

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
1/9/2018**

**PRESENT:** Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, T. Coyle, M. MacKenzie; Treasurer W. Bedford, Secretary Kari Dutton, Fire Chief S. DeRosa, Atty. R. DiRaddo

**ABSENT:** Deputy Chief P. McManus, HR T. Gretzinger

**PUBLIC:** Union Pres. FF J. Wiesner, Lt. J. Williams, Nancy Adams, Rick DeVecchio, FF T. Clark

Vice Chairman L. Andreano called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.
- Future PM's will be scheduled during the 2<sup>nd</sup> and 3<sup>rd</sup> quarter to prevent overspending in the 1<sup>st</sup> quarter.

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the monthly financial report as submitted by Treasurer Bedford.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner L. Andreano, To approve the regular 12/12/17 meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the regular 12/28/17 meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To resolve to approve payment of voucher nos. 3836-3862 totaling \$97,745.62 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 1/9/18. It was originally thought that there was a missing invoice to the MCFDOA that needed to be added in, but that was an error. However, the amount may need to be adjusted if Comm. Coyle decides to go to the Installation ceremony which was approved. The updated paid was \$98,143.57.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

<b>Date</b>	<b>Sent</b>
12/26/17	Sympathy card to FSE P. Sidari on the passing of his great nephew.
12/27/17	Sympathy card to Tyler Connelie on the passing of his uncle.
1/4/18	Oaths of office and bond information sent to the towns of Greece and Parma
1/8/18	Receipt of FOIL request for current FF contract from Mark Walsh, Empire Center for public policy
1/8/18	Sympathy card to Comm. L. Andreano on the passing of her father
1/8/18	Sympathy card to Capt. K. Helfer on the passing of his uncle
1/8/18	Requested report sent to Paul Carabalo for fire at 92 Crossroads 12/3/17.
<b>Date</b>	<b>Received</b>
1/5/18	FOIL request for current FF contract from Mark Walsh, Empire Center for public policy

**Secretary K. Dutton**

- The board approved sending the current FF Union contract to the Empire Center for Public Policy (Mark Walsh) as requested.

**Treasurer W. Bedford**

**HR T. Gretzinger**-*necessarily absent*

**Fire Chief S. DeRosa**

- There were 3,809 total responses for 2017, 53% of these responses were EMS.
- The revised LOSAP Program was explained to the fire department membership at their January meeting January 8th. No questions were asked by the membership and this information will again be communicated to the membership at Organizational Drill on January 31st.
- Deputy Chief McManus is out of state for work all week.
- There is an Organizational Drill for the fire department January 31st at 7 PM. Agenda topics include 2018 goals, training program, driver training program for Rescue 278 and the revised LOSAP Program.
- Firefighter Shane Bagley is set to begin with North Greece on February 1st which is the last work day for FF John Amo.
- There was an update given on issues with our UPS system and the weekly generator testing: 9 batteries were replaced in the main system. There was not enough voltage to keep it powered when the generator did its weekly test. The board asked if this was our IT issue. There must have been a major spike for this to originally occur. Skywave is repairing our backup radios and they are aware we only need this for the next 2 years and will repair the least expensive way possible. The chief will put a package together of all repairs related to see if we should make an insurance claim.
- A PM schedule needs to be developed for these batteries.
- Red alert has been having issues affecting all of our iPad's. They are not loading and none of the fields were populating. Alpine made a fix today but today was having an issue with slowness.

**2018.4000.3.01.09**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, to approve sending Chief S. DeRosa to the Career Fire Chiefs of N.Y. quarterly meeting in Batavia January 16-17, 2018 with a cost not to exceed \$100.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**Deputy Chief P. McManus**-*necessarily absent*

**Commissioner M. MacKenzie**

- The department has been notified that Comm. Coyle has taken over past Comm. Meath's responsibilities and that Comm. MacKenzie is the official department liaison, Comm. Andreano is the co-liaison. The District is to sponsor the dinner for the department in July this year.
- The new Duty Officer vehicle is almost complete. The sale of 2C-37's Tahoe should be within the next week. Capt. Knapp will be changing tires on the other Tahoe so the Deputy Chief will have better tires.
- The Chief and Comm. MacKenzie will be working on the invite list for the Award Dinner in April as they are both on the committee.

**Commissioner J. Camiolo**

- The bank reconciliation is not ready yet.

**Commissioner T. Coyle-No report**

**Commissioner L. Andreano**

- Comm. Andreano thanked everyone for the condolence messages on the passing of her father.

**2018.4000.4.01.09**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To send up to 3 representatives to the MCFDOA annual Installation Banquet on January 27<sup>th</sup>, with a cost not to exceed \$360.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**2018.4000.5.01.09**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To send up to 12 people to the Greece Fire Council annual meeting and dinner on February 6, 2018, with a cost not to exceed \$600.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**Chairman A. DeCarlo-no Report**

**Deputy Treasurer Ken Preston**

- The board was thanked for sponsoring the online drivers training program. We have 42 members participating.
- AFDSNY report: New commissioner training is being held in our region on February 3<sup>rd</sup>. There will also be regional training held May 5<sup>th</sup> for regions 5 & 6. Atty. Ray DiRaddo will be participating along with Peter Wiseheart at the Elba Fire Dept. With the new cancer bill for volunteer firefighters, an insurance policy must be provided sometime this year. The state organization is putting together a RFP with the counties and towns to get insurance companies to compete for this business which should help reduce the cost to fire districts in the future. Comments were made at last night at the department meeting regarding the gathering of information for a database relative to this. Some voiced concerns about gathering of medical information. Comm. Preston was asked to pass this information along to the state.
- DT Preston likes the changes to the service award program but reminded that board that copies must be distributed to all with any LOSAP change. These copies will be provided at the drill and emailed to those not in attendance.

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner L. Andreano, To move to executive session to discuss matters relating to discipline, hiring, and firing of personnel at 6:35 PM.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

- During Executive session there was a discussion regarding sensitive personnel information with relation to LOSAP, drills, points, etc. The discussion led to consulting our attorney and no decisions were made at this time.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To resolve to adjourn the regular meeting at 7:42 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District