

North Greece Fire District
Board of Fire Commissioners
Regular Meeting
05/14/2019

1. **(6:00 p.m.)** Call meeting to order and identify fire exits. Follow opening with any pertinent comments.
2. Pledge of Allegiance followed by short prayer or moment of silence.
3. Determine need and time for executive session.
 - a. Note: If decisions are made in Executive session that lead to motion(s) in open session, a general summary will be provided in the approved meeting minutes.
4. **Chairman to address public noting the following (as necessary):**
 - a. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - b. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - c. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
5. **PUBLIC COMMENT PERIOD (as necessary)**
6. **(6:15) p.m. SCHEDULED TOPICS**
7. Request motion to approve the 4/9/19 regular meeting minutes.
8. Request motion to approve the 4/17/19 special meeting minutes.
9. Request motion to approve the 4/23/19 regular meeting minutes.
10. Request motion to approve the 4/30/19 special meeting minutes.
11. Request the treasurer to read the monthly financial report including:
 - a. Review of expenditures exceeding 80% of budget line item
 - b. Review status of grants
 - c. Review status of open permissive referendums
12. Board of Fire commissioners shall conduct monthly review of all budget line items (YTD budget vs. YTD expense) individually addressing those line items that have overrun.
13. Request motion to approve the financial report.
14. Request motion to approve payment of vouchers paid since the last meeting numbered 4937 through 4940 totaling \$88,294.41 as submitted for post audit on 5/14/19.
15. Request motion to approve payment of all bills submitted for review by the Treasurer and audited by the Board of Fire Commissioners on 5/14/19.

16. Request the Secretary to read important communications sent and received; all others shall be noted in the official minutes.
17. District Reports: Chairman may alternate rotation of reports.
- a. **Secretary Kari Dutton**
 - i. Approval of SOP 1414 Prohibiting Workplace Violence updates.
 - b. **Treasurer Walter Bedford**
 - c. **IT Andy Hinds**
 - d. **Administrator Tina Gretzinger**
 - e. **Chief S. DeRosa**
 - f. **Department Deputy Chief P. McManus**
 - g. **Commissioner J. Camiolo**
 - i. Grants
 - h. **Commissioner T. Coyle**
 - i. Guest report from Deputy Treasurer for AFDSNY news; MCFDOA news; Greece Fire Council news
 - ii. Steering Committee / Strategic Planning reports / media platform report
 - iii. Buildings/Capital Projects committee
 - i. **Commissioner T. Emerson**
 - i. Bank Reconciliation
 - j. **Commissioner A. DeCarlo**
 - i. Training Requests”
 1. Lt/MTO Todd Smith to the New York State Fire Academy’s Instructor Authorization Conference on June 3, 2019 for NFPA 1403 Live Fire Training Instructor Authorization at no cost to the Fire District.
 2. The following firefighters to the New York State Association of Fire Chiefs HOT Training at the Syracuse FD Training Facility on June 12-15 at a cost not to exceed \$1,600.
 - a. Michael Dorgan – Elevator Rescue (235)
 - b. Michael Hare – Hoarder Fires/Aggressive Interior Fire Attack (670)
 - c. Michael Castronovo – Machinery Rescue Operations (300)
 - d. Shane Bagley – Multifaceted Elevator Rescue (300)
 3. Firefighter Aaron Horowitz to NYS Rope Rescue Operations Level at the Gates Fire District on May 3, 5, 14 & 22 at a cost not to exceed \$800.
 4. Firefighter Andrew Young to the NYS Medium Structural Collapse Series Training Program at the Public Safety Training Facility on October 14-18 & October 21-25 at a cost not to exceed \$2000.
 5. Captain John Short to the NYS Instructor Authorization Conference on June 5-6 at the State Fire Academy for MFI certification in saw maintenance and truck company instructor development at a cost not to exceed \$150.
 6. Lt. B. Adams to the NYS Instructor Authorization Conference on June 5-6 at the State Fire Academy for MFI certification in saw maintenance and truck company instructor development at a cost not to exceed \$150.

k. Chairman M. MacKenzie

i. Department updates

18. Request resolution for adjournment.

May 19-20, Sunday-Monday	NY National Fallen Firefighter's Foundation Golf Tournament, Deerfield CC
May 20, Monday	Government Affairs Day (Emergency Services Day) in Albany, NY
May 20, Monday	Fire Advisory board meeting 7:00 PM, Public Safety Training Facility Room 117A
May 28, Tuesday	2 nd District Meeting (6 p.m. HQ) Discuss sponsoring the July department meeting dinner.
June 11, Tuesday	1 st June District Meeting (6 p.m./HQ) <ul style="list-style-type: none"> • Annual Review of Capital Construction • BOD's Planning report (info used in budget discussions)
June 12-15, Wednesday - Saturday	NYSAFC – NYS Assoc. of Fire Chiefs Annual Conference & Fire Expo, The Oncenter, Syracuse
June 20, Thursday	<ul style="list-style-type: none"> • MCFDOA Regular dinner meeting hosted by Point Pleasant FD Station 1, 55 Ewer Ave, 14622 Regular Dinner, 6:00 p.m.