

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
4/9/2019**

PRESENT: Chairman M. MacKenzie, Commissioners J. Camiolo, T. Coyle, T. Emerson; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer II K. Preston

ABSENT: Commissioners Alan DeCarlo

PUBLIC: FF M. Baxter, BC J. Lissow, IT A. Hinds

Chairman M. MacKenzie called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Coyle, To approve the regular 3/12/19 meeting minutes.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -absent, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner J. Camiolo, To approve the regular 3/26/19 meeting minutes.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -absent, M. MacKenzie – yes Carried

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.
- Treasurer presented 2019 Miscellaneous Special and Benefit Derived Tax District in Towns for comparison purposes. Report is appended to minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the monthly financial report as submitted by Treasurer Bedford.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Emerson, 2nd by Commissioner T. Coyle, To resolve to approve payment of voucher nos. 4892 through 4895 totaling \$88,915.01 as submitted on 4/9/19 by Treasurer Bedford for post audit.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 4896-4936 totaling \$87,597.46 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 4/9/19. Included are a payment to Safe Driver Solutions for \$180 and to Frontier for a bill that hasn't switched to Autopay yet for \$303.57 that were not on the draft report.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

Date	Sent
4/3/19	Congratulations cards to the Mike Dorgan and Brian Goodness families on the birth of their children.
4/5/19	Sympathy Card to the Larry Pierce family (Past MCFDOA President) on the passing of their daughter Kristie.
Date	Received
4/3/19	Letter from Joyce Petkus who running for Secretary/Treasurer of the AFDSNY

Secretary K. Dutton

2019.7000.27.04.09

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To approve revisions to SOP 1009 – Records Management and 1415 – Email.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

Treasurer W. Bedford

HR T. Gretzinger

- A Data Breach Policy is in process.
- Michael Dorgan is enrolled to get his bachelor's degree. He has turned in a request for \$700 for an assessment that would provide up to 20 credits over the next few years for work experience and prior education. This could save the district up to \$4600.

Fire Chief S. DeRosa

- We have responded to 1,032 calls year to date, 55% of those were EMS calls.
- The Mutual Aid fill-in requests submitted to 9-1-1 are now in effect: Gates and St. Paul are now on 2nd alarm fill-ins to North Greece. BC J. Lissow was thanked for his efforts.
- The recent ISO Study of the North Greece Fire District is complete. We are now an ISO Class II Rated Fire District. As a benchmark, there are only 67 Class II rated fire agencies in the State of New York out of 2,200 fire departments State-wide. Congratulations to all of our members and our leadership. Our strongest areas critiqued were our training program and the fact that we have a volunteer duty crew program. The board and BC J. Lissow (with his committee) were thanked and congratulated.
- The board was thanked for the money to repair and revise the SCBA Maize at the Training Grounds. This project is now completed, and we've heard many positive comments from our participating members about these changes.
- Effective immediately Firefighters Sherman Manchester, Thomas Piazza and Jason Michels are Class 2 firefighters.
- The committee to replace the Fire Police Squad vehicle has started their work which was further discussed in executive session.

2019.4000.18.04.09

MOTION BY Commissioner T. Emerson, 2nd by Commissioner T. Coyle, To send Chief DeRosa to the Greece Chamber of Commerce Dinner on April 25, 2019 at a cost of \$50 as Ridge Road Fire Chief Steve Mills is receiving the First Responder of the Year Award from the Chamber.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.19.04.09

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Chief S. DeRosa to the NYSAFC Career Chiefs Meeting and the annual Fire Service Government Affairs Day in Albany, NY, May 19-21, at a cost not to exceed \$450.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

- The mold remediation in the kitchen has been completed. The insurance claim will be sent in tomorrow.

Deputy Chief P. McManus

- New volunteer recruit training begins April 16th. There will be 14 classes primarily on Tuesday and Thursday evenings.

IT A Hinds

- We are currently investigating new servers.
- The Ridge Road Fire District has been set up on our data page lineup.
- QB reporting issues have been resolved.
- We are in the process of getting some of our systems synced (Target Solutions and EPro). There was some good success at conference in this area.
- Documentation of systems is in process.
- We will be starting a trial tomorrow to see how convenient it is to use API for interfacing with EPro. The software has some new features to make the scheduler job easier.

Commissioner J. Camiolo

- The board honored his request to use the district van to attend the county meeting on April 18th. It will be leaving at 5:00 PM.

Deputy Treasure II K. Preston

- The state conference HQ hotel is sold out and the Home 2 Suites is half filled. AFDSNY awarded 4 scholarships to high school students. A Victor High student who is going into nursing was one of them. Decontamination kits will be provided as OFPC does their live burn. There have been at least 10 line of duty deaths this year nationally. Please consider voting for Joyce Petkus as the AFDSNY Secretary/Treasurer.
- The County Meeting is next Thursday at Pittsford. There were 43 people at the new commissioner training in Brighton. Several districts brought their chiefs.

Commissioner T. Coyle

- There will be a meeting tomorrow with the safety committee, BC Battaglia and the Chief at station 1.

Commissioner A. DeCarlo-necessarily absent

2019.4000.20.04.09

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To approve sending FF Jeff Champion to the Fire Marshals Seminar at West Webster on May 14, 15, 16 at a cost of \$195.
J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.21.04.09

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To approve sending FF Chris Marks and FF Jeff Kridel to the STEP Conference March 28-30, 2019, for their CME hours at a cost not to exceed \$200 each.
J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.22.04.09

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To approve sending FF Matt Brown & FF Dillon Gebo to Apparatus Operator – Pump at the PSTF in April and May (8 nights) at NO cost to the district.
J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.23.04.09

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To approve sending FF Dillon Gebo to attend Engine Company Operations in April – May at PSTF at NO cost.
J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.24.04.09

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send 3 people to the VCOS Symposium in the Sun November 13-18, 2019, with a cost not to exceed \$10,000. Commissioner T. Emerson and J. Camiolo, and DC P. McManus are interested in attending.
J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

Commissioner T. Emerson

- The March bank reconciliation is done.

Chairman M. MacKenzie

- The discussion regarding participating social members having key fobs continued. The whole situation really needs analyzing. DC Paul McManus would like to analyze the list of key fobs that IT A. Hinds will send him and will report back to the board.
- It appears that there is still negative talk from some of our members. Someone outside of this agency approached the chairman to notify us. The board and chief are not trying to get rid of the volunteers. The people spreading those rumors need to cease and desist. If that is what we were trying to do, we would have done it already. DC Paul McManus would like to know if anyone is identified so that he can initiate disciplinary measures.

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To move to executive session at 6:41 PM to discuss matters that may imperil public safety if disclosed and personnel medical.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner J. Camiolo, To resolve to adjourn the regular meeting at 8:57 p.m.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District