

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
8/13/2019**

**PRESENT:** Chairman M. MacKenzie, Commissioners Alan DeCarlo, J. Camiolo, T. Coyle, T. Emerson; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer K. Preston, IT A. Hinds

**ABSENT:**

**PUBLIC:** FF M. Baxter, Capt. S. Carter

Chairman M. MacKenzie called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Emerson, To approve the regular 7/9/2019 meeting minutes.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the regular 7/23/2019 meeting minutes.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Emerson, To resolve to approve payment of voucher nos. 5128-5131 totaling \$88,506.44 as submitted on 8/13/19 by Treasurer Bedford for post audit.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Emerson, 2<sup>nd</sup> by Commissioner T. Coyle, To resolve to approve payment of voucher nos. 5132-5161 totaling \$48,329.29 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 8/13/19. Please note that there is an addition of a 2<sup>nd</sup> invoice for Bartlett Landscape. (ADA requirement to repair ramp.)

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

<b>Date</b>	<b>Sent</b>
7/30/19	Sympathy card to Lt. J. Kridel on the passing of his father
<b>Date</b>	<b>Received</b>
7/29/19	Thank you note from Lt. Dean Meyers for support received during this past surgery
8/12/19	Invitation to W. Webster Station 1 dedication on 9/8/19 at 12 noon

**Secretary K. Dutton**

- Reminder that it is time to negotiate/execute Annual Town of Greece Snowplowing Contract
- Reminder that it is time to review SOP 1010 (Election)

**Treasurer W. Bedford**

**IT A. Hinds**

**Administrator T. Gretzinger**

- There will be a battalion chief exam in January. In order to participate we must classify with civil service. She has been working on this with the Chief and it was submitted today. It should be approved in September which should allow us plenty of time to participate if it comes up.

**Fire Chief S. DeRosa**

- We have been on 2,229 runs, year to-date, 54% were EMS.
- The board was thanked for allowing the Chief to attend FRI 2019. It was good training and information sharing. His expense report is completed and balanced.

**2019.4000.35.08.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To send FF Mike Dorgan to the Structural Collapse Series Training at the PSTF, from August 20-22 at payroll only cost.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**2019.4000.36.08.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To send FF Marc Baxter to Swiftwater Training in Oriskany, NY on October 4-6. All costs for this training are being paid by the Monroe County Fire Bureau.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**2019.4000.37.08.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, to allow FF Mike Dorgan to take the next course through Empire State College for his bachelor's degree program at a cost of \$1,422.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

- EMS/Ambulance Request for Proposal (RFP) document is completed and ready for Fire District approval. Will be sent out tomorrow. This RFP was reviewed by Commissioners Emerson, MacKenzie, and Camiolo. There are three agencies that qualify to submit a proposal based on having certificates for EMS coverage.
- Lt. Matt Brown has resigned from the Fire Department effective August 9, 2019. All his issued equipment and uniforms have been turned in.
- All operations related changes forthcoming has been communicated to the Fire Department, Board of Directors and President. We are working on the procedures now with anticipated changes taking effect on September 1st.

**Deputy Chief P. McManus-no report**

**Commissioner J. Camiolo**

- A challenge coin was sent to past commissioner Ed Spahn whose health is failing.

**Commissioner T. Coyle**

- Although it was not budgeted for this year, a discussion was held on replacing the copier at headquarters. We can use \$8,000 from capital assets.

**2019.6000.4.08.13**

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner M. MacKenzie, To spend up to \$8,000 to replace the main copier at headquarters.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**Deputy Treasurer II Ken Preston**

- For the 1<sup>st</sup> time in history of AFDSNY their financial records will be audited by a Rochester firm (Sean Hucko). They have also signed a contract with Kathy Zaroczynski to assist them with QuickBooks. These were both reached after RFP's were sent out.
- Fall conference update: Out of 225 rooms reserved, 150 have been taken already. 40+ vendors are signed up. We should have 75-80.
- The FASNY county coordinator, the state chiefs and districts have formed a group to look at NY fire services. We are working on a revolving, organizing and dynamic staffing model. It is a commitment of approximately 15-20 hours a week. We hope to have about 3 models to share with a vision of what a new fire service organization will look like along with staffing suggestions.

**Commissioner A. DeCarlo-no report**

**Commissioner T. Emerson**

- Bank reconciliation is done.

**Chairman M. MacKenzie**

- Upcoming change notifications were made at the department meeting last night and they were well received.

**2019.3000.13.08.13**

**MOTION BY** Commissioner T. Emerson, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the following volunteer interior firefighters; Anthony Cimino, Nathaniel Davila and Salvatore Armeli all background checks and physical have been completed successfully.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**2019.3000.14.08.13**

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Emerson, To approve Zachary Dasta as an interior volunteer firefighter pending successful completion of physical examination.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

- The board was thanked for allowing the commissioner to attend the FRI in Atlanta.
- Commissioner Alan DeCarlo was congratulated on his successful completion of the 3-year long Officer Development Program through the International Association of Fire Chiefs.

**2019.2000.3.08.13**

**MOTION BY** Commissioner T. Emerson, 2<sup>nd</sup> by Commissioner T. Coyle, To surplus vehicles 4062 (FP suburban) and 4068 (spare Tahoe).

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner A. DeCarlo, To move to executive session at 6:29 PM to discuss matters relating to the removal of a corporation and relating to personnel medical.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner T. Coyle, To resolve to adjourn the regular meeting at 7:39 p.m.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District