

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
5/8/2018**

PRESENT: Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, T. Coyle, M. MacKenzie; Deputy Chief P. McManus, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa

ABSENT: Treasurer W. Bedford, Atty. R. DiRaddo

PUBLIC: Dir. R. DelVecchio, Scott Louth, Lt. J. Lissow

Chairman A. DeCarlo called the regular meeting to order at 6:02 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To approve the regular 4/10/18 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To approve the 4/12/18 special meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Coyle, To approve the regular 4/24/18 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- The monthly financial report was distributed to the commissioners detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner M. MacKenzie, To resolve to approve payment of voucher nos.4147-4184 totaling \$106,635.30 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 5/8/18.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Date	Sent
4/19/18	Sympathy Card to Sharon Hunt on the passing of her sister Kathy Pospula.
4/25/18	Bartlett Lawn contract through 2020 sent to them for signature.
4/30/18	Concur cancellation letter sent by email and regular mail. Reimbursement also requested.
4/30/18	DOT request for information regarding 218 Creek House Sale for their compilation of land sales information.
Date	Received
4/30/18	Confirmation receipt of Concur cancellation by email.
5/2/18	Thank you from the Coyle family for providing the honor guard for Eileen Coyle's service.
5/2/18	Signature page from Bartlett Lawncare received by email for 2018-2020.

Secretary K. Dutton

- An executive session quick reference was distributed. If the board is happy with the layout it will be laminated to keep in the board room at each commissioner's space.

Treasurer W. Bedford-necessarily absent

HR T. Gretzinger-No Report

Fire Chief S. DeRosa

- 1,273 responses year to date, 55% are EMS related.

2018.04000.34.05.08

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To register up to 11 firefighters for hot training at NY State Chiefs Conference in June, at a cost not to exceed \$3,025.
L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- At the request of Commissioner Camiolo, the following persons were award recipients at the 2018 Annual Inspection Banquet:
 - Thomas Piazza – 50 Years of Active Service
 - Patricia Williams – 50 Years of Active Service to the North Greece Auxiliary
 - Sheila Williams – 50 Years of Active Service to the North Greece Auxiliary
 - FF Thomas Clark - 15 Years of Active Service
 - Lt. Todd Smith - 15 Years of Active Service
 - Lt. Joseph Lissow - 15 Years of Active Service
 - Thomas Chugg - 15 Years of Active Service
 - Lt. Bryan Adams - 10 Years of Active Service
 - Lt. Steve Carter - 10 Years of Active Service
 - Lt. Jason Klein - 10 Years of Active Service
 - Tina Gretzinger - 10 Years of Active Service
 - Fire Chief's Award – Lt. Jeff Kridel
 - Firefighter of the Year – FF John Riola
 - External Recognition – Fire Police Captain Keith Meyer
 - Unit Commendation – Captain Bill Lawrence, Lt. Jeff Gates, FF John Amo, FF Mike Castronovo
 - Unit Commendation – Lt. Bryan Adams, FF Andy Young, FF Adam Ball
 - Distinguished Service Class 1 – FF David Falkner
 - Medal of Valor – Lt. Dean Meyers
- The Memorial Day Parade for the Town of Greece is scheduled for May 28th at noon starting at Janes & Long Pond Roads. Engine 277 and/or Rescue 278 will participate along with marching members.
- North Greece will be hosting the annual Battalion 2 Meeting and new Battalion apparatus on Wednesday, September 19th at Station 1. We will be using the west lot at Station 1 that night.
- North Greece will participate in the annual DWI Demonstration at Greece Athena High School on May 22nd at 8:30 AM. We've put out a written appeal to the volunteer side for assistance and will use 270 and 278 for the demonstration that morning.
- The Chief will be out of town from Sunday afternoon, May 13th until 8 PM on Tuesday, May 15. Because Deputy Chief McManus will also be out of town beginning on Monday, May 14, Captain Kris Helfer will be left in charge from 0700 on Monday, May 14 until 8 PM on Tuesday, May 15. I am authorizing the use of a spare district vehicle for Captain Helfer during this time frame. There was a question from the board addressing the need to have a Chief in the District at all times. The Chief was unable to find this requirement.

2018.5000.1.05.08

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To purchase a mobile radio for the 2C-17 vehicle at a price not to exceed \$6,300 through the authorized Motorola vendor, using State Contract pricing and vendor. This is a budgeted item and there is ample funding in the communication account for this expenditure.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Deputy Chief P. McManus

- Recruit NY was held last Saturday. Station 1 was manned all day. 1 person came and there was no application filled out. Chief DeRosa said of 39 open houses in Monroe County, there were only 6 candidates for volunteer firefighter.

Commissioner M. MacKenzie

- The Department is working on a final bill for the annual banquet. They are also looking to have the pavilion parking lot sealed and striped. Comm. Andreano will communicate the bids we received to them.

Commissioner J. Camiolo

- A suggestion was made to have a link to the fire department web page on the district web page for recruiting purposes. The Chief recommended that we should consider the county information first as they may be looking to have a county wide website for recruitment linking to all districts.

2018.4000.35.05.08

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To send Commissioner J. Camiolo and Fire Police Gene Preston to the NY State Fire Chiefs Convention on June 14, 2018, with a cost not to exceed \$100.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- The AFDSNY Regional training held in Elba last Saturday was very good. Information regarding grant training was distributed to those present from an independent representative.
- We will start the budget process in June.

Commissioner T. Coyle

- IT A. Hinds and Comm. Coyle are currently looking at all our software, creating a list of what each does to see if they have duplicate operations.

Commissioner L. Andreano

- MCFDOA – our normal process to RSVP for meetings will be changed. Sec. Dutton may be asked to help with this if no one else volunteers.
- The next planning meeting needs to be scheduled.
- Deputy Treasurer 2 Ken Preston update: HR Tina Gretzinger is already up to speed on the new sexual harassment training legislation that was passed.
- Commissioner Andreano was notified that after our mini windstorm Saturday night quite a few shingles were collected at station 1. That was a 30-year roof which is not holding up to the winds. We need to have roofer look at it again.

Chairman A. DeCarlo

2018.4000.36.05.08

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To send up to 2 people to the Firehouse Expo October 15-21, 2018, in Nashville, TN, with a cost not to exceed \$8,000.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To move to executive session at 6:36 PM to discuss the employment history of a particular person, the financial history of a particular company and the discipline of a particular employee.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To resolve to adjourn the regular meeting at 8:20 p.m.

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District