

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
11/13/2018**

PRESENT: Chairman Alan DeCarlo, Commissioners L. Andreano, J. Camiolo, M. MacKenzie;
Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T.
Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer Ken Preston

ABSENT: Commissioner T. Coyle

PUBLIC: FP Tom Emerson, Dir. Doug Bartell, Lt. J. Williams, FF T. Clark, FF D. Gebo
Chairman A. DeCarlo called the regular meeting to order at 6:01 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To approve the 10/2/18 special meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To approve the regular 10/9/18 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To approve the 10/16/18 Budget Hearing meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the regular 10/23/18 meeting minutes.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 4535-4548 totaling \$91,683.99 as submitted on 11/13/18 by Treasurer Bedford for post audit.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 4549-4620 totaling \$1,124,654.41 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 11/13/18.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

Date	Sent
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10/15/18	Get Well card to Commissioner J. Camiolo after his surgery
10/18/18	Commissioner Petition to Lawrence E. Resch
10/26/18	FOIL receipt by email to Joseph Galloway for 271 Applewood Drive House fire.
10/29/18	Report sent to Joseph Galloway for 271 Applewood Drive House fire.
10/30/18	Sympathy card to the Jeff Gates family on the passing of his mother in law.
11/7/18	Thank you card to Bartlett Lawn and Landscape for the donation of mulch around the trees at station 1.
Date	Received
10/16/18	Thank you note for efforts including news article about proposed tax reduction for 2019 from Paul & Deb Bocaccino
10/26/18	Thank you note for remembering Frank Lombardo Sr. on his recent surgery
10/31/18	Petition to run for commissioner from Tom Emerson
11/5/18	Thank you card for sending condolences to Stephanie Yaekel-Miller on the passing of her husband and past member William Miller.

Secretary K. Dutton

2018.6000.4.11.13

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To scrap the HQ residential washing machine and extra furniture from office moves as they are no longer of value to the district.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

- The board would like to have dinner at the year end meeting.

Treasurer W. Bedford

- Kari and Tina have run the last 2 payrolls and today went close to flawless.

HR T. Gretzinger

- By next meeting we should have quotes from Churchville Agency regarding volunteer firefighter cancer coverage.
- Open enrollment for employees begins next week. This will be communicated to all employees.

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Fire Chief S. DeRosa

- We have responded to 3,054 calls, year to date, 55.5% were EMS.
- The Chief requested permission to attend the career fire chiefs meeting on November 14th, in Geneva, NY, at a cost not to exceed \$100.
- Ground ladder testing is completed; some minor repairs and possibly a replacement 16' roof ladder is needed, details will come after speaking with the vendor about their findings.
- The ISO Assessment is underway. The ISO representative will be here on December 4th to meet with the Fire Chief and the Battalion Chiefs. All necessary documents are being prepared.
- We may have had a theft involving Fire Police equipment. It is unsure whether the member might have left his equipment at the scene of a recent incident. In either case, approximately \$700 of Fire Police equipment is missing. A police report was filed on 11/12/18. We have not received a copy of said report. Any information received will be passed along to the board.
- The Chief requested the purchase of 65 Gore Brand Particulate Hoods. Replacing these hoods are part of the cancer initiative for firefighters. The hoods are \$89 each for a total cost of \$5,800. We have tested several brands. This brand has a higher thermal protection and washes well.

2018.6000.5.11.13

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To approve the purchase of 65 Gore Brand Particulate Hoods at a cost not to exceed \$5,800.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

- Request permission to purchase the Velocity EHS MSDS On-line System for all chemicals and products at a cost not to exceed \$2,920 for a 1-year membership. The system can also be used in the field when identifying chemicals or other agents we might encounter. This is a Safety & Health Committee recommendation as this is part of our recent PERMA Assessment.

2018.5000.3.11.13

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner L. Andreano, To spend \$2920 for a one year membership to Velocity EHS MSDS On-line System

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

- The Chief's Office is actively working on revising all the uniform policies including the purchasing component of uniforms. The Chief requested permission to immediately revise the purchasing for winter jackets, specifically, eliminate the purchase of the blood borne coats in lieu of other styles.
- The line officer office relocations at Stations 1 & 2 are now completed as is the Group 5 Lounge at Station 1. We will be relocating the battalion chiefs to headquarters by the end of this month.
- Commissioner Andreano was thanked for her efforts in getting Station 3 painted and re-carpeted. The Station looks great.
- The findings from the PERMA Assessment are underway. Tom Chugg is doing most of the work. Thanks to Tom for his efforts. The lock out tag out kits have arrived, and a policy is being developed by Battalion Chief Battaglia.

Deputy Chief P. McManus

- Update from the VCOS Symposium in the Sun: diversity and bias, training, approach to basement fires, cancer statistics in firefighters (N. Greece is way ahead of the curve regarding decontamination, turnout gear), stress in the fire service, civil unrest (we are only one police shooting incident away from it), combatting negativity (leadership owns it and it is his goal for 2019 to reverse it), recruitment (online classes and certification for a coordinator are to be available soon).

Commissioner J. Camiolo

- Bank reconciliation for September is done.
- Election is on track.
- Auditor was in last Thursday.

Commissioner T. Coyle-necessarily absent

Commissioner M. MacKenzie

- The sale of Engine 273 is still moving forward. Walt has spoken with the bank and is working out a process to receive payment. The bank will set up a temporary account to receive the funds. Once all the money is wired, we can move it to a permanent account and then close it out.
- The board approves sponsoring FF Jason Cromey in the Spring 2019 FF Recruit Training Class at the State Fire Academy. He would pay his own tuition, room and board. The board approves. He will work through Lt. Smith.
- The Annual fund drive letter from the Department President A. Camp was approved.

Deputy Treasurer Ken Preston

- State update from Deputy Treasurer K. Preston:
 - All insurance agencies are standing tight on the requirements for the cancer insurance.
 - The AFDSNY Spring conference is focusing on safety: cancer, suicide, apparatus, stress
 - The MCFDOA meeting is Thursday. Comm. Andreano is moving up in the organization.
 - The AFDSNY State has a change coming in leadership. The president Rinaldi is leaving due to health issues and Ken took on the role of running much of the organization. The person next in line to take the president position is not tech savvy. Sec/Treasurer Joe DiStefano is leaving due to a successful election to the Assembly. He is done as of the end of the year. Ken's role would be to be move up to first Vice President. They will appoint a secretary/treasurer for the remainder of the term. Rumored to have 7 candidates interested in the permanent position. He will probably decline. The perception is that the North Greece Fire District struggles to pay his finances for the fall and spring conferences. The state organizations pay all of his other expenses. Looking at the 2019 budget it appears to become more of a challenge. He will tell the county at the meeting on Thursday that he will not be seeking their endorsement. He is thankful for all the past support from the staff.

Commissioner L. Andreano

- N. Greece is hosting the county meeting this Thursday at station 1 at 7 PM. It would be good for as many N. Greece personnel to be there. Some county legislators will be attending. The auxiliary will be serving for us.
- The showers at station 1 must be repaired. They may gut them as the foundation was not done correctly. It may even be done this year.

Chairman A. DeCarlo

2018.4000.53.11.13

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To amend motion 2018.4000.28.04.10 stating that Comm. Coyle will take the place of Comm. MacKenzie at the VCOS Symposium in the Sun.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

2018.4000.54.11.13

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To send Chief DeRosa to Geneva, NY on Wednesday, November 14th for the Career Fire Chiefs Meeting (NYS AFC) at a cost not to exceed \$100.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

2018.4000.55.11.13

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To amend motion 2018.4000.44.08., To send FF Pete Smith & FF Jeff Brown to the Vital Signs Conference in Syracuse, NY October 11-14, 2018 at a cost not to exceed \$1,600. The actual cost was \$1,815.59.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner L. Andreano, To move to executive session at 6:40 PM to discuss matters relating to the employment, hiring, firing, or promotion of an employee.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To resolve to adjourn the regular meeting at 7:23 p.m.

L. Andreano-yes, A. DeCarlo-yes, J. Camiolo-yes, T. Coyle-absent, M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District