

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
2/12/19**

**PRESENT:** Chairman M. MacKenzie, Commissioners Alan DeCarlo, J. Camiolo, T. Coyle, T. Emerson; Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer II K. Preston

**ABSENT:** Deputy Chief P. McManus

**PUBLIC:** BC J. Lissow, Dir. Rick Delvecchio, President A. Camp

Chairman M. MacKenzie called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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- Ken Preston was given the oath of office for Deputy Treasurer 2. A copy of the oath is attached to these minutes and will be sent to the towns of Greece and Parma as required by law.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the 1/3/2019 organizational meeting minutes.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Emerson, to approve the regular 1/8/2019 meeting minutes.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Emerson, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the regular 1/22/19 meeting minutes.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the monthly financial report as submitted by Treasurer Bedford.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Emerson, To resolve to approve payment of voucher no. 4765 totaling \$79.05 as submitted on 2/12/19 by Treasurer Bedford for post audit.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Emerson, 2<sup>nd</sup> by Commissioner, To resolve to approve payment of voucher nos. 4766-4830 totaling \$142,140.78 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 2/12/19. (This includes bills from Kenworth and NY Police Supply Bills that were not in the original report but were approved at the meeting.)

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

- The chief spoke to a bill from Kenworth for work done on the Quint. It broke down 2 days after it was repaired. Cummings came and did the final repair. We have 2 outstanding invoices with Kenworth due to this. They have discount one approximately \$4,700. Choosing not to do future business with them. Inspections to be done by Floyd, maintenance in house. Permission to pay the bill.

**Secretary K. Dutton**

Date	Sent
1/16/19	Sympathy card to Lt. J. Williams on the passing of his grandmother
1/16/19	Get Well card to retired firefighter John Amo who fell and had surgery
1/22/19	Sympathy card to the Tom Cottorone family upon the death of his wife's brother.
Date	Received
1/30/19	FOIL request from Renee O'Neill for the current agreement or contract and any benefits provided to the District Secretary, include date of hire and hourly salary. Closed as she no longer needed the information.

**2019.7000.22.02.12**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Emerson, To approve the updates to SOP Admin1104 (Training and Travel).

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**2019.9000.1.02.12**

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Coyle, To resolve to nominate Deputy Treasurer II Ken Preston for the position of 2<sup>nd</sup> VP of the AFDSNY. A letter will be sent to the organization.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**Treasurer W. Bedford**

- The annual AUD was submitted to the state within the first 60 days.
- Our independent auditors will come in tomorrow to finish the 2018 audit to have it ready for the March meeting.
- The new charge cards came in. A card was issued to Sec. Dutton also due to her name being on the M&T bank account. The treasurer suggested that we modify his spending limit to \$5000 and add the Secretary on with a limit of \$5000.

**2019.8000.11.02.12**

**MOTION BY** Commissioner T. Emerson, 2<sup>nd</sup> by Commissioner T. Coyle, To modify resolution 2019.8000.7.01.03 to state: To resolve to continue use of District credit cards for the following personnel according to SOP # Admin 1105:

Treasurer Walt Bedford	Credit Limit \$5,000
Sec./Deputy Treasurer Kari Dutton	Credit Limit \$5,000
Chief Sam DeRosa	Credit Limit \$5,000
Deputy Chief Paul McManus	Credit Limit \$2,500
Tom Chugg	Credit Limit \$2,500

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**HR T. Gretzinger- no report**

**Fire Chief S. DeRosa**

- We have had 488 calls year to date, 63% of those were EMS.
- The Deputy Chief is out of town.
- URMC Peer Support Training was successfully completed for 14 persons. We are hoping to get another training class in the fall for additional personnel.
- Smoke detector/CO Detector Program for North Greece is being shifted from the Firefighters Local to the Fire District. All the Town Fire Departments met with the Red Cross last week and are partnering with them for smoke detectors. The board gave permission to continue

developing this partnership and to work on a solution to continue the CO detector program. The board approved the writing of a policy to handle detectors. The local FF union was thanked for funding and providing detectors in the past.

- We discovered that a grant from December 2015 for \$10,000 from the Department of Criminal Justice Services for town wide Knox Boxes was never submitted for payment. We will be submitting the paperwork to be awarded the \$10,000.
- The annual award ceremony will be held on September 29th, 1 PM, at the Ridgemont Country Club. More details to follow.
- The board needs to look at process for grant submittal. The chief will look into it.
- There was an EMS call spike in January and we also found a glitch in call reporting that A. Hinds has taken care of. It had nothing to do with Red Alert and the point system. It was a coding problem.
- It was suggested that we need to do a better job in attending the Congressional Fire Service meeting in Washington, D.C. The chief will follow through with a recommendation on who we should send.

**Deputy Chief P. McManus-necessarily absent**

**Commissioner J. Camiolo**

- The December bank reconciliation is done.
- The van was requested to attend the MCFDOA meeting on February 21<sup>st</sup>. It will leave at 6 PM.
- A request was made to discuss 2019 conference attendance and extended boundaries at the next meeting.

**Deputy Treasurer II Ken Preston**

- New commissioner training will be held on February 23<sup>rd</sup>.
- The program for the AFDSNY annual meeting May 1-3 is complete. Online registration should be available within a week. It will be held at the Albany Marriott in Albany, NY.
- Ken will be travelling to meet with FASNY and the state chiefs they will be discussing modifying the volunteer firefighter cancer bill.

**Commissioner T. Coyle**

- MCFDOA update: Chairman MacKenzie is going to be the 2<sup>nd</sup> VP.
- The Greece Fire Council had a meeting last week at station 1. Comm. MacKenzie is going to be the Secretary.
- Buildings and grounds: mold remediation is done, air testing is done, the wall has been sealed, painted, and the order is ready to go for the counters with the bills paid tonight.
- There is one item on the Perma assessment left to complete. The concrete in the truck room has been repaired and the grate will be fixed soon.

**Commissioner A. DeCarlo**

**2019.4000.12.02.12**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To send 4 people to the FRI August 6-10 with a cost not to exceed \$10,000.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes* Carried

**Commissioner T. Emerson**

- The January bank reconciliation has been done.

**Chairman M. MacKenzie**

2019.7000.23.02.12

**North Greece FIRE DISTRICT**

**APPROVAL OF CONTRACT WITH CENTER OF GOVERNMENTAL RESEARCH**

**Feasibility Study**

*WHEREAS, The Board of Fire Commissioners of the Barnard Fire District, the Lakeshore Fire District, The North Greece Fire District and the Ridge Road Fire District ( The Boards) having entered into a Municipal Cooperation Agreement, last dated July 18, 2018, after having determined that it is in the public interest of the citizens, that their respective fire districts examine the feasibility of consolidation of their respective fire districts pursuant to New York State General Municipal Law 17-a, and*

*WHEREAS, the North Greece Fire District has before it a proposed contract to have the Center for Governmental Research (CGR), undertake a feasibility study for the consolidation of the Fire Districts in the Town of Greece, and*

*WHEREAS, this contract is in response to an RFP send out by the Boards pursuant to the above referenced Municipal Cooperation Agreement; and*

*WHEREAS, the Boards, prior to this resolution have determined pursuant to New York State Environmental Quality Review Act ("SEQRA") SEQRA, that this study has been classified as an action and designed as a Type II action pursuant to N.Y.C.R.R., Part 617.5 (18), the implementing regulations of the New York State Environmental Quality Review Act ("SEQRA") under Article 8 of the Environmental Conservation Law; and*

*NOW THEREFORE BE IT RESOLVED that*

- 1. According to the State Environmental Quality Review Act (New York State Environmental Conservation Law, Article 8) and its implementing regulations (6 NYCRR Part 617 et seq., the "SEQRA Regulations") (collectively, "SEQRA"), the feasibility study is classified as a Type 2 action according to the criteria at 6 NYCRR Part 617.4 and 617.5, specifically 617.5(27) (conducting concurrent... feasibility and other studies and preliminary planning ... necessary to the formulation of a proposal for action, provided those action do not commit the agency to commence, engage in or approve such action) and it has been further determined that the above feasibility study is a listed action under 6 NYCRR Part 617.5(17) and according to that regulation, a Type 2 action, and*
- 2. The Boards have already determined that as a Type 2 action, the feasibility study is not to have a significant impact on the environment and by definition are not subject to review under the Environmental Conservation Law, and*
- 3. The Project and the description of the Project concerning this resolution is for the Board of the fire districts to examine the feasibility of consolidation of their respective fire districts pursuant to New York State General Municipal Law 17-a, ( Project name : Feasibility Study ), which study will examine the options for consolidation the Fire Districts into one of more fire district including an analysis of the financial, contractual and operational implications of such consolidation ( Project Description-; Initial Feasibility Study ) and it is further*

*Resolved that the Board of Fire Commissioners of the North Greece Fire District hereby approved the contract regarding such services to be performed by the Center for Governmental Research according to its terms.*

*The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:*

*Dated : February 12, 2019*

*Chairman M. MacKenzie*

*Yes*

Commissioner T. Coyle	Yes
Commissioner J. Camiolo	Yes
Commissioner A. DeCarlo	Yes
Commissioner T. Emerson	Yes

- The contract was signed by Commissioner MacKenzie and notarized by Ray DiRaddo.
- There was a discussion on our Social Media Policy. There are anonymous blogs that are hurting the department and its members. Pres. A. Camp states that the blog author attacks all government agencies. This time they brought up N. Greece. The blog is loaded with innuendo and half-truths. Someone provided them with a full financial report provided to the district and it was published in its entirety. This document should have been confidential. False statements were made. The department did not do this. Yet, they apologized to the union for statements that were made. They also sent notice to the full membership that these behaviors will not be tolerated. We've had a great social media policy, yet how can we enforce it if it is not known how to enforce it. It was decided that you have to know broke the policy before anything can be done. Our policy is following the AFDSNY policy. You can't really slander an organization. To comment back would be giving them credence. Last year the law changed with public disclosure. Form 990 is able to go to the entity you have a contract with. Much of the financial data can now be disclosed publicly. They are discrediting people and the organizations. An agreement was made between both boards that although we don't like it, we will not acknowledge these false claims. If policies are too broad there is an issue. The President will work with the Chief to see if there is a way we can modify the policy.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner T. Emerson, To move to executive session at 7:13 PM to discuss matters related to the hiring/firing of personnel, personnel medical, and the employment history of a particular person.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Coyle, To resolve to adjourn the regular meeting at 8:22 p.m.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District