

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
1/14/2020**

**PRESENT:** Chairman T. Emerson, Commissioners, M. Beaty, M. MacKenzie; Treasurer W. Bedford, Secretary Kari Dutton, Administrator T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer A. Hinds, Deputy Treasurer 2 K. Preston

**ABSENT:** Commissioner Alan DeCarlo

**PUBLIC:** Union Pres. M. Baxter, Joe Camiolo, FF T. Sullivan, Scott Louth, FF D. Falkner, Lt. J. Norman, FF M. Healey, FF S. McCafferty, Capt. S. Carter

Chairman T. Emerson called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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### **PUBLIC TOPICS**

Chairman T. Emerson read the District's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
  - B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
  - C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
- Joe Camiolo of 447 Creighton Lane addressed the board regarding the open meeting law. He stated that the board went into an executive session without declaring what it was for at the organizational meeting. That practice should stop. He also stated that minutes should be available to the public within 2 weeks and he has never seen that happen.

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner M. Beaty, To approve the regular 12/10/19 meeting minutes.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Emerson, To approve the regular 12/17/19 special meeting minutes.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve the regular 12/30/19 meeting minutes.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

### **Treasurer W. Bedford**

- Treasurer Bedford distributed by email and the monthly and 2019 year-end financial reports, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial reports appended to minutes.

**MOTION BY** Commissioner mm, mb, 2nd by Commissioner, To approve the monthly financial report as submitted by Treasurer Bedford.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner mb, te, 2nd by Commissioner, To resolve to approve payment of voucher nos. 5418-5466 totaling \$122,656.60 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 1/14/20. This includes a late addition of student reimbursement to Mike Dorgan of \$1,474.71 to be added to the report for payment.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

Date	Sent
12/23/19	Sympathy Card to Sam DeRosa Family on the passing of his father
12/30/19	Letters sent to bidders of 2009 Chevrolet Suburban
1/2/20	Congratulations to Mike & Courtney Castronovo on the birth of their new daughter
1/7/20	Sent both union contracts to see through NY
1/8/20	Sent oaths of office and bonding information to towns of Greece and Parma as required by law
1/13/20	PCR and Incident report sent to Naomi Freeman for incident #2019-003632 at 4692 W. Ridge Road
Date	Received
12/10/19	Letter from Utica National Insurance regarding claim filed from 6/12/19 regarding keys from Knox Box at Stony Creek Apt.
12/11/19	Email from Brian Anten expressing interest in open commission seat
12/12/19	Email from Joe Camiolo expressing interest in open commission seat
12/13/19	Email from Frank Lombardo expressing interest in open commission seat
12/23/19	FOIL request from See Through NY for both union contracts
12/30/19	Notice of filing by Karen J. Murray and CHS Mobile Integrated Healthcare, Inc. as Plaintiff against North Greece Fire District and Monroe Medi-Trans, Inc. d/b/a Monroe Ambulance from the Supreme Court of the State of NY.
1/9/20	Request for Board of Directors for Service Award increase as allowed by new legislation
1/13/20	Thank you from Sam DeRosa for flowers sent to his dad's funeral.

**Secretary K. Dutton**

**2020.7000.5.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Emerson, To amend resolution 2020.7000.4.01.07.13 to state: To continue use of District credit cards for the following personnel according to SOP # Admin 1105:

Treasurer Walt Bedford Credit Limit \$20,000. The following have credit limits included in the Walter Parent Account

Secretary Kari Dutton Credit Limit \$5,000

Chief Sam DeRosa Credit Limit \$5,000

Tom Chugg Credit Limit \$2,500

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

- A discussion was held regarding the revision to the Investment Policy #1101 including how often the treasurer should report to the board. The treasurer will need to create another set of savings accounts. It shouldn't be more than printing a report out which could be included monthly with his report. This will be reviewed and brought to the next meeting.
- SOP 1005 Commissioner rules is a work in progress.
- Atty. Ray DiRaddo addressed the new penal law article 245 regarding "Discovery". WE need to keep in mind the difference between criminal and civil cases when a request comes in. There is some concern with new "no bail" legislation that someone will FOIL firefighter's personal information. It may accelerate witness intimidation issues. His view is the only thing we should give out is name, badge number and this fire district address. If the DA calls for additional information that is different. They are doing it to run a record check on the first responder in case they have a record to destroy their credibility. Remember the D.A. is your friend. A court order would be needed to get more information.
- The board approved a FOIL from the FF Union for Records of expenses paid to or associated with Raymond DiRaddo for the period of 12/1/19-1/9/20.

#### **IT/Deputy Treasurer A. Hinds**

- Currently working with Walt on payroll.
- The printer has been moved to the new server. All issues seem to have cleared up.
- In the process of preparing for the Monroe Ambulance switch.

#### **Administrator T. Gretzinger**

- 2019 year-end service award points have been compiled and are ready for the 30 day posting period. The commissioners will need to sign the form tonight and it will be posted tomorrow.
- Received a request from FF Dorgan to take "Visualizing Mathematics" course to fulfill his math requirement at a cost of \$1421.80 for this semester.

#### **2020.4000.1.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner M. Beaty, To allow FF Mike Dorgan to continue his individual studies at a cost of \$1421.80 this spring. He will be taking "Visualizing Mathematics ". He has read the district's tuition reimbursement policy and has signed the College Policy agreement.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

#### **Fire Chief S. DeRosa**

- We have had 136 alarms so far in 2020. There were 3,635 total alarms for 2019, this represents a 2% increase from 2018. A summary report is being developed and should be out in the next several weeks.
- On behalf of his entire family, thank you for the flowers, cards and support these past few weeks with the passing of his Dad.
- Paul McManus was thanked for serving as volunteer deputy chief for the last 3-years.
- The former Fire Police Suburban has been sold for \$7,700 and will be paid for and picked up later this week.
- The oil separator replacement for Station 3 is now completed. In addition, repairs are needed to the floor on Bay #5 at Headquarters, Matt Hull is working on this with an estimated cost of \$1,600 to complete.
- The snow plowing contract for the Town of Greece needs to be signed by the Chair.

- The 2019 final report for successful completion of hose testing, pump testing, ladder and aerial testing, submitted to me by Battalion Chief Knapp was presented and is appended to these minutes.
- The extrication equipment upgrade project is now completed, all the compartments are now modified to accommodate the upgraded equipment.
- The Fire Police vehicle is now relocated to Station 1 – this was done at the request of the Fire Police Squad membership.
- Effective January 1, 2020, Battalion Chief Kevin Battaglia is now responsible for the administrative tasks associated with Group 5. Captain Todd Smith is now responsible for all volunteer training, including Fire Police training. The on-duty Station 1 Officers, including Captain Lawrence, Captain Dickerson, Lieutenant Gates and Lieutenant Rauber are now responsible for any day-to-day needs of Group 5.
- The Fire Police Officers for 2020 are Captain Ken Preston, Lieutenant Ray Barnard and Lieutenant Phil Davola.
- A Motorola portable radio is missing from Engine 272 at Station 1. A police report has been filed and if the radio does not turn up in the next 2-weeks, we'll move ahead with an insurance claim for the missing item. The radio is valued at \$5,600.
- The County Radio Project Date has now gone from a firm to "soft" date per the County Administration. North Greece will be getting all the radio configurations re-done next week and we'll begin responding on the trunk system by the end of the month in a limited capacity (single unit runs only) limited capacity. We still do not have an invoice from Motorola as they still owe us several items from our order last March.
- fire police radios will be reviewed this year after the programming is done.
- The following training requests require Board approval: 1 motion mm, mb

#### **2020.4000.2.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To send FF David Falkner and Fire Safety Educator Peter Sidari to the 2020 Child Passenger Car Seat Conference in Lake Placid, NY from May 5-7 at a cost not to exceed \$1,200. Cost of this will be reimbursed to the Fire District through Safe Kids Coalition.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

#### **2020.4000.3.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To send up to 8 members from North Greece to the NYSAFC COLT Training on February 28-29 at North Greece Station 1 at a cost not to exceed \$1,600.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

#### **2020.4000.4.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To send FF Tom Sullivan to Fire Service Instructor I Training at the State Fire Academy from February 3-7 at a cost not to exceed \$400.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

- FYI only, sending FF Andy Young to the NYSAFC for Fire Service Instructor II Authorization Training at the NYS Fire Academy at no cost to the Fire District.

#### **2020.4000.5.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To send Captain John Short to the Leadership Planning & Decision Making for Leadership for Aggressive

Deadly Behavior Related Incidents at the NYS Preparedness Center in Oriskany, NY from February 10-14, 2020 at a cost not to exceed \$500. This class addresses North Greece's responses to mass casualty incidents and this weeklong training is for Monroe County Fire, EMS and law enforcement agencies.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

#### **2020.4000.6.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To send Chief S. DeRosa to the NYS AFC Career Chiefs dinner and meeting on January 21-22 in Henrietta at a cost not to exceed \$75.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

#### **Commissioner M. Beaty-no report**

#### **Commissioner A. DeCarlo-necessarily absent**

#### **Commissioner T. Emerson**

- 2020 commissioner assignments are in process. Mike Beaty has been asked to take care of buildings and grounds for a responsibility.

#### **Deputy Treasurer 2 K. Preston**

- There are 35 people signed up to take the new commissioner training on January 25<sup>th</sup>.
- He will be travelling this week to be on an OFPC committee writing a report on modification of the firefighter cancer bill. There are organizations that can't do FIT testing that must be considered. He will have more to report after his BOD's meeting.
- As a suggestion, one of the policies the AFDSNY follows for investment is to have officers physically see the reports from the financial company and initial them. Quarterly seeing the report from the investment firm is a good idea.
- Several people throughout the state have requested payment on that cancer bill and received funds without any issues.

#### **Commissioner M. MacKenzie**

- Ken Preston was thanked for all his work at the MCFDOA banquet.

#### **2020.4000.7.01.14**

**MOTION BY** Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To send FF B. Goodness to Hazardous Material Technician 1,2 training at NYS Academy of Fire Science December 2-6, 2019 with a cost not to exceed \$340.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

- Last January the board talked about having 1 commissioner sign all invoices ahead of time before the board meeting, so no time is wasted at meetings. The Treasurer has placed folders in the board room so that all commissioners can assist with or view what has already been signed.

**MOTION BY** Commissioner T. Emerson, 2nd by Commissioner M. Beaty, to move to executive session after brief break at 6:43 PM to discuss matters relating to personnel appointment. The session began at 6:49 PM.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Emerson, To resolve to adjourn the regular meeting at 7:09p.m.

*M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District