

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
9/22/2020**

PRESENT: Chairman T. Emerson, Commissioners M. Beaty, M. MacKenzie, B. Rickman; Fire Chief S. DeRosa, Treasurer W. Bedford, Secretary Kari Dutton, Administrator T. Gretzinger. Deputy Treasurer 2 K. Preston, Deputy Treasurer A. Hinds

ABSENT: Commissioner A. DeCarlo

PUBLIC: Construction Manager John Radesi, BC J. Lissow, Joe Camiolo

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for Bud Morgan and our departed members.

PUBLIC TOPICS

- Joe Camiolo asked if there was an update on election location and whether we were using mail in voting. The board has not decided the election location yet and has decided not to use mail in voting unless it is required by an executive order by the governor.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner B. Rickman, To resolve to approve payment of voucher nos. 5787-5820 totaling \$71,409.53 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 9/22/2020.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- The results of the RFP for the station 1 paving project were presented by our construction manager John Radesi. He created the RFP giving description of services to be rendered. There were 2 site walk-throughs and 3 site visits. A legal notice was put in the paper. There was an addendum after the walk-through which clarified some points when all bidders were here. Two vendors expressed interest: Ruston and Bayside. Bids were to be in on the 17th and he only received one quote which was from Bayside. Concrete gutters to Latta were added along with under drainage. The Bayside bid was \$297,600 for both areas A and B. A \$25,000 contingency allowance was added. Any unused comes back to the district. The total bid is then \$322,600. The manager also asked for a unit cost per square foot for miscellaneous patching in the parking lots which came in at \$16.50 per square foot which is based upon heavy duty section of paving. He feels it is a little high. They will reduce that price. John feels that they will do a fine job. His past dealings with them were positive. They were very responsive and not opportunistic. The manager recommends moving forward using Bayside for the project. The project could start in approximately 2 weeks. It will take approximately 3 weeks for each area to provide a longer cure time. Marking that the area is not in use will be included. If accepted he will write and send a notice of award to them. They need to have bonds in before work starts. The usually arrive in 5 days. They turned in a bid security of 5%. If they made a glaring error in bidding, the district could take 5% and keep that. It flushes out the people that are not very reputable. They think about the bid before submitting. The concrete apron extension is included. The sidewalk will get trimmed back. Restoration including topsoil and seed is included.
- The rear bays will be used when they do the N. Greece Road access so there will be no interruption of service.
- There is no need for permits according to the town.
- The manager was made aware of markings on the N. Greece side that are new. Mr. Radesi will investigate it.
- His estimation is that the work could probably start the first full week in October.

2020.1000.7.09.22

MOTION BY Commissioner M. Beaty, 2nd by Commissioner T. Emerson to accept the bid from Bayside for sitework services for the renovation of the existing entrances to Fire Station No. 1 sit a base bid of \$297,600. A contingency allowance of \$25,000 is included for a total of \$322,600. *M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried*

2020.8000.11.09.22

MOTION BY Commissioner M. Beaty, 2nd by Commissioner T. Emerson, To resolve to approve the publication of a motion subject to Permissive Referendum to expend from the District's Reserve for Capital Construction Account, total monies not to exceed \$250,000 to defray expenses for sitework services to renovate the existing entrances of Station No. 1 located at 645 N. Greece Rd. The capital assets/construction line of the 2020 budget will be used to pay the first \$100,000. This permissive referendum will be closed after the money is spent.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- The board has decided that the October 20th public budget hearing will be held in person only. Social distancing will be practiced. We will be following our visitor policy.
- We will keep our Zoom account and sign up for a yearly membership to save 20%.

Administrator T. Gretzinger

- We need a MOU for the firefighter contract to make it apply to the 11 new hires.

2020.3000.20.09.22

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To accept the MOU for the current firefighters contract regarding probationary firefighter performance evaluations.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- The firefighter's union met on Friday and has approved the contract. It just needs a few signatures.
- There is a new NY State law requirement regarding paid sick leave. It must be given to part timers. It applies to everyone. We can either provide the part time employees with 40 hours paid sick leave loaded up front in a year or use an accrual system. This begins September 30th but is not to be used until January 1, 2020. Any unused must roll over to a new year, but we can limit it to 40 hours. In the accrual system part timers would earn 1 hour of sick leave for every 30 hours they work. Our scheduling software has something to help us track this accrual. She recommends the accrual system. You will never have to pay it out if they leave. Employees must be able to use it to care for sick family member. Our sick policy for administrative staff is generous, but we would have to change it to be able to care for a sick family member. All rules have not been written yet. The Union Contracts have generous sick time already. We are unsure if it can be used for family members under the contract. Our lawyer suggested to hold off for now. Hopefully more information will be coming before the end of the year. The employee handbook will need to be modified to reflect this new law.

Sec. K. Dutton – no report

Deputy Treasurer/IT A. Hinds

- Andy was grateful for the opportunity to attend Spice World's virtual conference. It was very good for him in his role as IT. Security was a key topic.

Chief S. DeRosa

- Fire Police portable radios were distributed. The fire police are actively training and were not having any issues.
- The Pre-emption system will be turned off October 1st. The Ridge Road Fire District will be picking up cost for 4 of our intersections that we have been paying for over the years. The equipment will be left in the apparatus and can be used in the Ridge Road Fire District when responding mutual aid.

- Permission to surplus 2 pieces of apparatus: The Grass Fire Truck (1998 Ford F350) with 35,000 miles. The bed is ready to fall into the frame rails from rot. It has been on one call in the last 2 seasons which was mutual aid to Spencerport. The plan is to reduce 2 vehicles and maintain a plow truck for station 3. The dually would be one and the current DO vehicle for the other plow vehicle. We also need to surplus the 2000 Chevy Van which has 95,000 miles. It is only being used by T. Chugg and he can use the dually just as easily. The door rails are starting to rot, and it needs body work. It has been recommended to leave the grass truck as it is.

2020.2000.1.09.22

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner B. Rickman, To declare the 1998 Ford F350 with 35,000 miles - 4028 and the 2000 Chevy Van with 94,000 miles - 4063 as surplus.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- The Chief and Department President have been asked to meet with the Auxiliary.
- The Chief was informed that there are lights at the training ground which are not working.
- We are in the final phase of our radio project. We are on the trunk system which starts November 1st. Digital pagers and minitors are the next issue. We have an alerting problem on the volunteer side. The Board of Directors of the Department is willing to spend \$28,000 on 40 new radios with advanced chargers for volunteers. The county has said that once the digital pager fails, they will not repair it because it is obsolete technology. We currently pay \$6880 per year for pagers not including accessories. Bryx on phones is cellular technology which is not currently certified as public safety dispatching technology and may never because it is cellular and not a reliable system. The Unication pagers are alerting pagers in 1 position. They can put out volunteer and career tones with 6 extra banks. The board was asked to purchase 65 more with budgeted money. It will cost \$75,202.50 to buy 105 of these units. The Department is willing to contribute \$28,000. Every radio has 1-year warranty. Will give extra 2 years for free so these units will be fully covered for 3 years.

2020.5000.3.09.22

MOTION BY Commissioner M. Beaty, 2nd by Commissioner T. Emerson, To spend \$47,202.50 from the Communication budget line to purchase 65 Unication G5 Pager/Scanners, 700-800 MGZ, to replace both the current Motorola Minitors and Monroe County Digital Pagers for all personnel. 105 will be ordered in total. The department is paying the \$28,000 for those.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- We will use 2 of these radios in f direct to hear on the fire ground.
- New firefighter recruit training will begin at station 1 on Monday. Commissioners are invited at 9 AM to be introduced.

Deputy Treasurer 2 Ken Preston

- Recommendation to use only chairs set up 6 feet apart for the budget hearing.
- The governor's current executive orders regarding mail in ballots extends through November 3rd. Some are continuing to push for absentee ballots in the fire service. AFDSNY is against this idea. We will be watching to see if he extends the executive order to affect our election on December 8th.
- The AFDSNY has offered an online Fall/Winter education series t replace the Fall conference. Webinars began in September and continue through March. There is a package Deal early bird special thru Oct. 18th. For \$500 al 5 commissioners, the secretary and treasurer can attend all seminars. Each webinar is available for 30 days after original webinar date.

2020.4000.21.09.22

MOTION BY Commissioner T. Emerson, 2nd by Commissioner B. Rickman, To sign up the commissioners and secretary and treasurer with a cost not to exceed \$500.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

2020.4000.21.09.22

MOTION BY Commissioner T. Emerson, 2nd by Commissioner B. Rickman, To sign up the commissioners and secretary and treasurer for the AFDSNY Fall/Winter conference series, with a cost not to exceed \$500.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried
(underlined was amended 1/26/2021 with 2021.4000.2.01.26)

- This payment will be included in the bills approved tonight.

Commissioner M. MacKenzie

- The board is approving of the administrative staff working from home should they have a hardship with children or grandchildren and schooling. The board understands the need to be flexible. Tina will be the contact should there be an issue, and this is needed.

Commissioner B. Rickman – no report

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To resolve to adjourn the regular meeting at 7:16 p.m.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

Respectfully submitted,



Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District