

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
11/10/2020**

**PRESENT:** Chairman T. Emerson, Commissioners Alan DeCarlo, M. Beaty, M. MacKenzie, B. Rickman; Treasurer W. Bedford, Secretary Kari Dutton, Administrator T. Gretzinger, Fire Chief S. DeRosa, Deputy Treasurer 2 K. Preston, Deputy Treasurer A. Hinds

**ABSENT:**

**PUBLIC:** Joe Camiolo, Mark Stolte

Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence all those in need.

Commissioner A. DeCarlo acknowledged all the Veterans.

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**PUBLIC TOPICS**

Chairman read the District's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
- B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
- C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.

*Joe Camiolo addressed the board regarding speaking up at meeting so that the back of the room can hear better. He also requested an electronic copy of the budget hearing power point presentation as he could not read the small print on the screen.*

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the 10/13/2020 regular meeting minutes.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve the 10/20/2020 Budget Hearing meeting minutes.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner W. Rickman, To approve the 10/27/2020 regular meeting minutes.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**Treasurer W. Bedford**

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve the monthly financial report as submitted by Treasurer Bedford.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner A. DeCarlo, To resolve to approve payment of voucher nos. 5892-5917 totaling \$1,149,433.97 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 11/10/2020. Two additional bills from Amazon were added to the approved report for \$22.84 and \$50.21.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

Date	Sent
10/15/20	Thank you to Barnard Commissioners for donation of ladders from 221 for the training grounds.
10/20/20	Sympathy card to Tom Emerson family on the passing of his sister in law.
11/2/20	Report sent to Lexis Nexis for Steven Carini, fire at 161 Skycrest on 8/17/20
Date	Received
10/20/20	Letter of intent to run for commissioner for 5-year term from Michael MacKenzie
10/20/20	Letter of intent to run for 2-year term as fire commissioner from Bill Rickman.
10/21/20	Letter of intent to run for 5-year term for commissioner from Mark Stolte.
10/27/20	Letter rescinding Joe Camiolo's original letter intending to run for 5-year term
10/27/20	Letter of intent to run for 2-year term as fire commissioner from Joe Camiolo.
11/02/20	FOIL request for fire at 161 Skycrest on 8/17/2020 from Lexis Nexis for Steven Carini

**Secretary K. Dutton**

- The election day process was discussed. We are taking precautions to protect our election tellers and those voting by using the truck room at station 2 with a people flow to allow for social distancing, using disposable pens, having an extra person for cleaning, and having hand sanitizer stations. We can borrow stand up stanchions for voting for the Board of Elections and will use our spare shredder box for the votes. The secretary is working on proper signage.

**2020.7000.21.11.10**

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner M. MacKenzie, to add an additional election teller to allow for a backup and cleaning during the election.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**IT/Deputy Treasurer A. Hinds**

**2020.7000.22.11.10**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner T. Emerson, to approve the update to SOP 1111 (Telecommunication Equipment and Personal Cellular Use). The cell phone stipend has been reduced to \$35 per month to reflect our cost for supplying a cell phone from the district. This will take effect January 1, 2021.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

- There are 10 iPad's to mark as surplus and sell to recoup money. He will check the price online at Gazelle and then offer them to all members to see if there is a response.

**2020.5000.6.11.10**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner M. Beaty, To mark 10 iPad's as surplus.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**Administrator T. Gretzinger**

- In house physicals have been scheduled for career firefighters at station 2. There is also a Saturday date for volunteer members with 12 slots, the rest of the volunteers will need to get their physical at Occu-Med. We have been assured that safety procedures are in place at their location. All physicals should be complete by mid-December.
- The board discussed employee (this includes volunteers) travel regarding COVID. The board agreed that we should follow the governor's plan. Employees will need to use vacation time,

swaps, or comp time after non-essential travel out of NY State to comply with the governor's rules.

### **Fire Chief S. DeRosa**

- We have responded to 2,558 calls year to date, 47% of those calls were EMS.
- Unication Radios have been distributed to the fire department members and are in the process of being distributed to the career staff. The Chief is working with County Radio Center to get the digital pagers turned off by the end of this month.
- A resolution from the Board for the Municipal Agreement with Monroe County for the COVID-19 reimbursement is needed. The final step will be signing by the Chief, Chairman Emerson, and finally the county executive before a check is sent.

### **2020.7000.23.11.10**

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To enter into an intermunicipal agreement with the County of Monroe for the reimbursement of \$5,083.75 from the CARES ACT fund, for medical supplies and other expenses as related to the COVID-19 Pandemic and Monroe County State of Emergency, issued March 11, 2020.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

### **2020.7000.24.11.10**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To approve SOP Best Practice 2306 (Operations Plan in the Event of Certain Declared Public Health Emergencies) pursuant to Labor Law 27-c.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

- A full cutover to the County Trunk Radio System has been completed with minimal difficulty.
- Week 6 of Recruit Training is going well, there are no status changes.
- A proposal was made to schedule Serv-Pro to come to Headquarters the day after the Commission Elections and sanitize the building, especially the truck room where the public will congregate.

### **2020.1000.8.11.10**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. MacKenzie, To hire Servpro to disinfect station 2 after the district election with a cost not to exceed \$1,000.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

### **Commissioner M. Beaty**

- Lights have been installed and adjusted at the training grounds.
- Stage 1 of the paving at station one is almost complete. Phase 2 has started. However, our original plan with the retention pond has been changed as it would flood our storm sewers. Gutters will begin next week. Final grading and stoning will be this week. The compaction test will be done by CME this week.
- Fans for the locker room are in.
- The Town snowplow plan has been signed and will be returned to them.

### **Commissioner A. DeCarlo-No Report**

### **Commissioner M. MacKenzie**

- The MCFDOA board meeting will be held by Zoom tomorrow.

### **Deputy Treasurer 2 K. Preston**

- The annual MCFDOA January 9, 2021 dinner has been cancelled.
- The AFDSNY has scheduled annual new commissioner Training in Brighton on February 20, 2021. This event will also be available virtually.

- As of November 1<sup>st</sup>, the AFDSNY now rents the 2<sup>nd</sup> floor of the state chiefs building. They will be scheduling meetings there with state chiefs and FASNY officers to discuss what the fire service will look like in the future.
- AFDSNY annual meeting plans for May should be finalized in November. They are going forward with plans for a meeting at Turning Stone with Billy Goldfeder as the keynote speaker. He is willing to be live or virtual if necessary.
- Coffee with Commissioners is held on the first Saturday of the month and will continue thru the winter. A session on Law and legislative issues was also held last Saturday.

**Commissioner B. Rickman**

- The LOSAP increase is not a dead issue. The chief was tasked to help break down volunteer staff in a list along with how many responses we have had, who goes on which calls, etc. A decision needs to be based on the facts. Records will be skewed for this year. June to current numbers will be more accurate to look at.

**Chairman T. Emerson**

**MOTION BY** Commissioner M. MacKenzie, 2<sup>nd</sup> by Commissioner A. DeCarlo, To move to executive session at 6:55 PM to discuss matters relating to personnel hiring and firing.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. Beaty, To resolve to adjourn the regular meeting at 7:15 p.m.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District