

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
3/13/18**

**PRESENT:** Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, T. Coyle, M. MacKenzie; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo

**ABSENT:**

**PUBLIC:** Director M. Neusatz, Social Member Scott Louth, Capt. W. Lawrence  
Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano, To move to executive session to discuss matters relating to hiring of personnel at 6:02 PM.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner L. Andreano, To return to the regular session at 6:07 PM.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**2018.3000.10.03.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To promote FF Kevin Rauber as temporary lieutenant on group 2, Engine 274 beginning March 19, 2018, at the starting lieutenant pay.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the regular 2/13/18 meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve the regular 2/27/18 meeting minutes.

*L. Andreano-yes, A. DeCarlo-abstain, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**Treasurer W. Bedford**

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.
- Comm. Coyle will be speaking with the Barnard FD regarding the outstanding inspection bill.
- The board agreed to write off the invoice to G. Dorgan for his 4<sup>th</sup> quarter health care as it has not been paid for the 4<sup>th</sup> quarter of 2017.
- At our annual meeting with our insurance broker our current policies and prices were reviewed. Currently the treasurer (\$2,000,000), deputy treasurer (\$2,000,000), deputy 2 treasurer (\$500,000) and Director of Human Resources (\$500,000) positions are bonded. A cyber security policy has been strongly recommended by our broker. We don't have one and our IT was asked to fill out a questionnaire which will help them come up with a proposal to offer this insurance to the district.
- Commissioner Coyle recommended that all vouchers should be looked at by the Chief before they come to the board. The treasurer will give them to the Chief from now on.

**MOTION BY** Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To approve the monthly financial report as submitted by Treasurer Bedford.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Coyle, 2nd by Commissioner L. Andreano, To resolve to approve payment of voucher no 3976 totaling \$6,610.30 as submitted on 3/13/18 by Treasurer Bedford for post audit.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos.3977-4019 totaling \$117,280.42 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 3/13/18.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

Date	Sent
2/27/18	Reports to Lexis Nexis Mike Stephens for fire reports: 55 Drumcliff Way 2017-001801 on 6/5/17 and 237 Peck Rd 2018-000519 on 2/17/18.
3/6/18	Sympathy Card to Comm. Coyle and family upon the sudden passing of his mother Eileen Coyle, Monroe Ambulance Founder
2/27/18	Report sent to Lexis Nexis Mike Stephens for Fire report for car fire in barn at 237 Peck Rd 2/17/18
3/9/18	Report sent to Stephanie at State Farm Ins. For Fire Report for Greece Ridge Mini Storage fire on 3/17/17.
3/13/18	Report sent to Mike Stephens at Lexis Nexis for Fire on 3/17/17 at Greece Ridge Mini Storage.
Date	Received
2/23/18	FOIL request from Tom Piazza for most current CBA agreement with local 3827 and also the officers' union including all current memorandums of understanding (MOU's).
2/26/18	FOIL request from Lexis Nexis Mike Stephens for fire reports: 55 Drumcliff Way 2017-001801 on 6/5/17 and 237 Peck Rd 2018-000519 on 2/17/18.
2/26/18	FOIL from Lexis Nexis Mike Stephens for Fire report for car fire in barn at 237 Peck Rd 2/17/18
3/7/18	FOIL from Stephanie at State Farm Ins. For Fire Report for Greece Ridge Mini Storage fire on 3/17/17.
3/12/18	FOIL from Mike Stephens at Lexis Nexis for Greece Ridge Mini Storage fire on 3/17/17.

**Secretary K. Dutton**

- Responses were requested for the MCFDOA April meeting.

**HR T. Gretzinger-no report**

**Deputy Treasurer Ken Preston**

- Ken will be attending the AFDSNY Board of Directors meeting Friday and Saturday, next Tuesday he will be in Colonie with the state fire council meeting and meeting with state administration to plan the joint fall event. There is to be more discussion on the cancer bill.

**Fire Chief S. DeRosa**

- 713 responses year to date, 57% were EMS related.

**2018.4000.22.03.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To send FF Aaron Horowitz for Structural Collapse Training at the PSTF on 3/21-3/22 at no cost to the district.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**2018.4000.23.03.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To send FF Jeff Champion for 24-hr. Codes Refresher training May 15-17 at the Penfield FD at a cost not to exceed \$175.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**2018.4000.24.03.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To send Captain Dugan for future CPR Instructor status through the American Heart Association beginning March 14, 2018.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**2018.4000.25.03.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To send Fire Safety Educators Pete Sidari and K. O’Gara to the Public Education Conference at the NYS Academy of Fire Science May 3-5, 2018, at a cost not to exceed \$168.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

- Drill Team documents were presented to the Board. An Indemnification Agreement signed by Pres. Camp, a roster, practice schedule, a document authorizing the merger with Union Hill and a certificate of liability along with letter from their fire district were included. The Chief also approves the use of the dually or van by the drill team for the dates presented. They are also able to use an Engine for their tournament on July 27<sup>th</sup>. The board needs to approve the fund raisers for 2018.
  - June 23, Western NY @ Point Pleasant
  - July 7, Sea Breeze Drill
  - July 20, Main Transit Drill
  - July 28, North Greece Drill
  - August 4, Spencerport Drill
  - August 18, and 19, New York State Drill and parade @ Deerfield NY
  - August 25 Point Pleasant Drill
- A motion to approve the fund-raising events for 2018 was tabled until the next meeting when dates and details are given.
- Only 3 members from the district will be attending the April 7<sup>th</sup> event honoring Keith Meyers due to the conflict with the Barnard FD Banquet. The treasurer will modify the bill to cover the cost of 3 tickets.
- Lt. Todd Smith will be returning to the Municipal Training Officer (MTO) position effective March 19, 2018 at 07:00 hours.
- Gifts and awards for the annual banquet are on order. Tom Piazza and Sharon Hunt will be working on the final menu this month.
- The planning process is well underway for potential lakefront flooding in the coming months and for North Greece assistance to Lake Shore and Hilton Fire Departments.

**Deputy Chief P. McManus**

- Recruit training ended this past Saturday. 2 new members have successfully completed the training along with 2 returning members.
- We are expecting to swear in 6 volunteers at the April monthly meeting.
- A driver training class for rescue 278 will run March 22 – May 5<sup>th</sup>. A number of individuals have signed up.

- The Chief and Deputy Chief have met with those members deficient in calls/drills, work plans were developed, and their progress will be monitored.

#### **Commissioner J. Camiolo**

- Attended the firefighter cancer meeting which brought more confusion than clarity.
- Past commissioner Dick Burgess is terminally ill and lives in S. Carolina. The family approached the exempts, department and district asking for a contribution for the food for a local memorial service. A motion was brought to the floor but was not seconded or passed to expend \$400 to help with food for a local memorial service for past Commissioner Dick Burgess. This expense should not be paid by the taxpayers.
- The group will be taking the fire safety van to attend the April 12, 2018 MCFDOA meeting.
- Comm. Camiolo had some confusion with his reimbursement for the 6-hour safe driver course. December department minutes state that the department is to reimburse. It was suggested that he take a copy of minutes to the department treasurer and seek reimbursement.
- When sending documents from his personal computer to the printer it locks up the printer. He feels we should have a computer available to commissioners at headquarters. A walkup is available in the radio room.

#### **Commissioner T. Coyle**

- Commissioner Coyle thanked everyone in the district and department for the show of support at his mother's passing.
- The car seat grant to be discussed in the future.
- The current Opticom contract needs review. This is the last year we get a 50% break on parts and labor. A decision should be made by August. We also pay insurance on this. Further discussion will be placed on the March 2<sup>nd</sup> meeting agenda. The county and state need to be contacted.

#### **Commissioner M. MacKenzie**-no report

#### **Commissioner L. Andreano**

- Our strategic plan needs to be addressed aggressively. This will be placed on the next meeting agenda. The steering meeting needs to be considered also. A meeting will be set up with them for after the March 27<sup>th</sup> meeting.
- Comm. Andreano, Chief DeRosa and Tom Chugg met this morning to review buildings and grounds for this year. Numbers will be refreshed for paving projects. We will be looking at continuing the LED project, but work will not be paid for this year due to cost. Digital signs were discussed. A preventative maintenance schedule has been placed on one spreadsheet for easier tracking. A decision on the fitness room is forthcoming.

#### **Chairman A. DeCarlo**

##### **2018.3000.11.03.13**

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner L. Andreano, To approve Chris Zimmerman as a volunteer. All background checks and his physical have been successfully completed.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes*      *Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner L. Andreano , To move to executive session at 7:11 PM to discuss matters relating to hiring of personnel.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes*      *Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To resolve to adjourn the regular meeting at 8:40 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes      Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District