

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #1
3/09/2021**

PRESENT: Commissioners M. Beaty (joined late by videoconference), T. Emerson, B. Rickman, M. Stolte; Treasurer W. Bedford, Secretary Kari Dutton, Administrator T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer K. Preston, Deputy Treasurer 2/IT A. Hinds (left meeting after his report)

ABSENT: Chairman Alan DeCarlo

PUBLIC: BC Battaglia, Joe Camiolo, BC J. Lissow, FF D. Falkner

Commissioner Emerson called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

IT/Deputy Treasurer A. Hinds

- An update was given regarding the county switching CAD this Sunday at 12 PM. Our current MDT's at all 3 stations will no longer be in service. We are currently training staff how to access the new system. We may need to purchase new computers in the future if our current setup does not work to access the information. The MDT currently drives the Red Alert apps to kick off which will change. Alpine says they have a transition in place. (*Comm. DeCarlo was able to view and hear the meeting from this point on*). We were presented with 3 software apps that could work, but the Chief opted to do nothing at this time because while it's being updated it shows no benefit. The job gets populated by the county and then gets pushed out to our Red Alert. From the line and IT perspectives there was no benefit to buy into what the county is offering at \$5,500 for each truck. Other districts are doing the same thing, using Net Viewer so we can see their jobs. There is no more incident routing as they forgot to spec that. Andy plans to be here on Sunday to make sure there is a smooth transition.
- The Barnard Fire District is looking to move to Red Alert. Their necessary components are in our system from when we dispatched for them, but they are not up to date. It would be beneficial for Barnard to use our Red Alert for NFIRS, Training records, mobile CAD and preplans. If approved, we would bill them for Andy's time in helping in a migration and an annual fee. Our advantage is monetary as is theirs. They would save the cost of Red Alert. Andy came up with an approximate fee of \$8,000 for migration with an annual cost to be determined. Our upfront cost 7 years ago was \$75,000. We pay \$10,000 to \$11,000 a year for support. This fee should cover Andy's salary/overtime (approximately 100 hours) to get them set up. It would not be as many hours to maintain yearly. The Chief is in support of this concept. Another agency in the town would be on the same platform and it would offset our annual fee. An intermunicipal agreement would be needed.
- There was a discussion regarding updating our procurement policy and use of the PO System, specifically which purchases would be using the PO system, and which would not.

MOTION BY Commissioner W. Rickman, 2nd by Commissioner T. Emerson, To approve the regular 2/9/2021 meeting minutes.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To approve the regular 2/23/2021 meeting minutes.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

Treasurer W. Bedford

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

- The M&T Visa Card payment will be paid electronically as the US Mail has been having issues getting the check to Baltimore before the due date.
- A recurring late payment for an outstanding invoice of Health insurance payment was addressed. The District Administrator will send a 30-day notice before we drop the insurance for this retiree.
- The final \$940 tax levy check from Parma is late. They said it was sent out Feb. 18th and it has not arrived and not been cashed. It must be another mail issue.

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To approve the monthly financial report as submitted by Treasurer Bedford.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To resolve to approve payment of voucher nos. 6143-6169, 194781135 totaling \$45,689.18 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 3/9/2021.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

Date	Sent
2/10/21	1/5/21 Org meeting minutes emailed to Stephen Carter as requested through FOIL.
3/2/21	PCR sent to Modica Law Firm as requested for William G. Hovey 7/10/20
3/4/21	Receipt of Foil to See Through NY
3/4/21	Letter of endorsement for Ken Preston as President of AFDSNY to Catherine Thompson, copies to Ken Bowers, Frederick Senti, Jr, and Joyce Petkus
3/8/21	Sympathy cards to the Spencerport Fire District and the family of Commissioner David Resch, Chairman Spencerport Fire District Board of Fire Commissioners
Date	Received
3/1/21	PCR request for William G. Hovey incident 2020-001545 7/10/20
3/3/21	FOIL request for FF union contract from See Through NY

Secretary K. Dutton

2021.7000.19.03.09

MOTION BY Commissioner T. Emerson, 2nd by Commissioner W. Rickman, To remove SOP 1402A (a motion regarding reporting child abuse).

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

- A reminder was given of the AFDSNY Spring Conference May 5-8. No one else was interested in attending.
- A FOIL request for the FF Union Contract from Empire Center was approved.

Deputy Treasurer 2 K. Preston

- The MCFDOA will be meeting by Zoom Thursday.
- AFDSNY update:
 - The board was thanked for completing the training for new commissioners.
 - Our attorney was thanked for his contribution to training new commissioners for the past 15 years.
 - The state is auditing fire districts more frequently. Reading the weekly audits as the comptroller sends out is very educational.
 - The board was thanked for sponsoring him for the position of President in the upcoming AFDSNY election May 7th.

Administrator T. Gretzinger

- The 2020 year-end LOSAP report was posted for 30 days. There were no issues with points and the paperwork is complete.

2021.7000.20.03.09

MOTION BY Commissioner T. Emerson, 2nd by Commissioner W. Rickman, To approve the 2020 LOSAP listing and certification.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

- Commissioner Emerson will sign the certification.

Fire Chief S. DeRosa

- There have been 517 calls year to date, 51% of those were EMS. The decrease in EMS calls is about 15% and this is the first time in one year the percentage of EMS calls has been this low.
- FF Jason Cromey has resigned from the fire department as he has moved out of the district. All his district owned property has been returned.
- Monroe County is cutting over to a new CAD System at 8 AM On March 14th. This cutover should be seamless, and we are informed Red Alert and BRYX will not be affected. To be certain, Andy Hinds will be in the office on the morning of the cutover date to assure things really are seamless.
- A Unication Radio was stolen from a volunteer member's unlocked vehicle on February 20th. We have the police report for the loss. A replacement radio has been issued and there is no need to purchase one.
- Based on several social media statements made recently, all correspondence involving active firefighters and fire police personnel are now limited to a new email group. This group has safeguards in place limiting who can send and see line related information.
- A request was made to purchase a battery-operated rotary saw including extra blades and battery. This unit will replace one of the older rotary saws that are worn out and in need of engine repairs. The cost is \$1,620 of budgeted money.

2021.6000.1.03.09

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To purchase a battery operated rotary saw including extra blades and battery at t cost of \$1,620.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

- The Board approved of starting the process to schedule the annual awards ceremony for late September. A formal date and location will be coming.
- With the Board's approval, I'd like to start the paperwork to loan the Barnard Fire District Engine 272 for a period of up to 6 weeks, to be used as their second out engine, replacing an engine out for scheduled body and paint work. IMA to be worked out.

2021.2000.1.03.09

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Rickman, To approve the intermunicipal agreement loaning the Barnard Fire District Engine 272 for a period of up to 6 weeks, to be used as their second out engine, replacing an engine out for scheduled body and paint work. Commissioner Tom Emerson will sign the intermunicipal agreement.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte – yes Carried

- Commissioner Beaty joined the meeting at 6:43 PM by videoconference.
- Our attorney reminded us to get their certificate of insurance and make them aware of our current warranty.

Commissioner M. Beaty

- Prices coming in on a tractor and electronic signs. Commissioner Emerson working on prices for the electronic signs from companies who had bid on them a few years ago. He is also pursuing a grant writer and grants from local politicians.
- The department is not interested in an electronic sign by the pavilion. It is not a good location to put one as they don't own the access road to the pavilion.

Commissioner T. Emerson

- BC Battaglia has set up a health and safety meeting for March 24th. They meet quarterly.

2021.9000.2.03.09

MOTION BY commissioner T. Emerson, 2nd by Commissioner M. Stolte, To have the LOSAP increased from \$700 to \$1200 annually and a referendum to get that on the ballot for December.
M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

- A resolution for the mandatory referendum needs to be prepared and voted on. Administrator Gretzinger will work on this with Firefly.

Commissioner B. Rickman-No Report

Commissioner M. Stolte

- In the monthly review of all financial accounts all were balanced.
- An update was given on a meeting with our agents from the Churchville Agency. Minor adjustments were made on some of our equipment. Our Accident and Health policy is in year 2 of a 3-year renewal.

Chairman A. DeCarlo-necessarily absent

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To move to executive session to discuss matters relating to personnel hiring/firing at 6:53 PM after a brief break to sign and notarize the Intermunicipal agreement with Barnard.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 8:01p.m.

M. Beaty-yes, A. DeCarlo-absent, T. Emerson -yes, W. Rickman, M. Stolte - yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District