

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
11/12/19**

PRESENT: Chairman M. MacKenzie, Commissioners Alan DeCarlo, J. Camiolo, T. Coyle, T. Emerson; Deputy Chief P. McManus, Treasurer W. Bedford, Secretary Kari Dutton, HR T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer 2 K. Preston, IT A. Hinds

ABSENT:

PUBLIC: Director M. Beaty, Kathy Saville, Regional Director for NYCLASS Securities, FF Dillon Gebo, Lt. J. Williams, FF T. Clark, BC K. Battaglia

Chairman M. MacKenzie called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

- There was a presentation from NYCLASS “New York Cooperative Liquid Assets Securities System” Kathy Saville, Regional Director, Marketing. The district is looking at investment options. Recently, there was a meeting also held with M&T Business banking regarding US Treasuries and Certificates of Deposit. We currently get \$8,000 interest per year from our savings accounts. We can easily make \$100,000 with simple investments. Notes were also handed out from a representative from Merrill Lynch who spoke with the treasurer over the phone.
- Our Investment SOP 1101 needs to be rewritten; the beginnings of a draft were presented to the board.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To approve the 10/15/19 budget hearing and regular meeting minutes.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To approve the regular 10/22/19 meeting minutes.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

- A discussion was held regarding our asset management program.
- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner T. Emerson, 2nd by Commissioner T. Coyle, To approve the monthly financial report as submitted by Treasurer Bedford.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner T. Coyle, 2nd by Commissioner A. DeCarlo, To resolve to approve payment of voucher nos. 5269-5271 totaling \$87,841.78 as submitted on 11/12/19 by Treasurer Bedford for post audit.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To resolve to approve payment of voucher nos. 5272-5310 totaling \$1,089,592.72 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 11/12/19. This includes a bill from United Uniform for 124.48 that was not in the original report.

| Date | Sent |
|----------|---|
| 10/22/19 | Thank you note to VanPutte gardens for the flowers for our Open House |
| 11/4/19 | Sympathy card to Auxiliary member Sharon Hunt on the passing of her husband |

Secretary K. Dutton

2019.7000.42.11.12

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, To approve new SOP Admin1318 Emergency Escape & Self Rescue Ropes and System Components for Fire Risk Assessment.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

2019.7000.43.11.12

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To accept the revisions to SOP's 1422 Fire Police Response Vehicle, 1411 Training Ground Conditions for use, 1206 Filling open career firefighter and officers' positions.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

2019.7000.44.11.12

MOTION BY Commissioner T. Emerson, 2nd by Commissioner T. Coyle, To Remove SOP's 2001, 2003, 2006, 2007 as they all are related to the N. Greece dispatch which no longer exists.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

- The 2019 year-end meeting will now be held on Monday December 30th at 6 PM. The secretary was asked to research food for this meeting.

Administrator T. Gretzinger

- Sexual harassment and workplace violence training notices were sent out. Participating Social members, social members and auxiliary members currently fall under our policies for these.
 - Pres. Laskowski called with questions on how to complete this training for these members, what action could be taken if a member refuses to complete the training, who ultimately has control over these members. Our active staff uses target solutions for these trainings.
 - Participating social members will be added to this same program.
 - The statute is not clear as to whether it applies to these members. The state will opt for inclusion over exclusion.
 - They would have to train on our policy. They can't show a certificate from another employer.
 - If members are going to take advantage of our program, they need to take the training Benefit of access could be cut off if someone won't take it.
 - There is NY state material for the board of directors to use with the social members.

Fire Chief S. DeRosa

- There have been 3,156 calls, year to date, 54% have been EMS.
- Fire Safety Educator Karie O'Gara was congratulated on successfully completing her National Certification for Public Educator this past weekend at the State Fire Academy.
- North Greece is hosting a 2-day seminar for Company Officer Leadership Training (COLT) at Station 1 on February 28-29, 2020. The event is sponsored by the New York State Association of Fire Chiefs.
- North Greece has 3 volunteer members graduating from Firefighter-I on November 26th, 6 PM at Gates Station 1: FF Christensen, FF King and FF Visco. The Chief Officers will be attending.

2019.4000.45.11.12

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To allow Chief DeRosa to attend the Career Chiefs meeting next Wednesday, November 20th in Geneva, NY at a cost not to exceed \$50.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

2019.5000.4.11.12

MOTION BY Commissioner J. Camiolo, 2nd by Commissioner T. Emerson, To spend \$3,880.50 to purchase radio holsters for the new Motorola 8,000 series portables. These are budgeted funds currently in the radio account. They will be purchased at state contract pricing through BEE Communications.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

- We will be spending \$18,591.60 (State contract pricing) to purchase 6 sets of Lion Brand Turnout gear to replace worn or outdated turnout gear for career staff.
- North Greece will be cutting over dispensing of diesel fuel in the next month to the Town of Greece. Final details are being addressed this week. In addition, North Greece has applied to the WEX Company for fuel dispensing cards for our unleaded fleet. We are paying our bills on 45 days, they require 30-day payment. The question is, can this gas card be considered a utility so that we can pay these up front on autopay? Atty. DiRaddo stated that the comptroller doesn't really care if you're saving money. If we go back to paying twice a month this will resolve the problem of not going over 30 days. The board decided to pay bills at both meetings.
- Penn Co. has assisted with finding a buyer for the former generator for HQ's, we were awaiting the buyer to come to inspect and offer a price for it, but we received word this afternoon that the buyer is no longer interested.
- Lt. Kridel was officially hired as a firefighter at the Lake Shore Fire District. He has worked very hard for this. He will have to resign from our department at the end of the month until his boot camp and year probation is up at Lake Shore.

Deputy Chief P. McManus

Commissioner J. Camiolo

- DC McManus, Commissioner Emerson and Commissioner Camiolo will be heading to the VCOS Symposium in the Sun tomorrow.

Commissioner T. Coyle

- There is an ongoing problem with the shower at station 1. Two bids were secured to do the work, but one bidder withdrew (D'Angelo's felt like commercial work was out of their scope as they usually do residential work) which leaves us with one bid by AP Plumbing which is \$4,000 higher. We've done our due diligence. This repair needs to be made.

2019.1000.3.11.12

MOTION BY Commissioner T. Coyle, 2nd by Commissioner T. Emerson, To accept the bid from AP Plumbing for \$16,874 to replacing the shower at station 1.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

- We are currently working on a RFP to get the parking lot at station 1 fixed and a roof in the spring.

2019.1000.4.11.12

MOTION BY Commissioner T. Coyle, 2nd by Commissioner M. MacKenzie, To repair the cleanout line from the separator on the east side of Station 2, with a cost not to exceed \$4,000.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

2019.6000.9.11.12

MOTION BY Commissioner T. Coyle, 2nd by Commissioner M. MacKenzie, To surplus the lift at station 1. ANC standards have changed, we have no training on how to use it. It is of no further use to the district.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

Deputy Treasure 2 K. Preston

- The MCFDOA meeting will be held November 21 at the Ridge Road Fire District. Election of officers. AFDSNY administration will be gathering December 6th with FASNY, the State Chiefs and coordinators to discuss joint legislation and our agenda for 2020. The governor signed a LOSAP change into law and a sought-after substantial change to tax credit for volunteer firefighters and EMS didn't go anywhere.

Commissioner A. DeCarlo

2019.4000.46.11.12

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To amend motion 2019.4000.36.08.13 To state send FF Marc Baxter & FF Justin Wiesner to Swiftwater Training in Oriskany, NY on October 4-6, 2019. All costs for this training are being paid by the Monroe County Fire Bureau. N. Greece will reimburse for travel (including meals) and room tip for a cost not to exceed \$620.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

Commissioner T. Emerson

- The monthly bank reconciliation is done.
- The department held nominations but were unable to fill their slate of officers for the year.

Chairman M. MacKenzie

- Results from the RFP for ambulance services will be given at the next meeting.
- Our veterans were thanked for their service.

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner J. Camiolo, To move to executive session at 7:41 PM to discuss Closed, pending or current litigation and matters if discussed may imperil the safety of the public if disclosed.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

MOTION BY Commissioner A. DeCarlo, 2nd by Commissioner T. Coyle, To resolve to adjourn the regular meeting at 8:39 p.m.

J. Camiolo-yes, T. Coyle-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District