

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
11/27/18**

PRESENT: Commissioners J. Camiolo, T. Coyle, L. Andreano, M. MacKenzie; Fire Chief S. DeRosa, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Deputy Treasurer 2 K. Preston

ABSENT: Chairman A. DeCarlo, Deputy Chief P. McManus

PUBLIC: Fire Police T. Emerson, Scott Louth

Vice Chair L. Andreano called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for one of our local first responders who perished today.

Chief DeRosa

- 3,210 calls, year to date, 55% were EMS.
- The Deputy Chief is out of town until November 29th.
- Permission was requested for a recruit from a Lake Shore firefighter to use our fitness facility to train for his upcoming academy class.

2018.8000.20.11.27

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, to allow one Lakeshore firefighter to use our training facility if he is covered by his own insurance.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- SOP's were presented for approval to the BOFC for lock-out/tag-out and firefighter decontamination. Career firefighter call backs will be presented at the next meeting.
- MSDS Online links will be sent to us this week.
- There are no current training requests.
- Quint 270 is out of service for a problem with the engine. Engine 272 is running in the Quint's place.
- Comp and vacation buy back or carry overs will be ready for BOFC approval at the December 11, 2018 meeting.

2018.7000.35.11.27

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Coyle, To approve SOP 1316 Lockout/Tagout.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

2018.7000.36.11.27

MOTION BY Commissioner T. Coyle, 2nd by Commissioner L. Andreano, To approve SOP 1317 Decon Procedure. The required equipment is already on the apparatus.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- Both SOP's were developed as a result of the PERMA audit. Lockout tagout kits have been purchased. The Chiefs office was applauded for getting this up and running. Other departments are only starting to think about these safety areas.
- The secretary will add the following to the 12/11/18 meeting agenda: Approval of Admin 1202 Recall of Off Duty Career Firefighters revision.
- An update was given of our scanning project: All past volunteer files are scanned and located in the cloud. Retirees are scanned and will be moved to the cloud shortly. We are going to try scanning the next section in house.
- The yearend dinner menu will be put on the next agenda.
- We have received two valid commissioner election petitions: Linda Andreano and Thomas Emerson.

- Secretary Dutton will not be at the December 11th meeting due to another commitment.
- Treasurer Bedford:
 - Cell Phone Reimbursement Forms have been placed in all eligible individuals' folders or mailboxes that have received reimbursement in the past. If you did not receive and are interested in receiving reimbursement see Walt.
 - 3.4 Those individuals identified in 2.1 of SOP 1111 that decline a district cell phone and plan will be eligible for a \$40.00 per month stipend paid semi-annually so long as that individual remains in position and maintains an active cell phone and data plan.
 - Personal cell phone reimbursement payment is issued to an individual for using their phone in lieu of a North Greece Fire District cell phone.
 - The treasurer will be taking a competitive bidding online training tomorrow through the state.
- The purchase of Engine 273 is on track and may be ready soon. We are just waiting for the transfer of funds from Chile.

2018.7000.37.11.27

MOTION BY Commissioner T. Coyle, 2nd by Commissioner L. Andreano, To enter into an agreement with Green Light Network. They will be using the network as a hub. This will bring fiber optic cable to all of our stations at no cost to the district.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- We were approached a month ago in regard to using our stations as network hubs. They will require a server rack at each station and offer a \$750 internet package for each station. This will improve wi-fi connection at stations 1 and 3. Spectrum fiber optic cable will be able to go away after our contract expires in one year. We will then cut over to Green Light. Green Light is currently in the Ridge Culver and W. Webster fire houses. They are pleased with their service. Installation may start in December. Down the road we can save some money. It may open options for our phone systems and cable TV as well. They are reported to be 10 times faster than Spectrum's highest business class. All Wi-Fi equipment will also be included. The District will get some nice recognition in a press release we've been invited to participate in.
- Commissioner Andreano reminded all commissioners to Please remember to keep the commissioner hat straight and not use it as a private platform.
- The new railings have been installed at HQ's.
- The final part of the PERMA audit is the concrete repair which is in process with a vendor.
- The annual invoice for workers comp has been received. We came in about \$2,000 less than last year which is good news. Retirement cost had been underestimated for PFRS and overestimated for the ERS which balanced out. NY state is hitting us up for \$12,000 as an assessment of the workers comp bill. We will save 2% by paying the bill before the end of the year. HR Gretzinger was thanked for all her hard work.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To move to executive session to discuss matters relating to contract negotiations and potential employee discipline at 6:29 PM.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To resolve to adjourn the regular meeting at 7:20 p.m.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District