it is a great guideline to follow but we are still going to get individual price quotes through the chief. It is also hard to tell which items NG is interested in when looking at the list.

#### **2017.6000.7.12.28**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve and publish the 2018 Miscellaneous Equipment Bid and By list.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

- There was discussion of the Proposal for the workout room. The Chief has had conversations with Lt. Adams. He would like to phase it in, see the procedures and programs that are developed before buying all equipment. All users will still be able to use the equipment. There should be more efficient equipment purchased. It will require training. From an audit perspective, it needs to meet our procurement policy even though it will be purchased in stages the project needs to be looked at from purchasing in its entirety. There will need to be a formal process. Lt. Adams has been asked to think of surplus equipment also.

**2017.3000.16.12.28**

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner J. Meath, To approve Cameron Welling as a volunteer firefighter, all background checks and physical have been completed successfully.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.4000.46.12.28**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, to send Commissioner Elect Thomas Coyle to the new commissioner training at Brighton Fire District on February 3, 2018 at a cost of \$125.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

- There was a discussion regarding Experienced Commissioner Training being offered. It was decided that no one from North Greece would be attending.
- There were no bids for the Ford Crown Victoria in the original bid process. It was put up for bid again at \$3,000 or best offer. Three bids received and were opened at this meeting.
  - Jason Bedford \$2,751
  - Kristopher Helfer \$2500
  - Greg Noto \$2500

**2017.2000.14.12.28**

**MOTION BY** Commissioner J. MacKenzie, 2<sup>nd</sup> by Commissioner A. DeCarlo, To sell the 2007 Ford Crown Victoria (as is) to Jason Bedford for \$2,751.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.2000.15.12.28**

**MOTION BY** Commissioner J. MacKenzie, 2<sup>nd</sup> by Commissioner A. DeCarlo, To accept the offer of \$20,000 for the sale of the 2012 Chevy Tahoe #4070 which was advertised in Fire Tech.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

- The 2011 Chevy Tahoe #4067 will be listed on Fire Tech. DC McManus will be taking past AC P. Meyers vehicle.
- 2018 Commissioner Duties will be remaining the same other than Comm. Coyle will take the place of Comm. Meath.
- Alan DeCarlo will be remaining the Chair and M. MacKenzie will be Vice-Chair.
- There was a discussion on the draft agenda for the organizational meeting regarding check signers. The board was not comfortable with anyone not having a Treasurer position listed as check signers.
- Commissioner Meath would like to make sure that Cardiac Life is an authorized Physio-Control technician before paying for the yearly fee.

**2017.1000.16.12.28**

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner M. MacKenzie, To scrap the built ins from the office that the Chief will be moving into. They are of no further use to the district.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.7000.37.12.28**

**MOTION BY** Commissioner J. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve all changes made to the employee handbook for 2018. HR will distribute the handbook to all employees.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

- Year end gross salaries were given to the board for review.

## Chief's Report

- AC Meyers vehicle was turned in as planned and promised. His number and the title have been maintained but the position is not going to be filled for the foreseeable future.
- The Chief sent an email of inquiry to Barnard for the \$900 unpaid invoice but has received no feedback for inspections. The program has been working and there are 20 some entries made through August.
- We have been experiencing issues with the UPS in the building. When the generator test occurs every Monday, we lose our servers. It has taken everything out. We have called Penn Power Systems who tested the voltage and amperage. Everything is testing normal. It is not the throw over. We have replaced the server batteries. There is a potential issue with an overhead door motor caused by this. Skywave will send a technician on Tuesday. There is to be no test for the generator on Monday. We are still having a modem problem in the front of the building. Our servers at least 6 years old. It will probably be batteries plus UPS units.
- We have five new members in the FF I class for March. We will meet next week to do a pre FFI training program starting in January. Four are taking Interior FF and one is doing exterior only.

**MOTION BY** Commissioner J. Meath, 2<sup>nd</sup> by commissioner L. Andreano, To move to executive session to discuss matters relating to the hiring and employment of personnel at 7:09 PM.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Meath, 2<sup>nd</sup> by commissioner L. Andreano, To return to the regular session at 8:13 PM.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

### **2017.3000.17.12.28**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner L. Andreano, To resolve to take a transfer and hire Shane Bagley as a career Firefighter with a start date of Feb 1, 2018 at the 5 year step for the firefighters contract.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

### **2017.3000.18.12.28**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner A. DeCarlo, To award 2% raises beginning Jan 1 2018 for the administrative staff: K. O'Gara, P. Sidari, K. Dutton, T. Gretzinger, W. Bedford, T. Chugg, A. Hinds.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

### **2017.3000.19.12.28**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Meath, To increase Chief DeRosa to the next pay step at \$56.13/ hour and an annual salary of \$116,748.32 beginning Jan. 1, 2018.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

**MOTION BY** Commissioner mm, la, 2<sup>nd</sup> by Commissioner, To resolve to adjourn the regular meeting at 8:20 p.m.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-yes, J. Camiolo-yes M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District