

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
6/12/2018**

**PRESENT:** Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, T. Coyle, M. MacKenzie; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer 2 K. Preston

**ABSENT:** HR T. Gretzinger

**PUBLIC:** Scott Louth, Dir. M. Beaty, Auxiliary: Nancy Adams, Sharon Hunt, Lt. D. Dickerson, FF T. Sullivan, FF M. Castronovo

Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed member.

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**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner L. Andreano, To approve the regular 5/8/18 meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve the regular 5/22/18 meeting minutes.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner L. Andreano, 2<sup>nd</sup> by Commissioner T. Coyle, To approve the monthly financial report as submitted by Treasurer Bedford.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner JC, LA, 2<sup>nd</sup> by Commissioner, To resolve to approve payment of voucher nos.4219-4270 totaling \$109,426.01 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 6/12/18. As presented minus the weedwhacker for Lowe’s and the Visa card payment. This dollar amount was corrected to include a payment to Tom Chugg that had accidentally not been entered in Quick Books.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

<b>Date</b>	<b>Sent</b>
5/22/18	Sympathy Card to FF Tyler Connelie on the passing of his grandmother Ann.
5/30/18	Report sent to Mike Stephens Lexis Nexis for fire report 237 Peck Rd. 2/17/18 incident #2018-000519
6/4/18	Sympathy card to past Chief Pat Meyers on the passing of his father.
<b>Date</b>	<b>Received</b>
5/29/18	FOIL request from FF Union for: 1. 2017 independent budget audit records 2. 2017 credit card statements 3. Adopted budget for 2018 4. 2017 District Journal/Ledger report 5. 2017 District Subsidiary Ledger
5/29/18	FOIL request from Mike Stephens Lexis Nexis for fire report 237 Peck Rd. 2/17/18 incident #2018-000519

**Secretary K. Dutton**

**2018.9000.3.06.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Coyle, To resolve that the Board of Fire Commissioners will sponsor the July department meeting at a cost of \$300.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

- We will be sending 4 people to the June 21st MCFDOA meeting.
- The board approved FOIL requests from Sec. Scott McCafferty, NG Professional FF Union for the following:
  1. 2017 independent budget audit records-not available yet
  2. 2017 credit card statements
  3. Adopted budget for 2018
  4. 2017 District Journal/Ledger report
  5. 2017 District Subsidiary Ledger

**Treasurer W. Bedford**

- Our independent auditors will present our 2017 audits at the meeting on June 26, 2018. A decision will need to be made regarding the unassigned fund balance.

**HR T. Gretzinger- necessarily absent**

- Cancer insurance will cost approximately \$225-\$250 per volunteer firefighter through our current carrier (PERMA).

**Deputy Chief P. McManus**

- There has been good volunteer participation by volunteers over the last few days at incidents and the Street Machines event.

**Fire Chief S. DeRosa**

- We have had 1,584 responses year to date; 55% have been EMS related.

**2018.4000.39.06.12**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To send up to 7 committee members to the Sutphen Plant for the final inspections on the 2 new engines later this month, date is TBD right now. There will be a cost involved for up to 4 hotel rooms for 1 night and food.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**2018.6000.2.06.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To spend \$7,604 of budgeted money to purchase a replacement thermal imaging camera for Engine-274. Two price quotes were secured, and DiVal Safety came back \$405 less than the other bidder (MES).

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

- Lt. Dickerson made a presentation of the Opti-Com system program. The system works. The system reduces accidents and response times. As of last week, the Opti-Comm System in North Greece is functioning at 100%. I would like to thank Lt. Dickerson for all of his efforts with maintaining this system. There has been routine maintenance plus 2 major wind storms that did damage. Some equipment has been returned for credit. Lt. Dickerson tests each signal in July and reports units that need to be fixed. Monroe County bills us annually for maintenance and cleaning. We pay an insurance policy for liability also. There have been a few issues with Tahoe's activating the units due to the light bars.

**2018.6000.3.06.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To spend \$1,226.75 for optical detectors, cables and electronics card for the new engines for the Opti-Comm System in the North Greece Fire District.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**2018.4000.40.06.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To spend \$250 for 10 tickets to the Monroe County Chiefs Association 2018 Equipment Show on August 8<sup>th</sup> at the Barnard Exempt Club.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

- Lieutenant Jeff Kridel has stepped down as a line officer effective June 11, 2018. He remains an active firefighter.
- The Rescue 278 training program was completed on May 26<sup>th</sup>. Originally, there were 7 persons signed up for this training. In the end, 2 Fire Police members fully completed the training to qualify them to drive and operate the Fire Police Squad. Of the remaining 5 enrolled, 2 were eliminated from the class for lack of attendance and the other 3 did not complete the program due to missed classes. My thanks to Lieutenants Lissow, Brown and to Captains Knapp and Dugan for all their work trying to get this program completed.
- I will be out of town at NYS Fire Chiefs in Verona, NY from Wednesday late-morning until late-Friday afternoon. DC McManus is in town

**Commissioner J. Camiolo**

- The April bank reconciliation is done.
- Comm. Camiolo attended the GVA banquet. It was very good, and the guest speaker told a heart riveting personal story of a heart attack he experienced. North Greece was involved in the response to this incident.

**Commissioner T. Coyle-no report**

**Commissioner M. MacKenzie- no report**

**Commissioner L. Andreano**

- Property updates:
  - The generators at all three stations have something wrong with them that is critical. Some issues we can take care of ourselves. The unit at station 3 has a radiator issue that will need to be re-cored at half the cost of a new one. At HQ's, a squirrel destroyed the radiator housing which has been temporarily repaired. These repairs will get done right away by Penn Power Systems.
  - Coppeta Heating did an audit on our HVAC systems. We have a good life expectancy on most units, however there are 2 units at HQ's that need to be replaced next year at a cost of approximately \$11,000.
  - Plantings at each station will be done soon. The auxiliary memorial at station 1 will be included also.
  - The Oil separators need to be cleaned. This will be set up on a preventative maintenance schedule.
  - Carpeting and tiling will be cleaned.
  - Ceiling at stations will be repaired as needed.
  - The stone at the pavilion needs to be replaced.
  - Tom Chugg will re-pointing as needed.
  - Station 3 shed ramp needs to be built.
  - There are various small plumbing issues.
  - A roof prop will be built for the training tower.
  - A local Boy Scout will be making a picnic area at the North side of the building for his Eagle Scout project.

- o The pond needs to be cleaned out again.
- o Station lighting update: Comm. Andreano is working on a funding source for LED lighting.

**Chairman A. DeCarlo-no report**

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner L. Andreano to move to executive session at 6:40 PM to discuss matters relating to the employment history of a person and collective negotiations.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes* Carried

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner L. Andreano, To return to the regular session at 8:22 PM.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes* Carried

**2018.8000.16.06.12**

*In the matter of abolishing the  
Service Award Program for  
Active volunteer firefighters of  
The North Greece Fire District*  
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**MOTION BY COMMISSIONER A. DECARLO, 2<sup>ND</sup> BY COMMISSIONER M. MACKENZIE, AUTHORIZING THE NORTH GREECE FIRE DISTRICT OF THE TOWNS OF GREECE AND PARMA, COUNTY OF MONROE, AND STATE OF NEW YORK TO ABOLISH THE “NORTH GREECE FIRE DISTRICT SERVICE AWARDS PROGRAM”, A DEFINED CONTRIBUTION PROGRAM; MAKING ALL NON-VESTED PARTICIPANTS 100% VESTED IN THEIR ACCRUED SERVICE AWARD, AND GRANTING TO ALL PARTICIPANTS THE OPTION TO ELECT TO BE PAID THEIR ACCRUED SERVICE AWARD IN ONE LUMP SUM OR IN TWO ANNUAL INSTALLMENTS. THE COST OF ABOLISHMENT OF THIS DEFINED CONTRIBUTION PLAN, IS APPROXIMATELY \$7,500.00. THERE WILL BE A SAVINGS OF THE ESTIMATED ANNUAL ADMINISTRATION FEE OF APPROXIMATELY \$ 4,700.00, PLUS THE RECURRING ANNUAL FUNDING COST TO THE NORTH GREECE FIRE DISTRICT OF APPROXIMATELY \$17,000.00.**

BE IT RESOLVED, by the Board of Commissioners of the North Greece Fire District, Town of Greece and Parma, County of Monroe New York, as follows:

Section 1. The North Greece Fire District (District) contracts with the North Greece Fire Department, Inc., (Department) located within the North Greece Fire District, for fire protection within the district.

Section 2. The Board of Fire Commissioners of the North Greece Fire District, pursuant to Article 11-A of the General Municipal Law, after a mandatory referendum was approved by the eligible voters of the North Greece Fire District, established the “North Greece Fire District Service Award Program “ (the Plan) with an effective date of the program of January 1, 1992, said Plan was established for the volunteer firefighters of the Department and is a defined contribution plan, as that term is defined in Section 218 of the General Municipal Law.

Section 3. The Plan’s goals was to increase activity among existing members of the Department, to recruit and retain members and to make Department members feel their services are valued. After careful consideration and research, the Board has concluded the Program’s goal to recruit and retain active volunteer firefighters has not been satisfied, since current information states that since 2012 there has been a retention loss of 71 members, recruitment and retention is at a standstill, and other

factors as shown pursuant to a document entitled "The North Greece Fire District LOSAP Program", and,

Section 4 The Board has determined that abolishing the Program is the most appropriate action, ensuring no additional funding for the plan will be required by Fire District taxpayers for calendar years beginning after the effective date of the termination of the Program; and

Section 5 If the proposition is approved;

1. If a Participant elects to be paid in one lump sum, such payment will be made as soon as administratively feasible during 2019.
2. If a Participant elects to be paid in two annual installments, the first installment payment shall equal one-half of the lump sum he or she would have otherwise been paid in 2019. The second payment shall be equal to the remaining balance of the Accrued Service Award, reflecting actual investment income earned and/or expenses incurred, or other transactions that occurred up to the date of payment. The final payment shall be made as soon as administratively feasible in 2020.
3. If no election is made by a Participant by July 1, 2019, the Participant shall be paid in one lump sum in 2019 if such Participant will be under age 59 ½ as of December 31, 2019. Otherwise, the Participant shall be paid in two annual installments as described above.
4. Should a Participant die before being paid his or her entire Accrued Service Award, the Participant's designated beneficiary shall be paid the remaining balance of the Participant's Accrued Service Award in one lump sum, as soon as administratively feasible after the date of death.

Section 6. Based on the current active volunteer firefighter roster, the annual funding requirement could be as much as \$37,800 but has averaged roughly \$17,000 in the last three years, plus the annual cost of administration of about \$4,700.

Section 7. The fire district will save, upon the abolishment of the plan, the annual plan contribution of approximately \$17,000 annually and the annual cost to Penflex, Inc., the plan administrator of \$4,700.00.

Section 8 The administrative cost of terminating the Program is estimated to be \$7,500 and will include the following services:

- a) preparing financial statements for the Program assets for 2019 and 2020,
- b) calculating, processing and paying all Accrued Service Awards,
- c) preparing and filing the appropriate income tax forms during 2019 and 2020 on behalf of the Participants and the Fire District,
- d) preparing drafts of the Audit Footnotes for the Program auditor for 2019 and 2020,

Section 9 After the plan is abolished, there will be no further service award paid to the account of eligible volunteer firefighters or any estimated annual cost per covered participant; If a Participant elects to be paid in one lump sum, such payment will be made as soon as administratively feasible during 2019; If a Participant elects to be paid in two annual installments, the first installment payment shall equal one-half of the lump sum he or she would have otherwise been paid in 2019. The second payment shall be equal to the remaining balance of the Accrued Service Award, reflecting actual investment income earned and/or expenses incurred, or other transactions that occurred up to the date of payment. The final payment shall be made as soon as administratively feasible in 2020.

Section 10 This Resolution is subject to a mandatory referendum and shall, before becoming effective, be approved at a Special Election of the qualified electors of the North Greece Fire District, held at the North Greece Fire Station, 1766 Latta Road, Rochester, New York on Tuesday **September 18, 2018** between the hours of 6:00 p.m. and 9:00 p.m. The District Secretary is hereby authorized and directed to prepare ballots in substantially the following form:

Shall

**A RESOLUTION AUTHORIZING THE NORTH GREECE FIRE DISTRICT OF THE TOWNS OF GREECE AND PARMA, COUNTY OF MONROE, AND STATE OF NEW YORK TO ABOLISH THE “NORTH GREECE FIRE DISTRICT SERVICE AWARDS PROGRAM”, A DEFINED CONTRIBUTION PROGRAM; MAKING ALL NON-VESTED PARTICIPANTS 100% VESTED IN THEIR ACCRUED SERVICE AWARD, AND GRANTING TO ALL PARTICIPANTS THE OPTION TO ELECT TO BE PAID THEIR ACCRUED SERVICE AWARD IN ONE LUMP SUM OR IN TWO ANNUAL INSTALLMENTS. THE COST OF ABOLISHMENT OF THIS DEFINED CONTRIBUTION PLAN IS APPROXIMATELY \$7,500.00. THERE WILL BE A SAVINGS OF THE ESTIMATED ANNUAL ADMINISTRATION FEE IS OF APPROXIMATELY \$ 4,700.00, PLUS THE RECURRING ANNUAL FUNDING COST TO THE NORTH GREECE FIRE DISTRICT OF APPROXIMATELY \$17,000.00.**

Commissioner – Alan DeCarlo	YES
Commissioner –Joe Camiolo	NO
Commissioner – Linda Andreano	YES
Commissioner – Thomas Coyle	YES
Commissioner - Michael MacKenzie	YES

*Subject to the mandatory referendum described above Resolution was thereupon declared duly adopted.*

**2018.7000.25.06.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Coyle, To approve the MOU for the Officers Collective Bargaining Agreement, as presented to the BOFC, regarding the internal positions of Battalion Chiefs.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To resolve to adjourn the regular meeting at 8:27 p.m.

*L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District