

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
Held virtually by Zoom
12/8/2020**

PRESENT: Chairman T. Emerson, Commissioners M. Beaty, M. MacKenzie, B. Rickman;
Treasurer W. Bedford, Secretary Kari Dutton, Fire Chief S. DeRosa, Atty. R. DiRaddo,
Deputy Treasurer/IT A. Hinds

ABSENT: Alan DeCarlo, Administrator T. Gretzinger

PUBLIC: Public could view online from our website link.

Chairman called the regular meeting to order at 6:00 p.m. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for all those brothers and sisters that are having hard times.

MOTION BY W. Rickman Commissioner, 2nd by Commissioner M. Beaty, To approve the regular 11/10/2020 meeting minutes.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner T. Emerson, To approve the regular 11/24/2020 meeting minutes.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

Treasurer W. Bedford

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.
- Thanks to chief DeRosa for going through all the invoices upon his return.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner M. MacKenzie, To approve the monthly financial report as submitted by Treasurer Bedford.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

MOTION BY Commissioner br, te, 2nd by Commissioner, To resolve to approve payment of voucher nos. 5949-5966 totaling \$197,030.46 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 12/08/2020.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- Everyone was reminded to get any outstanding bills in so they can be processed before the year end meeting on the 29th.

Secretary K. Dutton

- *Correspondence:* We received the Town of Greece Snowplow Schedule for this season.
- A reminder was given of SOP's to review for next meeting.

2020.4000.22.12.08

MOTION BY Commissioner M. Beaty, 2nd by Commissioner W. Rickman, To approve payment for up to 50 members at a cost not to exceed \$922.50 to take the American Safety council online driver's insurance reduction course.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- There are currently 23 members and 15 nonmembers interested. It is \$18.45 / person up to 49 people. Should we hit 50 it is \$18.00 per person.
- Kari and Tina and Chief were thanked for pulling off the election setup.
- Tom Emerson had asked Ken Preston to go through SOP's earlier in the year. He will check to see if he has made any progress.

IT/Deputy Treasurer A. Hinds

- There is a web cast tomorrow regarding electronic signatures. It was recommended that we keep moving towards using our online PO system.

Administrator T. Gretzinger-necessarily absent

Fire Chief S. DeRosa

- The fire houses locked down last Monday. The gyms are closed, and the administrative staff was asked to work from home where possible. So far it has been okay. There was a discussion regarding making it easier for our treasurer to work from home. Without changing some processes, it would be hard for him to fully work from home. The commissioners would prefer him to only be in the office one day a week. It will be between Walt and the Chief to minimize his time in the office.
- There have been 2,764 alarms, YTD, 47% of those were EMS.
- ServPro will be at Headquarters Wednesday, December 9th at 10 AM to sanitize the apparatus room and bathrooms.
- Recruit Firefighter Graduation is Saturday, December 19. Because of COVID restrictions, candidates will be sworn in 3-4 at a time. A schedule will be provided for the Board next week. Class A Uniforms are requested.
- Incident Action Plan for COVID-19, Phase 2, is completed and will be updated every week until further notice. To date, North Greece has had 11 persons impacted in some form with this pandemic. Currently, there are 6 persons in quarantine. The Town of Greece Fire Chiefs are having a virtual call tomorrow morning to discuss future staffing needs, should these numbers increase within the Town's Fire Services.
- Vacation and Comp buy backs and carryovers are not yet ready, they will be completed tomorrow, and the Chief will get with Commissioner MacKenzie for approval. The board agreed to move forward.
- Requesting permission to have the Board authorize the purchase of a duty officer vehicle. This request is part of the elimination of 2 fleet vehicles (Chevy Van/Grass Fire Truck) and use the existing duty officer vehicle as a future plow truck for Headquarters. The tentative time frame for delivery is late March 2021.

2020.2000.2.12.08

MOTION BY Commissioner M. MacKenzie, 2nd by Commissioner M. Beaty, To purchase a 2021 Chevrolet Tahoe to be placed into service for the duty officer, state contract price of \$37,129.28.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

- Due to the shortage of N-95 masks and what we anticipate being a busy few months with EMS calls, the chief authorized the purchase of P-100 reusable face masks for career staff. These masks are easily decontaminated, can be used for fire overhaul and replacement filter cartridges are ordered for each mask. Total cost is expected to be about \$2,400 with a 3-week delivery time frame.
- Quint 270 is back from its annual inspection. The aerial will be tested on Thursday.
- Skywave was here today with last piece of radio project, setting up a radio room. They came up with an inexpensive fix by using our current 2-way radio. We have purchased 3 more Unication radios to use with the trunk radio and operating as a P.A.

and allowing us to monitor the west side along with the VHF system for the city. This will save us about \$5,000. We will get rid of Ztron. This project is underway.

- The chief is working on a plan should he be out long term. Basically, a Battalion chief would just step in. He will get this procedure out to the board.
- The chief was thanked for his help with the election.

Commissioner M. Beaty

- They are in the process of finalizing bills for work on the pavement at station 1. If the weather cooperates, they will pour epoxy into the seam between the old concrete in the next few days. We are extremely happy with both companies on this project. They were great to work with.

Commissioner A. DeCarlo -necessarily absent

Commissioner M. MacKenzie

- No report from the Deputy Treasurer as he is at the election.

Commissioner B. Rickman

- The project at station 1 was very well done. Thanks to Comm. M. Beaty.

Chairman T. Emerson

- An explanation of eligibility for returning volunteer firefighters in light of the cancer bill was given. If an individual had been an interior firefighter, left, came back and didn't become interior firefighter on his return, they are not eligible for the benefits program. Thanks to Tina for researching. There seems to be no way to count that prior service if they come back at a lesser position. They need to come back in and do 5 more years as an interior ff.

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. MacKenzie, To move to executive session to discuss the finances of a particular person at 6:57.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Beaty, To resolve to adjourn the regular meeting at 7:11 p.m.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, M. MacKenzie – yes, W. Rickman - yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District