

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
10/15/19**

**PRESENT:** Chairman M. MacKenzie, Commissioners Alan DeCarlo, J. Camiolo, T. Coyle;  
Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa,  
IT A Hinds, Deputy Treas. 2 K. Preston

**ABSENT:** Commissioner T. Emerson, Deputy Chief P. McManus

**PUBLIC:** FF Dillon Gebo, FF Union Pres. M. Baxter, BC K. Battaglia, Lt. John Williams  
Chairman M. MacKenzie called the regular meeting to order at 6:28 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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**2019.3000.15.10.15**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To appoint Lt. Todd Smith to the position of Captain effective October 15, 2019, based on the results of the Civil Service Exam. Annual salary for this appointment is \$92,882.93. Captain Smith will serve as the District's Municipal Training Officer.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Coyle, To approve the regular 9/10/19 meeting minutes.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the regular 9/24/19 meeting minutes.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To approve the monthly financial report as submitted by Treasurer Bedford.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner T. Coyle, To resolve to approve payment of voucher nos. 5197-5201 totaling \$88,416.12 as submitted on 10/15/19 by Treasurer Bedford for post audit.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 5202-5251 totaling \$41,872.27 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 10/15/2019 This includes invoices for Johnson invoice for \$228.77 that was inadvertently left at the station it was delivered to rather than sent to headquarters since September and one for AT&T Mobility FirstNet for \$75.97

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

Date	Sent
9/13/19	4833 Mt. Read Blvd. 9/5/19 sewage leak in basement report sent to homeowner Shirley Sculli, incident # 2019-002470
9/16/19	470 Marwood Drive fire report from 8/28/19, incident 2019-002389 sent to Metropolitan Reporting Bureau for Main St. America Group
9/23/19	Sympathy card and flowers sent to past Treasurer Bill Sommers on the passing of his wife Sheila 9/22/19.
10/8/19	Sympathy card to the Robert Wegner family on the passing of his mother.
Date	Received
9/12/19	470 Marwood Drive fire report from 8/28/19, incident 2019-002389 from Metropolitan Reporting Bureau for Main St. America Group
9/13/19	4833 Mt. Read Blvd. 9/5/19 sewage leak in basement report requested by homeowner Shirley Sculli, inc # 2019-002470
10/1/19	Invitation from Greece Assembly of God to attend Annual Veterans Breakfast 11/9/19, 9 AM
10/7/19	Thank you note from Auxiliary member Donna Preston for her 50 <sup>th</sup> anniversary award and the 75 <sup>th</sup> anniversary Auxiliary commemorative glasses.
10/08/19	Letter of thanks from past Director Al Camp in response to the award given at the award ceremony.
10/9/19	Thank you note from Bill Sommers

### **Secretary K. Dutton**

#### **2019.7000.37.10.15**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To appoint a board of Election to serve on November 25th to prepare the voter rolls and December 10th for the election. They will be paid \$100 each for these services. Stephanie Yaekel-Miller to act as chairman. Jane Morgan, Pat Feeney, and Barbara Shoniker to act as election inspectors and ballot clerks. Sue Van Putte is an alternate.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

#### **2019.7000.38.10.15**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To publish a notice in the November 7th edition of the Post for an election to be held to fill the office of commissioner for a 5-year term beginning January 1, 2020, and ending December 31, 2024, on December 10, 2019 at 1766 Latta Road from 2-9 PM. The board requires a petition to be filed with the district secretary by November 20, 2019 for a name to be placed on the ballot.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

#### **2019.7000.39.10.15**

**MOTION BY** Commissioner T. Coyle, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the SOP 1010 (Election) revision.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

- Ballot order was changed to alphabetical as it was suggested to decide how you are going to place them on the ballot and then be consistent.
- Our original SOP stated that those running for commissioner must be registered voters which is not true. They must be a resident of the district and eligible to vote, but not registered. You are eligible to vote if:
  - You are a U.S. citizen (either by birth or naturalization)
  - You meet your state's residency requirements
  - You are at least 18 years old

- New policies for whistleblower and fraud prevention/detection have been suggested. The secretary will draft these with the help of the Administrator.
- Commissioner Camiolo will let the secretary know if he will be attending the Greece Assembly Veterans breakfast on 11/9/19 at 9 am so that she can RSVP for him.

#### **IT A. Hinds**

- The copiers are all functioning at 100%.

#### **Administrator T. Gretzinger**

- Sexual Harassment policy 1410 needed a small change. Earlier this year we made a confidential E-pro form that wasn't listed, and the word ladies was removed from before auxiliary.

#### **2019.7000.40.1015**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve changes to SOP 1410 (Sexual Harassment).

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

#### **Fire Chief S. DeRosa**

- We have had 2,877 year to date responses, 54% of those were EMS.
- The following were thanked:
  - The Board and everyone who attended the County Chiefs Award Ceremony last week
  - Everyone who attended this year's Awards Ceremony (the afternoon event went very well), congratulations to all award recipients. We would like to start process for next year in a similar fashion. The department president and board of directors are interested in participating.
  - Everyone who participated in this year's Fire Prevention Open House. Light attendance with holiday and weather.
- Congratulations to North Greece Fire Department Firefighter Jason Cromey who has successfully completed his State Certified Professional Firefighter Training and graduated from the State Fire Academy 2-weeks ago.
- The thermal imaging cameras purchased last meeting were delivered yesterday and the groups are currently training with them.
- Turnout gear inspections are currently underway and to date there have been no major issues.
- Greece Town Fire Marshal Robert Drexler has retired after 32 years of service. Deputy Fire Marshal Don Bowers has been named Town Fire Marshal effective immediately.
- The new Fire Police Squad vehicle is now in service at Station 3 and operating under the revised running procedures.
- Fall PM Inspections on all fire apparatus will begin next week.
- BC Lissow attending the Fire Department meeting.

#### **Ken Preston**

- AFDSNY Niagara Falls Conference had record numbers attend as far as fall events. He will be travelling to Troy, NY on November 2<sup>nd</sup> for a summit meeting to discuss the future of Emergency Services in our state and on December 7<sup>th</sup> to Albany to put together legislative issues for next year.
- North Greece is in the minority of state Fire Districts to be able to stay below the tax cap.
- The next MCFDOA meeting will be held November 21st.

**Commissioner A. DeCarlo**

**2019.4000.44.10.15**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner J. Camiolo, To send FF. A. Horowitz to the Vital Signs Conference at the Buffalo, NY Convention Center October 24, 2019 at a cost not to exceed \$100.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

**Commissioner T. Coyle**

- A 2<sup>nd</sup> estimate came today for repairing the shower at station 1.

**Commissioner J. Camiolo**

- Any questions regarding the election should go to the chairman since Commissioner Camiolo is running for the position.
- The secretary will send a note to Van Putte Gardens thanking them for the flowers for our Open House.
- The Fire Police were given permission to use the red van to travel to training in Brockport this weekend from 7 am – 6 pm on Saturday 10/19.

**Commissioner T. Emerson – necessarily absent**

**Chairman M. MacKenzie**

- After researching the purchase of the generator recently removed from station 2 it was discovered that we did not use a grant to purchase. We had applied for a grant but did not receive one. A permissive referendum was passed to purchase it out of our reserve fund. The Chief has asked our service company for a quote of its current value.

**2019.6000.8.10.15**

**MOTION BY** Commissioner J. Camiolo, 2<sup>nd</sup> by Commissioner A. DeCarlo, To declare the old Olympian G125G1 generator of new further use to the district. It will be disposed in the manner we see fit.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

**2019.8000.14.10.15**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Coyle, To adopt the final budget for 2020 with a total expense budget of \$9,962,564; total revenue budget of \$52,989; property tax revenue via tax levy of \$9,909,575 and assigned fund balance estimate of \$1,100,000 and file the appropriate paperwork with the towns of Greece and Parma.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

- The Chairman thanked everyone for their work on the budget.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner T. Coyle, To move to executive session to discuss matters relating to the finances of a specific corporation and proposed sale of property at 7:14 PM.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner J. Camiolo, To resolve to adjourn the regular meeting at 8:15 p.m.

*J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District