

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
5/14/2019**

PRESENT: Chairman M. MacKenzie, Commissioners J. Camiolo, T. Emerson, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo

ABSENT: Commissioner T. Coyle, Alan DeCarlo, Deputy Chief P. McManus

PUBLIC: IT A. Hinds

Chairman M. MacKenzie called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the regular 4/9/19 meeting minutes.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the 4/17/19 special meeting minutes.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the regular 4/23/19 meeting minutes.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the 4/30/19 special meeting minutes.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the monthly financial report as submitted by Treasurer Bedford.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

MOTION BY Commissioner T. Emerson, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos 4937-4940 totaling \$88,294.41 as submitted on 5/14/2019 by Treasurer Bedford for post audit.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To resolve to approve payment of voucher nos. 4941-4992 totaling \$62,478.34 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 5/14/19.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

Date	Received
4/29/19	Suffolk county Fire District Officers Association AFDSNY endorsements for election
4/29/19	FOIL request for 3/21 fire at 1211 Affinity Lane from Metropolitan Reporting Bureau for Chason Management/ Holyoke Mutual Insurance Co.

Secretary K. Dutton

2019.6000.2.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To declare the three punching bags of no further use to the district. They will be donated as is to the Rochester Police Department youth boxing league. The North Greece Fire District will not to be held liable for them once they are donated.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

2019.7000.29.05.14

MOTION BY Commissioner T. Emerson, 2nd by Commissioner J. Camiolo, To approve the update to SOP Admin 1414 prohibiting workplace violence.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

IT A. Hinds

- An update was given of what he is working on: Information for the Center for Governmental Research, Communication between EPro API and Target Solutions API and N. Greece, new server quotes, and training on the new version of windows.

Administrator T. Gretzinger-No Report

Fire Chief S. DeRosa

- We have had 1,348 calls, year to date; 56% of those were EMS calls.
- Spring Preventive Maintenance is now completed on all fire apparatus. Smaller fleet vehicles are being done this week. We saved money by switching vendors and handling small vehicles PM inspections in house.
- Annual fire pump testing is now successfully completed for the entire fleet.
- E-273 is now back in service from the water tank repair. The repair was 100% covered by the Sutphen factory. Our only cost will be to put the numbers 273 back on the rear chevron.
- Lori Kingsley has made a request to park her dad's RV in the parking lot at Headquarters for 2 days in mid-June while a driveway renovation is completed. I told her this was a BOFC matter and that I'd bring it forth. The board is not in favor of this and defers to the department pavilion.

2019.4000.26.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Lt/MTO Todd Smith to the New York State Fire Academy's Instructor Authorization Conference on June 3, 2019 for NFPA 1403 Live Fire Training Instructor Authorization at no cost to the Fire District.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

2019.4000.27.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send The following firefighters to the New York State Association of Fire Chiefs HOT Training at the Syracuse FD Training Facility on June 12-15 at a cost not to exceed \$1,600.

- Michael Dorgan – Elevator Rescue (235) partnering with Chili
- Michael Hare – Hoarder Fires/Aggressive Interior Fire Attack (670)
- Michael Castronovo – Machinery Rescue Operations (300)
- Shane Bagley – Multifaceted Elevator Rescue (300)

J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.28.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Firefighter Aaron Horowitz to NYS Rope Rescue Operations Level at the Gates Fire District on May 3, 5, 14 & 22 at a cost not to exceed \$800.

J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.29.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Firefighter Andrew Young to the NYS Medium Structural Collapse Series Training Program at the Public Safety Training Facility on October 14-18 & October 21-25 at a cost not to exceed \$2000.

J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.30.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Captain John Short to the NYS Instructor Authorization Conference on June 5-6 at the State Fire Academy for MFI certification in saw maintenance and truck company instructor development at a cost not to exceed \$150.

J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.4000.31.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To send Lt. B. Adams to the NYS Instructor Authorization Conference on June 5-6 at the State Fire Academy for MFI certification in saw maintenance and truck company instructor development at a cost not to exceed \$150.

J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.2000.1.05.14

MOTION BY Commissioner T. Emerson, 2nd by Commissioner J. Camiolo, To purchase a 2019 Chevrolet Silverado 1500 1LT Crew Cab 4 WD Short Box pickup truck for the Fire Police Unit through Van Bortel Chevrolet on NYS Contract at a cost not to exceed \$33,608.94.

J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

2019.6000.3.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To spend up to \$3,500 to purchase 3 Scott Brand GMI gas detection monitors through DiVal Safety, for all front-line fire apparatus.

J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried

- This was budgeted to be paid from the new equipment account. The cost is less expensive than repairing our existing ones.
- We've confirmed September 29th, 1 PM at Ridgemont CC for the 2019 Service and Awards Reception. The menu and program are now formally completed. Commissioner MacKenzie needs to sign the contract on behalf of the Fire District.
- On behalf of Commissioner Coyle, I'd like to request authorization to spend \$7,850 with the DJL Group to replace the complete shower unit at Station 1. Two bids were received for this project.

2019.1000.1.05.14

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To approve replacing the complete shower at Station 1 using the services of the DJL Group at a cost of \$7850.
J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried

- The county tower project building will be installed Friday. The radio tower should go live by the middle to the end of June.
- We are switching uniform vendors and buying in bulk using Big City Sportwear, United Uniform, and Uniform Express. We are using simplified online ordering. The chief was thanked for his hard work in this area.
- The Chief will be attending the State Chiefs Conference and in Albany next week for the Emergency Services Government Affairs Day.

Deputy Chief P. McManus-necessarily absent

Commissioner J. Camiolo

- Bill Miller was recognized at the Annual AFDSNY memorial service.
- The rest of the board was encouraged to attend the AFDSNY Spring/Fall Conferences. It is the most critical to attend. All were encouraged to consider the fall conference in Niagara Falls Oct. 3-5.
- Use of the van was requested on June 13th for the State Chiefs Show. Commissioners Camiolo, Emerson, and Chaplain Gene Preston will be attending and request lunch.

2019.4000.32.05.14

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve paying for the lunch meal not to exceed \$75 for Commissioners Camiolo, Emerson, and Chaplain Gene Preston as they attend the State Chiefs show on June 13, 2019.
J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried

Commissioner T. Coyle-necessarily absent

Commissioner A. DeCarlo-necessarily absent

Deputy Treasurer II Ken Preston

- The board was thanked for allowing him to attend the state annual meeting. Update on elections: Joyce Petkus was elected secretary/treasurer. All others ran unopposed.
- He just came from representing the state at the calling hours of past MCFDOA President William Johnson.
- New legislation was introduced: a LOSAP bill 7276 to increase the maximum years of service from 40-50, and assembly bill 7552 and 4207 to change type of LOSAP program from 700 to 1200 minimum. He will be keeping an eye on these.

Commissioner T. Emerson

- The AFDSNY Spring conference was outstanding. The keynote speaker presented a value and vision statements with the anacronym THE PROMISE that was worthy of reusing.

Chairman M. MacKenzie

- The free Red Wings Tickets count is due by Thursday.
- Key fobs research has been completed. Any extras will be removed by IT A. Hinds.

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To go into executive session at 6:40 PM to discuss matters of personnel discipline and personnel medical.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

MOTION BY Commissioner, 2nd by Commissioner, To resolve to adjourn the regular meeting at 7:48 p.m.

*J. Camiolo-yes, T. Coyle-absent, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes
Carried*

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District