

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
1/08/2019**

PRESENT: Chairman M. MacKenzie, Commissioners J. Camiolo, T. Coyle, T. Emerson; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo

ABSENT: Commissioner Alan DeCarlo

PUBLIC: FF D. Gebo, S. Louth, FP K. Preston, FF T. Clark, Lt. J. Williams, FF C. Pignato
Chairman M. MacKenzie called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the regular 12/11/18 meeting minutes.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Emerson, 2nd by Commissioner T. Coyle, To approve the regular 12/27/18 meeting minutes.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

- Treasurer Bedford read the pre-audit 2018 and a monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner M. MacKenzie, To approve the monthly financial report as submitted by Treasurer Bedford.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 4736-4763 totaling \$112,769.79 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 1/8/19.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

Date	Sent
1/2/18	Incident Report and PCR sent by media mail to Henry Ettinger for Incident 2018-0025503
Date	Received
12/18/18	FOIL, PCR for accident at 3464 Latta Road on 9/19/18 for Timothy Donoghue # 2018-002503 by Faraci Lange LLP, Henry Ettinger

Secretary K. Dutton-No Report

Treasurer W. Bedford-No Report

HR T. Gretzinger-No Report

Fire Chief S. DeRosa

- We have had 80 calls year to date, 49% EMS.
- There were 3,559 calls in 2018, 55% were EMS. A summary yearend report will be out within the next few weeks.
- The 2019 Fire Department Organization and Training Drill was accomplished on January 2nd at Station 1.

- North Greece is hosting the Greece Fire Council Meeting on February 7th at station 1. There will be not be a need to activate the Auxiliary for this event. The Fire Council is handling it.
- The Greece Chamber Detail at the YMCA on Feb-23 is secured and will be handled by Fire Safety and the Fire Chief.
- North Greece has been approached by our comp carrier, PERMA, to be a part of PERMA's Safety Council in 2019. The time commitment is minimal (3 meetings per year, expenses paid by PERMA) and I believe this is a good opportunity for North Greece and Battalion Chief Battaglia, who has agreed to participate, pending Board approval. The board agreed to participate.

2019.4000.5.01.08

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Lt. Bryan Adams to Tactical Tasks & Tips in Truck Work, sponsored by Henrietta Fire District on February 28th at 7 PM, at a cost not to exceed \$25.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.6.01.08

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To secure 4 seats at the ECore/EPro Training and System Update Program 2019, April 3-5, 2019 in Dallas, TX, at a cost not to exceed \$5,000 (for 4 attending). Names of those attending to be decided, attempting to secure spots now at a reduced rate.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.7.01.08

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send FF Michael Dorgan to his continuing education program, through Empire State College, for Educational Planning, Spring 2019 semester, at a cost not to exceed \$800. (2 credit hour program).

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.8.01.08

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Lt. Bryan Adams, Lt. Jeff Gates and FF Jeff Champion to Hazardous Materials Incident Command Class, sponsored by NYSOFPC and hosted at Ridge Road Fire District, at a cost not to exceed \$2,800.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

Deputy Chief P. McManus

- The department was given approval to host a community event at station 1 for the Mary Cariola Center on February 21st. Clients will come to station for a tour and dinner.
- The Board of Director's Chairman for 2019 is Rick Douglas. Rick Delvecchio is the Vice Chairman.
- The department is requesting to discuss the social media policy at the 2nd BOFC meeting in January.

Commissioner J. Camiolo-No Report

Commissioner T. Coyle-No Report

Commissioner A. DeCarlo-Absent

Commissioner T. Emerson-No Report

Chairman M. MacKenzie

- From the 1/7/19 BOD's meeting:
 - There is a communication gap that needs to be improved.

- The social media policy needs to be reviewed
- It is the board's intention to turn the 2nd meeting of every month into a workshop.

2019.3000.3.01.08

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Coyle, To appoint Tina Gretzinger to the internal position of District Administrator effective 1/8/2019, the District Administrator position will be the point of contact for administrative staff to report absences or daily schedule changes.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To move to executive session to discuss matters relating to an employee's medical and appointment of personnel at 6:22 PM.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To return to the regular session at 8:43 PM.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.3000.4.01.08

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson to appoint Ken Preston as the Assistant Deputy Treasurer with some established guidelines.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Coyle, To resolve to adjourn the regular meeting at 8:45 p.m.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District