

NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
9/11/2018

PRESENT: Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, T. Coyle, M. MacKenzie; Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer K. Preston
ABSENT: Deputy Chief P. McManus
PUBLIC: Atty. R. DiRaddo, Scott Louth, Union VP M. Baxter, Dir. R. Douglas, Auxiliary Pres. N. Adams, Capt. J. Klein

Chairman A. DeCarlo called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members

*This page is dedicated to
the memory of
Fire Police member
Eric Schramm.*

*This page is
dedicated to all those
who lost their life on
September 11, 2001
in the terrorist attack
on America.*

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To move to executive session to discuss matters relating to the personal finances of an employee 6:00 PM.
L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To return to regular session at 6:17 PM.
L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Commissioner MacKenzie was excused from the meeting to be at the birth of his grandchild.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Coyle, To approve the regular 8/14/18 meeting minutes.
L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner L. Andreano, To approve the regular 8/28/18 meeting minutes.
L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To approve the monthly financial report as submitted by Treasurer Bedford.
L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Coyle, To resolve to approve payment of voucher nos. 4412-4419 totaling \$2,988.30 as submitted on 9/11/18 by Treasurer Bedford for post audit.
L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner L. Andreano, To resolve to approve payment of voucher nos. 4420-4471 totaling \$127,144.80 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 9/11/18. An error was discovered in the report that was run before the meeting. The corrected amount was \$144,050.52. All bills were individually approved, it was just an error in the amount the report showed.
L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

Date	Sent
8/15/18	Sympathy card sent to David Viccaro on the passing of his dad Leonard Viccaro.
8/30/18	Sympathy card to Schramm family on the passing of Fire Police Eric Schramm
8/16/18	Fire Report for 690 Calm Lake Circle 7/21/18, incident # 2018-001956 to Lexis Nexis for Camron Benus
9/4/18	Fire Report for 1067 Long Pond Road 8/4/18, incident # 2018-002083 to Metropolitan Report Bureau representing Homesite Insurance, insured David Nerau
Date	Received
8/15/18	Fire Report for 690 Calm Lake Circle 7/21/18, incident # 2018-001956
8/29/18	Fire Report for 1067 Long Pond Road 8/4/18, incident # 2018-002083

Secretary K. Dutton-no report

Treasurer W. Bedford

- We have taken steps in the move toward paying some bills by ACH. This has been set up with the Monroe County Water Authority first.
- Several budget categories have been merged including
 - 4004 - Grants Income and Expenditures
 - * 4030 - Communications
 - * 4035 - Computer & Software
 - * 4050 - Copier
 - * 4060 - EMS
 - * 4075 - Fire Safety Education & Prevention
 - * 4200 - Insurance - Comp. & Liability
 - * 4255 - Radios
 - * 4270 - Service Awards Penflex
 - 4290 – training
 - 4275 - supplies (auxiliary, rehab, stationary).

HR T. Gretzinger-no report

Fire Chief S. DeRosa

- We have had 2,414 calls year to date, 54% were EMS.
- Hose testing for 2018 is now completed with minimal failures.
- Both replacement engines are now in full service. The former E-273 is on the market for sale with many inquiries.

2018.9000.6.09.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To spend up to \$400 of budgeted money to purchase two newspaper ads for the Fire Prevention Open House on October 14th.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

- The Safety Committee for the District and Department is now up and running, their first meeting is Wednesday, September 12, 6 PM at Station 1. Battalion Chief Battaglia has the lead role.
- Considering the cancer studies and cancer bill, firefighter decontamination has become quite a conversation topic. We're continuing to work through our Health & Safety Group to complete this project, in fact, we are waiting for the decontamination soap to arrive to put our kits into service.
- A recommendation was made to the Board that we do not undertake the Bid & Buy List for 2019. The Board agreed to this recommendation.
- PERMA conducted their assessment of the Fire District yesterday. Aside from several minor findings, the report should be pretty good. A final report is expected in about 6-8 weeks. We will be attending a free seminar on safety committees and a trip hazard on one of our floors will be dealt with.

Deputy Chief P. McManus-necessarily absent

Commissioner J. Camiolo

- The Chiefs did an excellent job with the 9/11 ceremony this morning.
- Commissioner MacKenzie will be approached with the idea of saving the bells off apparatus before we sell them to put one at each station.
- Last month's bank reconciliation is done.

Commissioner T. Coyle-no report

Commissioner M. MacKenzie-left for a family situation

Commissioner L. Andreano

- Station updates:
 - Mason work on station 2 this year
 - Station 3 – Empire getting a new compressor to replace current
 - Station 2 protective panels to be constructed
 - Training grounds joint venture with department. They will act as General Contractor for paving, milling, striping on joint property. Gary DiMora and Tom Chugg to handle in the next few weeks.
 - Training grounds – roof prop to be built in the next few weeks.
 - Mattresses to be replaced.
 - Tom Chugg is doing a fantastic job of following our purchasing SOP.
 - Replacing station 3 carpets
 - Station 1 pond, weather permitting, should be getting cleaned out this week
 - Metal handrails to be replaced at station 2
 - AC units at station 1 will be bought this year and installed in the spring.
 - Tom Chugg will be talking with the union regarding building a larger table for the station 2 kitchen
 - Station 2 Retaining wall will be repaired
 - Station 3 recliners to be purchased.
 - Stamped concrete at station 3 to be sealed
 - Emergency repair for trip hazard in maintenance room at HQ's
 - Training grounds - \$20,000 of loose stone to get done with the project
- The Chief and FSE K. O’Gara have met to discuss getting information out through our social media.
- Letters will be sent from the board thanking Assemblywoman Gunther and Senator Griffo for sponsoring the firefighter cancer insurance exemption from 2% tax cap legislation.
- From Deputy Treasurer II Ken Preston: Oct 9th will be the “Fallen Firefighters” in Albany, the Colonnade meeting and fall workshop will be held October 10-13. The AFDSNY will be picking up his hotel costs moving forward.
- Alliance Door will be starting door preventative maintenance.
- The town was sent a proposal for excessive snow and ice removal. They have a board meeting next Tuesday.
- The snowplow contract needs to be renewed for this season.

Chairman A. DeCarlo

- The 2019 budget was discussed. It will be approved at the next meeting.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner A. DeCarlo, To move to executive session at 7:41 PM to discuss the personal finances of an employee.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner T. Coyle, To resolve to adjourn the regular meeting at 7:55 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie –absent Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District