

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
12/12/17**

**PRESENT:** Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, M. MacKenzie;  
Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T.  
Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer Ken Preston

**ABSENT:** Commissioner J. Meath

**PUBLIC:** FF M. Baxter, Union Pres. FF J. Wiesner, FF T. Clark, Lt. J. Williams, Capt. K.  
Battaglia

Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To move to executive session to discuss matters relating to the collective bargaining agreement at 6:02 p.m.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To return to the regular session 6:06 p.m.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.8000.31.12.12**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve vacation carry overs and buybacks as presented by the chief.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner L. Andreano, To approve the regular 11/14/17 meeting minutes.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve the regular 11/28/17 meeting minutes.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.
- The chief will look into the invoice for the Barnard Fire District for Commercial Card fees. They have not paid due to the system not working yet.

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve the monthly financial report as submitted by Treasurer Bedford.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To resolve to approve payment of voucher nos. 3439-3796 totaling \$542,294.59 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 12/12/17.  
*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

Date	Sent
11/16/17	Acceptance letter to Bartlett Lawn Services for Mowing station #1 for 2018-2020. Contract to come from them.

11/29/17	Letter of appreciation to Deputy Treasurer Ken Preston for his service in AFDSNY and for his newly appointed position as 2 <sup>nd</sup> VP
12/4/17	Letter to Geiger Property Maintenance regarding snowplow bid
12/7/17	Congratulations to Mike Dorgan family on their new addition to the family
12/7/17	Receipt of FOIL request for 92 Crossroads Lane
12/8/17	Receipt of FOIL request for 2016 Union Dues info from Ken Girardin, Empire Center
<b>Date</b>	<b>Received</b>
12/7/17	FOIL request for Fire Incident report 92 Crossroads Lane 12/3/17
12/8/17	FOIL request for 2016 Union Dues info from Ken Girardin, Empire Center
12/11/17	Cutter Services signed contract for snowplowing to be signed at 12/12/17 meeting by NGFD

**Secretary K. Dutton**

- A discussion was held regarding the 2018 Meeting Schedule. It was decided that the year-end meeting would be held Thursday December 27, 2018 and the 2019 Organizational Meeting date would be Thursday, January 3<sup>rd</sup>. The 2018 Org meeting was already scheduled for January 2, 2018. The meetings will begin at 6 PM and be held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays.
- Menu choices for the year-end meeting were presented. We have a \$250 credit with Joe's Homestyle eatery due to their previous error.
- FOIL Request from Ken Girardin: The total amounts withheld from employee paychecks and paid to each employee representation organization (union) during calendar 2016. Please include, for each bargaining unit:
  - the name of the union
  - the number of employees on whose behalf funds were withheld, with a breakdown, if available, of how many in each unit were dues-payers and agency-fee payers
  - the total amount withheld, with a breakdown, if available, of what constituted dues and agency fees
  - Legal counsel stated that there is no reason to create a document for this request. Documentation available will be supplied and he will be directed to SeeThroughNY for further information.
- There was a discussion regarding the publishing of a notice of the availability of the 2018 Miscellaneous Equipment Bid Specification Sheets in the 1/04/2018 edition of the Greece Post. Bids will be available at the District Secretaries office. (This year the participating agencies are Barnard, Hamlin Morton Walker, Hilton, Lake Shore, North Greece, Point Pleasant, Scottsville, Spencerport, and Ridge Road Fire Districts.) The board tabled this discussion until the next meeting.

**Treasurer W. Bedford**

- Our annual refund from Utica National Insurance was discussed. Our claims have been reduced by handling small claims on our own.

**HR T. Gretzinger-No report for open session**

**Fire Chief S. DeRosa**

- All radios have been programmed and are in service.
- There have been 3,513 calls to date with 53% of those being EMS calls.

**Deputy Chief P. McManus-No Report**

**Commissioner M. MacKenzie**

- The changes to the Department fund drive mailer have been received well.
- One bid was received and opened for the Chrysler Town and Country van from K. Battaglia for \$3,002.

**2017.2000.13.12.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To accept the bid of \$3,002 for the Town and Country Van as bid by Kevin Battaglia.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

- Capt. Knapp will be asked what to do with the Crown Victoria as we have received no bids.

**Commissioner J. Camiolo**

- Reconciliations are done for October and November.

**Commissioner J. Meath-absent**

**Commissioner L. Andreano**

- The proposal for exercise equipment will be reviewed and was tabled until the next meeting.

**Chairman A. DeCarlo**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To move to executive session to discuss matters relating to personal financial and collective bargaining at 6:32 PM.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To return to the regular session at 7:55 PM.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.9000.10.12.12**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To resolve that the North Greece Fire District has no objection to Monroe County assuming lead agency status for the Monroe County Public Safety Committee Infrastructure project. The board authorized the chief to communicate this to the county.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.7000.35.12.12**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve the department line officers as presented by the Chief for 2018 as follows:

- 2C-17 Chief Sam DeRosa
- 2C-27 Deputy Chief Paul McManus
- 2C-57 Captain, On-Duty
- 2C-67 Captain Don Dugan
- 2C-77 Lieutenant Matt Brown
- 2C-87 Lieutenant Jeff Kridel
- 2X-17 Captain Keith Meyer
- 2X-27 Lieutenant Jim Dill
- 2X-37 Lieutenant Phil Davola

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.3000.15.12.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner L. Andreano, To increase administrative staff vacation hours to reflect that of the firefighters: 10-14 year full time employees will increase from 168 hours to 192 hours and 15-19 year full time employees will increase from 192 hours to 206 hours.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

**2017.7000.36.12.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner L. Andreano, To approve the 2018-2020 Firefighter Union Collective Bargaining Agreement.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

- A discussion was held regarding raises for the administrative staff during the executive session. It was decided for these 6 employees that the board would like to continue the process that it began 2 weeks ago with anecdotal self-reports. Assessments will be completed and documented first. Whatever raises are decided will be made retroactive to January 1, 2018.

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner M. MacKenzie, To resolve to adjourn the regular meeting at 8:01 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Meath-absent, J. Camiolo-yes M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District