

North Greece Fire District
Board of Fire Commissioners
Regular Meeting
01/12/2021

1. **(6:00 p.m.)** Call meeting to order. Follow opening with any pertinent comments.
2. Pledge of Allegiance followed by short prayer or moment of silence.
3. Determine need and time for executive session.
 - a. Note: If decisions are made in Executive session that lead to motion(s) in open session, a general summary will be provided in the approved meeting minutes.
4. **(6:15) p.m. SCHEDULED TOPICS**
5. Request motion to approve the 12/08/2020 regular meeting minutes.
6. Request motion to approve the 12/29/2020 regular meeting minutes.
7. Request the treasurer to read the monthly financial report including:
 - a. Review of expenditures exceeding 80% of budget line item
 - b. Review status of grants
 - c. Review status of open permissive referendums
8. Board of Fire commissioners shall conduct monthly review of all budget line items (YTD budget vs. YTD expense) individually addressing those line items that have overrun.
9. Request motion to approve the financial report.
10. Request motion to approve payment of all bills submitted for review by the Treasurer and audited by the Board of Fire Commissioners on 1/12/2021.
11. Request the Secretary to read important communications sent and received; all others shall be noted in the official minutes.
12. District Reports: Chairman may alternate rotation of reports.
 - a. **Secretary Kari Dutton**
 - i. Review of all policies or establish committees to review policies including
 1. Board of Fire commissioners Rules and regulations review. And approves the year 2021 Board of Fire Commissioners' Rules and Regulations. It is the Chief's responsibility that the Commissioners' Rules and Regulations are known by every member. District financial support of the Department will be suspended if the Commissioners' Rules and Regulations are not included in the Department Bylaw book.
 2. Investment Policy
 - ii. FOIL request from Stephen Carter for 1/5/21 BOFC meeting minutes after approval, recording and video of meeting.
 - iii. Should we schedule a report from the Board of Directors?
 - b. **Treasurer Walter Bedford**
 - c. **IT/Deputy Treasurer Andy Hinds**
 - d. **Administrator Tina Gretzinger**
 - i. 2021 Employee Handbook revision approval

- e. **Chief S. DeRosa**
- f. **Commissioner M. Beaty**
 - i. Buildings/Capital Projects committee
- g. **Commissioner A. DeCarlo**
- h. **Commissioner B. Rickman**
- i. **Commissioner M. Stolte**
- j. **Commissioner T. Emerson**
 - i. Strategic Planning update
 - ii. 2021 commissioner assignments. Once agreed upon these shall be posted at each station, sent to our attorney, the fire department, the fire chief and battalion chiefs.
 - iii. Guest report from Deputy Treasurer for AFDSNY news; MCFDOA news; Greece
 - iv. Fire Council news

13. Request resolution for adjournment.

January 26, Tuesday	2nd District Meeting (6 p.m./HQ) <ul style="list-style-type: none"> • Approve Service Award Report for 30-day Appeal Posting.
February	Greece Fire Council Annual Installation Meeting (obtain annual meeting date & add to calendar) <ul style="list-style-type: none"> • Invite Ray
February 9, Tuesday	1st District Meeting (6 p.m./ HQ) <ul style="list-style-type: none"> • Chief Annual Review Fire Police Program • Chief Annual Review of Mutual Service Agreements • Determine need for meeting between Commissioners and Monroe • Determine need for joint meeting between Commissioners and Dept. BOD's
February 18, Thursday	MCFDOA Regular Meeting, Hosted by Spencerport 7:00 p.m.
February 23, Tuesday	2nd District Meeting (6 p.m./HQ) <ul style="list-style-type: none"> • Final Approval Service Awards for 30-day posting Annual audit report from independent auditor