

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
8/11/2020**

**PRESENT:** Chairman T. Emerson, Commissioners Alan DeCarlo, M. Beaty, M. MacKenzie, B. Rickman; Treasurer W. Bedford, Secretary Kari Dutton, Fire Chief S. DeRosa, Atty. R. DiRaddo

**ABSENT:** Administrator T. Gretzinger

**PUBLIC:**

Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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- There were no public comments. The public was told that they can submit comments or questions to info@northgreecefd.com.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. Beaty, To approve the regular 7/14/2020 meeting minutes.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Emerson, To approve the regular 7/28/2020 meeting minutes.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**Treasurer W. Bedford**

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the monthly financial report as submitted by Treasurer Bedford.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Emerson, To resolve to approve payment of voucher nos. 5727 totaling \$240 as submitted on 8/11/2020 by Treasurer Bedford for post audit.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To resolve to approve payment of voucher nos. 5728-5749 totaling \$13,954.53 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 8/11/2020. An additional invoice from TSG for \$55 came in this morning. It will be included int these invoices paid.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

| <b>Date</b> | <b>Sent</b>  |
|-------------|--|
| 7/16/20     | Congratulations to FF S. Ancker and wife on the birth of a child.                        |
| 7/16/20     | Incident Report sent to Eric Hobbs at Lexis Nexis for fire at 217 Dove Tree Lane 5/21/20 |
| <b>Date</b> | <b>Received</b>  |
| 7/15/20     | FOIL request for 5/21/20 fire at 217 Dove Tree Lane from Eric Hobbs at Lexis Nexis       |
| 8/3/20      | Letter requesting LOSAP increase from Board of Directors (they were asked to             |

|         |   |
|---------|---|
|         | resubmit with current directors earlier this year)                                    |
| 8/11/20 | FOIL request from Joe Camiolo for Consolidation Study report.                         |
| 8/7/20  | Michael Jones from Arrow Smith seeking to put a mini antenna on station 1 for Verizon |

**Secretary K. Dutton**

- Update on upcoming election and hearing requirements. As far as waiving the petition for those interested in running for commissioner, it should be done by resolution and will stay in effect until we change it back. It can be made with other election motions.
- There was a discussion on holding public hearings. We would need either a large room and or an overflow room or line outside with those able to listen. The public must have the opportunity to speak (this could also be done by Zoom with a way to type in their info/questions. We could put out reservations as preferred.
- There was an update on absentee voting. Town law governs how special elections are run. The law says absentee ballots can be done by resolution currently. We are unsure whether the governor is going to do anything to override the current law. Our attorney hasn't heard anything on his end about requiring them.
- There was discussion of having shorter voting hours this year.
- The board was notified of a requirement to change to the LGS-01 Records Retention Schedule by January 1, 2021.

**2020.9000.2.08.11**

**MOTION BY** Commissioner A. DeCarlo, 2nd by Commissioner M. MacKenzie, RESOLVED, By the North Greece Fire District that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:(a)only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;(b)only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

- Anyone interested in seeing the Greece Fire District Consolidation Study report can go to our website for the link.

**IT/Deputy Treasurer A. Hinds-No Report**

**Administrator T. Gretzinger-necessarily absent**

**Fire Chief S. DeRosa**

- We have had 1,788 calls year to date, 46% of those were EMS.
- FF-1 Class has resumed at PSTF, no word yet on fall classes.
- Beginning tonight, Lake Shore and Barnard Fire Departments are beginning a cross training night. North Greece will be participating at one of these cross-training nights beginning in September. More information to come.
- Hose testing for all district apparatus begins this Wednesday and should conclude on Thursday.
- DMV Update: The soonest North Greece can get an appointment with the Monroe County DMV is September 29<sup>th</sup> to register the Tahoe and surrender the old license plates. We were instructed to continue insurance on the vehicle until the plates are surrendered.

- The 2020 Town Memorial Service is cancelled, North Greece will host the event on October 3, 2021.
- We have had two working house fires in the past 24-hours, both with great stops and no injuries.
- Motorola will be at Station 1 every day next week to begin the loading of software and training for the accountability system. This will hopefully be the last step in the radio project. That said, North Greece is operating on the trunk system for single unit/non-mutual aid responses with no coverage issues. Fire Police will be coming on the system when their radios arrive.
- The request and training outline were sent to the State Fire Administrator yesterday. Once formally approved, we will complete the prep work for a September 29<sup>th</sup> start date. The program will be 11 weeks with a mid-December graduation for everyone. We have accepted 2 from the St. Paul Fire District and 1 from the Batavia City Fire Department into the class. Their MTO's, MFI's and in one case the fire chief are state fire instructors and will be assisting with teaching at no charge to the district.

#### **Commissioner M. Beaty**

- Ply-mo-vent magnetic receptors have been installed with positive feedback from the crews. The chief noted that he and Walt have placed it in the budget to put 3 or 4 more in next year.
- The prospective project manager has looked at the parking lot project at station 1. He brought some experts in to look at it and give us recommendations. We have not yet hired a project manager but need to. He says he believes we have drainage issues. He should supply a contract and we will go from there. Once approved we should use an exception with no need for public bidding like hiring an architect.

#### **Commissioner M. MacKenzie**

- There are no updates from the fire council.

#### **2020.3000.13.08.11**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner T. Emerson, To appoint Christopher Kenney to the position of firefighter as a transfer from the Brighton Fire District upon the approval of the Monroe County Civil Service Commission, with a start date of September 28, 2020. FF Kenney will be hired at the 2-year step of the 2020 FF pay scale of \$59,157.00.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

#### **2020.3000.14.08.11**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner T. Emerson, To appoint Joseph Simmons to the position of firefighter as a transfer from the Medina Fire Department upon the approval of the Monroe County Civil Service Commission, with a start date of September 28, 2020. FF Simmons will be hired at the 3-year step of the 2020 FF pay scale of \$64,251.00

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

#### **2020.3000.15.08.11**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner T. Emerson, To appoint Adam Vanderheite to the position of firefighter as a transfer from the Medina Fire Department upon the approval of the Monroe County Civil Service Commission, with a start date of September 28, 2020. FF Vanderheite will be hired at the 2-year step of the 2020 FF pay scale of \$59,157.00.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

#### **2020.3000.16.08.11**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner T. Emerson, To appoint Dustin Welker to the position of firefighter as a transfer from the Fishers Fire District upon the approval of the

Monroe County Civil Service Commission, with a start date of September 28, 2020. FF Welker will be hired at the 3-year step of the 2020 FF pay scale of \$64,251.00.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**Commissioner A. DeCarlo – No Report**

**Commissioner B. Rickman-No Report**

**Chairman T. Emerson**

- Strategic planning/Steering committee is in the process of being assembled.
- Pre-emption system updates: We have received all positive comments from drivers. It is a board decision on whether to fund it or not. The only concern seems to be the safety factor. We've had it since 2010. If we discontinue it are we open to lawsuits should there be an accident? This will be placed on the agenda for the next meeting for a decision.
- Update on LOSAP position of the state from Ray:
  - If a volunteer couldn't respond to a COVID incident he could get up to 5 points. But our volunteers are back on, we aren't in that situation now. We've been compliant all along.
  - Our attorney needs to clarify if someone is sick with COVID, can we go back to the procedure and give them credit? There is no one like that now. He will research it for the next meeting.
- Commissioner DeCarlo was asked to talk to a Mr. Michael Jones from Arrow Smith Development (Verizon Wireless) regarding the communication received requesting the placement of a mini antenna on the roof of station 1.

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie to move to executive session at 6:51 to discuss matters relating to Contracts and personnel hiring affecting the 2021 budget.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

*A call came in for a house fire and Chief Sam DeRosa left followed by Tom Emerson (fire police).*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To resolve to adjourn the regular meeting at 7:28 p.m.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, M. MacKenzie – yes, W. Rickman - yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District