

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
12/11/18**

PRESENT: Commissioners L. Andreano, J. Camiolo, T. Coyle, M. Mackenzie, Treasurer W. Bedford, HR T. Gretzinger, Fire Chief S. DeRosa

ABSENT: Chairman Alan DeCarlo, Secretary Kari Dutton, Deputy Chief P. McManus, Atty Ray DiRaddo

PUBLIC: Mary Andreano, Lt. John Williams, FF Tom Clark, Scott Louth, BC K. Battaglia

Vice Chair L. Andreano called the regular meeting to order at 7:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

*This page is dedicated to Richard
Anten, past NCFD President from
1964-1966 and 1967-1968, NCFD
Exempt Club President & charter
member*

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To move to executive session to discuss contract negotiations & appointment of personnel at 7:01 PM.
L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To return to regular session at 7:31 PM.
L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

2018.7000.38.12.11

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Coyle, To approve the following:
THE NORTH GREECE FIRE DISTRICT RESOLUTION SEQRA AND AUTHORIZATION FOR APPLICATION FOR LOCAL GOVERNMENT EFFICIENCY GRANT
WHEREAS, The Board of Fire Commissioners of the Barnard Fire District, the Lakeshore Fire District , The North Greece Fire District and the Ridge Road Fire District (The Boards) having entered into a Municipal Cooperation Agreement, last dated July 18, 2018, after having determined that it is in the public interest of the citizens, that their respective fire districts examine the feasibility of consolidation of their respective fire districts pursuant to New York State General Municipal Law 17-a , and

WHEREAS, The Boards having designated members of their respective boards to meet, discuss, and begin the process of studying the feasibility of such consolidation and explore available grants to accomplish same, and

WHEREAS, The Boards of Fire Commissioners of the Barnard Fire District, the Lakeshore Fire District , The North Greece Fire District and the Ridge Road Fire District having also assessed the environmental significance of pursuing possible grants to fund the process of a Fire District Consolidation Feasibility Study, (The Feasibility Study),

NOW, THEREFORE, be it

1. Resolved according to the State Environmental Quality Review Act (New York State Environmental Conservation Law, Article 8) and its implementing regulations (6 NYCRR Part 617 et seq., the “SEQRA Regulations”) (collectively, “SEQRA”), the feasibility study is classified as a Type 2 action according to the criteria at 6 NYCRR Part 617.4 and 617.5 , specifically 617.5(27) (conducting concurrent... feasibility and other studies and preliminary planning ... necessary to the formulation of a proposal for action , provided those action do not commit the agency to commence, engage in or approve such action) and it has been further determined that the above feasibility study is a listed action under 6 NYCRR Part 617.5(17) and according to that regulation, a Type 2 action, and it is further
2. Resolved that the Boards have thus determined that as a Type 2 action, the feasibility study is not to have a significant impact on the environment and by definition are not subject to review under the Environmental Conservation Law, and it is further
3. Resolved that the Project and the description of the Project concerning this resolution is for the Board of the fire districts to examine the feasibility of consolidation of their respective fire districts pursuant to New York State General Municipal Law 17-a , (Project name : Feasibility Study) , which study will examine the options for consolidation the Fire Districts into one of more fire district including an analysis of the financial, contractual and operational implications of such consolidation (Project Description-; Initial Feasibility Study) and it is further
4. Resolved that the Board of Fire Commissioners of the North Greece Fire District hereby designates John Norris, Commissioner of the Barnard Fire District as the lead applicant contact person and authorizes that Commissioner John Norris submit an application for such grant, and it is further

5. Resolved that John Norris, as the lead applicant contact person, is authorized to execute all financial and/or administrative processes relating to the implementation of the grant program, and it further

6. Resolved that the Board of fire commissioners of the North Greece Fire District, along with the other districts are applying for a grant in the amount not to exceed \$50,000, understanding that each board is committed to contribute up to 50% of the project costs, and it is further resolves that the involved fire district are required to contribute up to 50% of the project cost, (One forth from each Fire District), and it is further

7. Resolved that all the following Fire Districts are deemed Co-Applicant of this grant

Barnard Fire District
3084 Dewey Avenue
Greece, NY 14616

The Lakeshore Fire District
One Long Pond Road
Greece, New York 14612

North Greece Fire District
1766 Latta Road
Greece, New York 14612

Ridge Road Fire District
1299 Long Pond Road
Greece, New York 14626

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

A motion to approve the regular 11/13/18 meeting minutes was tabled until the 12/27/18 meeting.

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To approve the regular 11/27/18 meeting minutes.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Coyle, To approve the monthly financial report as submitted by Treasurer Bedford.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner M. MacKenzie, To resolve to approve payment of voucher nos. 4624 through 4629 totaling \$3,189.53 as submitted on 12/11/18 by Treasurer Bedford for post audit.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Coyle, To resolve to approve payment of voucher nos. 4630-4686 totaling \$352,650.02 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 12/11/18.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Date	Sent
12/5/18	Fire Report for 1411 Vintage Lane, 11/26/18 fire sent to Philip Perotto
11/29/18	Fire report for 273 Stowell Drive 11/28/18 fire sent to Norma Goden
12/5/18	Fire report for 273 Stowell Drive 11/28/18 fire sent to Alyssa Basso, apt. mgr.
12/10/18	Sympathy card to the family of past member Dick Anten who passed
Date	Received
11/27/18	FOIL request for fire at 1411 Vintage Lane, 11/26/18 fire damage report
11/29/18	FOIL request for Fire report for 273 Stowell Drive 11/28/18 fire
12/5/18	FOIL request for Fire report for 273 Stowell Drive 11/28/18 fire

Secretary K. Dutton-necessarily absent-

- The 2019 meeting schedule was discussed. Meetings will remain the 2nd and 4th Tuesday of each month. The 2020 Organizational meeting will be held January 2nd and posted in the same notice.

2018.7000.39.12.11

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To publish the 2019 meeting schedule in the Post. Meetings will be held the 2nd and 4th Tuesday of each month at 6 PM. The 2020 Organizational meeting will be held January 2nd.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Treasurer W. Bedford

HR T. Gretzinger

- Volunteer FF cancer coverage update: We have met with Churchville Agency and received 3 quotes for coverage. Prices range from \$137-\$199 per FF. Hartford Enhanced Coverage is recommended. Allows for a broader coverage than the defined per original bill. \$189 per FF, non-enhanced is \$156 per FF.

2018.7000.40.12.11

MOTION BY Commissioner L. Andreano 2nd by Commissioner M. MacKenzie, To approve the Hartford Enhanced Cancer coverage at a cost of \$189 per firefighter per year.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- Updates have been made to the Employee handbook: changes to match the new sexual harassment policy and a blurb about following immigration law.

2018.7000.41.12.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To accept all changes to the employee handbook for 2019.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- Officers CBA negotiations have come to an end. We will need a motion.

Fire Chief S. DeRosa

- 3,349 calls year to date, 55% were EMS.
- The deputy chief is out of town until the 13th.
- Peer support training through the University of Rochester Medical Center is January 24th at station 1 for 12 employees.

- The ISO Assessment will begin tomorrow at 11 AM. Chief DeRosa, BC Lissow and Capt. Dickerson have everything ready to go.
- Permission requested to use the Chief vehicle to attend the funeral of State Fire Investigator Tom Heatherington in Middlesex, NY on Saturday, December 15th.
- 3 SOP's for approval: 1220 Volunteer Duty Crew (details will be laid out at the organizational Drill on Wednesday, January 2 at 7 PM at station 1.

2018.7000.42.12.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To approve SOP revision of Admin 1220 (Volunteer Duty Crew Program), revision of Admin 1202 (Recall of Off Duty Career Firefighters), and new Admin 1221 (Commendation Program).

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

- The Chief's and Battalion Chiefs were thanked for all of their hard work on these SOP's.
- Vacation Buy back and carryover will be approved by Comm. DeCarlo before bringing to the board at the next meeting.

2018.3000.27.12.11

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Coyle, To adopt line officers for 2019

- 2C-17 Chief Sam DeRosa
- 2C-27 Deputy Chief Paul McManus
- 2C-37 (1) Battalion Chief Gregg Knapp
- 2C-37 (2) Battalion Chief Kris Helfer
- 2C-37 (3) Battalion Chief Kevin Battaglia
- 2C-37 (4) Battalion Chief Joseph Lissow
- 2C-57 Lieutenant/MTO Todd Smith
- 2C-77 Lieutenant Matt Brown
- 2X-27 Fire Police Lieutenant Jim Dill
- 2X-37 Fire Police Lieutenant Brian Pennington

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Deputy Chief P. McManus-necessarily absent

Commissioner J. Camiolo

- Reconciliation is caught up for October and November.

Commissioner M. MacKenzie

2018.7000.43.12.11

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner L. Andreano, To approve the 2019-2021 Officers CBA.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-no, he has not read it yet, T. Coyle-yes, M. MacKenzie – yes Carried

2018.6000.6.12.11

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner, To declare the following scrap:

- 1 K-12 saw, not operable
- 4 Cutters Edge ventilation saws, none operable
- 5 120V scene lights, not carried on apparatus in 10-years
- 1 hose jacket
- 20 assorted pump fittings from old apparatus
- 6 fire extinguishers labeled as "Dispose"

- 3 1 ½" TFT nozzles
L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried
- The sale of Engine 273 is in motion. Money has been put in our account minus a \$63 transaction fee. We are now waiting for pick-up arrangements.

Commissioner T. Coyle

2018.6000.7.12.11

MOTION BY Commissioner T. Coyle, 2nd by Commissioner L. Andreano, To declare the following items surplus: Surplus computer equipment- Commissioner Camiolo recommended the District keep a laptop or two for Commissioner use.

- \$10 for any of the desktop computers
- \$10 for any of the monitors
- \$20 for any of the laptops

The equipment we have:

- 13 Desktop computers purchased from 2004 - 2012
- 7 laptops from 2008 - 2013
- 3 laptops older than 2008 (no value - should just be recycled)
- 15 monitors of different sizes

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Commissioner L. Andreano

- We did finish reimbursement to Department for the general contracting role for paving. A huge thanks to Gary Dimora for all of his hard work and help.
- Discussion held on replacing stone at the back of training grounds. Pricing has come in lower than originally anticipated so hopefully can lock in pricing now. Project will not be completed until March 2019.

Chairman A. DeCarlo-necessarily absent

2018.4000.56.12.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner M. MacKenzie, To send Lt. J. Norman, Tyler Connelie, Jason Cates and Jeff Brown to Truck Company Operations training at Henrietta Fire District Station 6 February 28, 2019, with a cost of \$100.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

2018.4000.57.12.11

MOTION BY Commissioner L. Andreano, 2nd by Commissioner J. Camiolo, To send Capt. D. Dickerson to the 24-hour codes refresher for those certified at the CEO Level at the RIT Inn on the Campus March 11-13, 2019 with a cost of \$400.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Deputy Treasurer 2 Ken Preston

- He was in Albany this weekend meeting with other fire agencies to discuss amending the cancer bill regarding documentation needed for members, emergency medical recovery, changing VFBL from 400-\$650 dollars.
- Hopeful to work on some future legislation to try to recruit and incent volunteers. Unfortunately, most changes would need changes in legislation. The future is probably going to be some form of combination department. They would like to help districts transition through these kinds of changes. 1 firefighter per 1,000 residents would be the model. One volunteer equals 25% of a career firefighter in this model.

- He feels that the district made an excellent choice of Hartford's Enhanced coverage, as this will replace some of the coverage lost under NYS Accidental coverage.

MOTION BY Commissioner L. Andreano, 2nd by Commissioner T. Coyle, To resolve to adjourn the regular meeting at 8:17 p.m.

L. Andreano-yes, A. DeCarlo-absent, J. Camiolo-yes, T. Coyle-yes, M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District