

North Greece Fire District
Board of Fire Commissioners
Regular Meeting
6/11/2019

1. **(6:00 p.m.)** Call meeting to order and identify fire exits. Follow opening with any pertinent comments.
2. Pledge of Allegiance followed by short prayer or moment of silence.
3. Determine need and time for executive session.
 - a. Note: If decisions are made in Executive session that lead to motion(s) in open session, a general summary will be provided in the approved meeting minutes.
4. **Chairman to address public noting the following (as necessary):**
 - a. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - b. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - c. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
5. **PUBLIC COMMENT PERIOD (as necessary)**
6. **(6:15) p.m. SCHEDULED TOPICS**
7. Request motion to approve the 5/14/2019 regular meeting minutes.
8. Request motion to approve the 5/28/2019 regular meeting minutes.
9. Request the treasurer to read the monthly financial report including:
 - a. Review of expenditures exceeding 80% of budget line item
 - b. Review status of grants
 - c. Review status of open permissive referendums
10. Board of Fire commissioners shall conduct monthly review of all budget line items (YTD budget vs. YTD expense) individually addressing those line items that have overrun.
11. Request motion to approve the financial report.
12. Request motion to approve payment of vouchers paid since the last meeting numbered 4993 through 4996 totaling \$88,294.41 as submitted for post audit on 6/11/2019.
13. Request motion to approve payment of all bills submitted for review by the Treasurer and audited by the Board of Fire Commissioners on 6/11/2019.
14. Request the Secretary to read important communications sent and received; all others shall be noted in the official minutes.
15. District Reports: Chairman may alternate rotation of reports.
 - a. **Secretary Kari Dutton**

- b. Treasurer Walter Bedford**
- c. IT Andy Hinds**
- d. Administrator Tina Gretzinger**
- e. Chief S. DeRosa**
- f. Department Deputy Chief P. McManus**
- g. Commissioner J. Camiolo**
 - i. Grants
- h. Commissioner T. Coyle**
 - i. Guest report from Deputy Treasurer for AFDSNY news; MCFDOA news; Greece Fire Council news
 - ii. Steering Committee / Strategic Planning reports / media platform report
 - iii. Buildings/Capital Projects committee
 - iv. Annual Review of Capital Construction
- i. Commissioner T. Emerson**
 - i. Bank Reconciliation
- j. Commissioner A. DeCarlo**
- k. Chairman M. MacKenzie**
 - i. Department updates

16. Request resolution for adjournment.

June 12-15, Wednesday - Saturday	NYS AFC – NYS Assoc. of Fire Chiefs Annual Conference & Fire Expo, The Oncenter, Syracuse
June 20, Thursday	<ul style="list-style-type: none"> • MCFDOA Regular dinner meeting hosted by Ridge Culver Fire District, 2960 Culver Road, Rochester, NY 14622 Regular Dinner, 6:00 p.m.
June 25, Tuesday	2 nd district meeting (6 p.m./HQ)
June 26, Wednesday	Special meeting with Lake Shore Fire District, 6:30 PM Ling Road Station
July 8, Monday	Annual Distribution of Service Award Statements and Post Entitlement Checks at Department Meeting. District to sponsor dinner.
July 9, Tuesday	1 st District Meeting (6 p.m./HQ) <ul style="list-style-type: none"> • Commence Next Year's Budget Process Need to change station 2 door code?