

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
4/10/2018**

PRESENT: Chairman Alan DeCarlo, Commissioners J. Camiolo, T. Coyle, M. MacKenzie; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa

ABSENT: Commissioner L. Andreano

PUBLIC: Union President J. Wiesner, Board of Directors M. Neusatz

Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To move to executive session to discuss matters relating to hiring, firing, and discipline of an employee at 6:04 p.m.
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To return to regular session at 6:31 PM.
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

2018.8000.15.04.10

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Coyle, To discontinue the agreement with Concur Technologies and try to recoup payments for the time period where services did not meet expectations subject to our attorneys approval.
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the regular 3/13/2018 meeting minutes.
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To approve the regular 3/27/2018 meeting minutes.
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the monthly financial report as submitted by Treasurer Bedford.
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 4049-4085 totaling \$108,453.33 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 4/10/2018. This motion was updated later in the meeting to include vouchers for those attending FDIC this year. There were also three vouchers that had been inadvertently left off the report due to a clerical error that were included.
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Date	Sent
3/20/18	Sympathy Card to Jane Burgess on the passing of her husband past Commissioner Dick Burgess.
Date	Received
3/30	Department Bylaws update reflecting changes voted on and approved at their March general meeting.

Secretary K. Dutton

2018.9000.2.04.10

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To hold a special meeting on April 12, 2018 at 6 pm in the HQ's Board meeting room. Secretary to send out notifications as required by law.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Treasurer W. Bedford-No Report

HR T. Gretzinger

- Volunteer physicals have been scheduled with a group date of May 19, 2018. Paperwork will be mailed to members.
- MOU update to handbook

2018.7000.23.04.10

MOTION BY Commissioner. A. DeCarlo, 2nd by Commissioner T. Coyle, To approve the MOU as presented to the Board and signed regarding the paid Cancer screening leave.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

2018.7000.24.04.10

MOTION BY Commissioner T. Coyle, 2nd by Commissioner M. MacKenzie, To approve the update to the 2018 employee handbook to include paid cancer screening leave.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Fire Chief S. DeRosa

- 1,007 responses year to date, 55% are EMS related.
- Uniform and work boot changes are completed. A revised work sheet will be forthcoming.
- Banquet planning is completed.
- My thanks to everyone who took part in the stand-by and responses for last Thursday's Windstorm. About 50 calls were covered at the height of the storm, more yet, we had enough staff, both volunteer and career, staffing all fire apparatus. The 9-1-1 Center requested that North Greece go to incident routing (IR), which we did for approximately 6-hours with much success.

2018.4000.26.04.10

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To send Chief DeRosa to the State Fire Chiefs meeting on May 14, 2018 in Albany, NY followed by attending the New York State Congressional Session for career fire chiefs on May 15th, with a cost not to exceed \$500 for travel dates May 13-15, 2018.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- The board needs to speak with the department Board of Directors regarding ongoing projects. They will be contacted after the special meeting on Thursday when these projects will be discussed.

2018.4000.27.04.10

MOTION BY Commissioner. A. DeCarlo, 2nd by Commissioner M. MacKenzie, To approve the 2018 Parade schedule:

- May 28, 2018 – 12:00 – Town of Greece Memorial Day Parade
- June 7, 2018 – 19:00 – Spencerport
- June 15, 2018 – 19:00 – Hamlin
- July 12, 2018 – 19:00 – Hilton

The Chief will determine which apparatus attends.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- Keith Meyer was the recipient of the Gordon Mosher Award at the April 7, 2018 Monroe County Volunteer Fire Police Association Banquet. The plaque will be on display at station one for the next few years.

Deputy Chief P. McManus

- The Town of Greece will be holding their “Climb Aboard” event August 11, 2018 from 11 a.m. to 2 p.m.
- Banners were purchased for state wide volunteer firefighter recruitment dates. The board approves of placing them prominently in the yard at two of the stations.
- New volunteers sworn in at last night’s department meeting: Ray Barnard, Brian Pennington, Matt Restitnyk, Tom Emerson, William Kananen, and Jesse DeFraine

Commissioner M. MacKenzie

- There was a discussion regarding the purchase of Tahoe #4067 by AMR. It was decided to put the vehicle back up for sale since we have not received funds for the offer. We will need to get a new title due to already adding them as the purchaser. We will wait until funds are in hand before doing so in the future.
- Banquet RSVP’s for attendance are higher than ever. The effort of those involved is appreciated.

Commissioner J. Camiolo

- The bank reconciliations for February and March have been reviewed.

2018.3000.13.04.10

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To amend motion 2018.3000.4.01.02 to state: To use the services of Ken Preston as Deputy Treasurer 2 in 2018 to serve at the discretion of the Board and assume the duties that the board may direct him to do from time to time. *(The 2 is for insurance purposes.)*

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Commissioner T. Coyle

- Chief DeRosa and Comm. Coyle have been meeting with IT A. Hinds to review all our software packages. They are looking at consolidating where feasible.
- Per Comm. Camiolo’s request there will be a spare laptop available for signing out with the IT office.

Commissioner L. Andreano-necessarily absent

Chairman A. DeCarlo

2018.3000.14.04.10

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To amend motion 2018.3000.12.03.27 to state that the HR position is now a salaried 40-hour per week position at the amount of \$70,262/year and that this change is to be effective 03/18/18 (beginning of PP 07-2018).
L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

2018.4000.28.04.10

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To send up to three people to the VCOS Symposium in the Sun held in Clearwater Beach, FL, November 8-11: Comm. Mike MacKenzie, DC P. McManus, and either Comm. L. Andreano or J. Camiolo, with a cost not to exceed \$9,000.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

2018.4000.29.04.10

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To send up to three people to the Fire Rescue International in Dallas TX, August 7-11, with a cost not to exceed \$9,000.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Deputy Treasurer 2 Ken Preston

- The AFDSNY has discussed a RFP for the cancer bill and selection of an insurance company. He recommends budgeting \$250 per class I volunteer for 2019. The law states that fire districts must be insured before Jan. 1, 2019. This sets a benchmark for others. You are not required to use the states carrier.
- All were encouraged to attend the MCFDOA meetings due to the great educational value.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To resolve to adjourn the regular meeting at 7:23 p.m.

L. Andreano-absent, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District