

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
7/13/2021**

**PRESENT:** Chairman Alan DeCarlo, Commissioners M. Beaty, B. Rickman, M. Stolte; Treasurer W. Bedford, Secretary Kari Dutton, Administrator T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer K. Preston, Deputy Treasurer 2/IT A. Hinds

**ABSENT:** Commissioner T. Emerson

**PUBLIC:** Joe Camiolo, Lt. Steve Carter, BC J. Lissow, John Radesi (Christa Construction)

The Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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- John Radesi presented the results of the RFP for the Station 2 Paving Project. First, we developed a scope of work, some minor adjustments were made, and then he suggested those competent to undertake the project: CP Ward, Ruston Paving and Bayside Paving. All 3 parties were interested and attended a mandatory site visit on July 8<sup>th</sup>. An addendum was developed to clarify the addenda and was sent out on the 9<sup>th</sup>. On the 12<sup>th</sup> CP Ward said they would not be bidding. Ruston called this morning and said they could not bid as they could not accommodate the schedule. The Bayside proposal included the bid bond (all the protocols) and was turned in at 2:00 PM today. He descoped them (went through scope of job again). It was a complete and thorough bid. They understand the timeline and can start as requested. They turned in bid security with a performance and payment bond to come should we move forward. We had forecasted a budget of \$448,000. Contingency, management fee, special testing was all identified. They bid \$390,000 with \$20,000 allowance, so a \$415,000 base bid. Added if accepted would be special testing and a management fee (Christa). They had no qualifications. Your options are to accept the proposal or throw it out and start all over again. If we start over the job would no longer fit with your time frame. We have a bid bond, so if they back out, we can keep 5% of the total value. The chief would need 48 hours' notice to move apparatus.
  - Attorney Ray DiRaddo brought a property at 639 N. Greece Rd. up to the board. The fire district has first right of refusal on the sale of the property. When we purchased the property on N. Greece Rd. We were given the right to buy the land at 639 N. Greece Rd. The district has 10 days to decide whether to buy it. The board does not see a need. They will send a written notice of their refusal.

**2021.8000.6.07.13**

**RESOLUTION TO EXECUTE WAIVER OF RIGHT OF FIRST REFUSAL**

WHEREAS the North Greece Fire District ( Fire District ) possesses a right of First Refusal regarding the real property at 639 North Greece Road , Town of Greece , Monroe County ,New York, and

WHEREAS , the Fire District has been informed through Counsel that the property located at 639 North Greece Rd, (property) is under contract for the amount of \$183,360.00 , and that the fire District has the right, upon exercise the right of first refusal to acquire this property for the amount of & 183, 360.00 , and

WHEREAS , pursuant to Town Law 176 (23), the North Greece Fire District , Town of Greece and Town of Parma , County New York, State of New York does hereby declare that the Right of First Refusal dated as of December 5, 1975, which was recorded December 11, 1975, in the Monroe County Clerk's Office in Liber 4793 of deeds, page 53, subsequently transferred to the party of the first part by Deed recorded on April 2, 2002 in Monroe County Clerk's Office in Liber 9599 of Deeds, page 157 , no longer useful or necessary for the purposes of the North Greece Fire District. The Fire District has no need or desire to acquire the property located at 639 North Greece Rd, and

BE IT FURTHER RESOLVED that said right of first refusal is determined be of nominal or no value , and by definition , less than \$20,000, and

BE IT FURTHER RESOLVED that pursuant to Town Law the North Greece Fire District waives the right of first refusal to acquire the property at 639 North Greece Rd. for the contract price of \$183,360.00 and

BE IT FURTHER RESOLVED , the Fire District authorizes Chairman Alan DeCarlo, to execute the attached Release if Right of First Refusal.

Commissioner A. DeCarlo raised the motion to approve, Commissioner M. Beaty seconded the motion, and upon roll call the vote of the Board was as follows:

Commissioner A. DeCarlo	Aye
Commissioner W. Rickman	Aye
Commissioner M. Stolte	Aye
Commissioner M. Beaty	Aye
Commissioner T. Emerson	Absent

The resolution was thereupon declared duly adopted. Dated: 7/13/2021

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner W. Rickman, To approve the regular 6/8/21 meeting minutes.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner W. Rickman, To approve the regular 6/22/21 meeting minutes.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

**Treasurer W. Bedford**

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner M. Beaty, To approve the monthly financial report as submitted by Treasurer Bedford.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner W. Rickman, To resolve to approve payment of voucher nos. 6341-6371 totaling \$30,545.76 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 7/13/2021.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

- The annual budget conversation began; everyone should have their numbers to Walt by the next meeting.

Date	Sent
7/7/21	Sympathy card to FF Joe Simmons on the passing of his father.
7/13/21	Flowers to the funeral home for Mr. Simmons.
7/7/21	Sent subpoenaed info to Eric Hurd for 966 Long Pond Rd.
7/7/21	Replied to FOIL from Lexis Nexis for 923 Affinity Lane. Referral to Barnard FD
7/8/21	Sent Incident Report/PCR to Richard Plukas for incident at 710 Janes Road on 6/16/21

Date	Received
6/28/21	FOIL Request Incident Report with those responding to 710 Janes Road on 6/16/21 at appx 5:32 PM by Richard A. Plukas, Esq. for Steven J. Chatterton
6/29/21	Subpoena for records 11/20/20 MVA 966 Long Pond Rd 2:49 PM regarding Daniel Montalvo
7/6/21	FOIL request from Lexis Nexis for fire at 923 Affinity Lane on 3/31/21
7/8/21	Letter from Randy Jensen regarding Greece Fire Council transfer of information/checkbook.

**Secretary K. Dutton**

- Wegmans has changed their shoppers club for business program. We can pay \$100/ year and turn it into a charge card, or not pay the fee and it turns into a shopper's club card with our tax-exempt information attached for us to pay with another method. The board agreed to proceed with using it as a shopper's club card which has no fees.
- The board agreed to leave our smile.amazon account set to St. Jude Children's Research for donations.

**IT/Deputy Treasurer A. Hinds**

- Being recently tasked with the new digital sign project, the board was asked, "What are we trying to accomplish with signs?" The board would like to be more current. They would prefer to use a grant to purchase but are willing to purchase 2 this year and 2 next year starting with HQ and Station 1. Signs could be used to promote fire prevention and our social media accounts. Commissioner Rickman suggested an 8-foot sign with someone local to service it. Kari will call a grant writer.

**Administrator T. Gretzinger-no report**

**Fire Chief S. DeRosa**-called out on a fire call. T. Gretzinger read his prepared report.

**2021.4000.10.07.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. Beaty, To send chief to the NYS AFC Career Chiefs Meeting on Wednesday, July 21, in Victor, NY at a cost not to exceed \$100. M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried

**2021.4000.11.07.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner W. Rickman, To send Capt. D. Dickerson and FF Jeff Champion to MC Fire Marshals and Inspectors Seminar August 17-19 at W. Webster FD, Cost of \$175 per person. M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried

**2021.4000.12.07.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. Stolte, To purchase 10 tickets for the Monroe County Fire Chief's Annual Equipment show on August 11<sup>th</sup> at Barnard Exempts, at a cost of \$270. M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried

**2021.6000.6.07.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner W. Rickman, To purchase 2 rescue mannequins for the training facility at a cost of \$2,205 from the AED Equipment store. M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried

**2021.6000.7.07.13**

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. Stolte, To purchase 2 Zoll AED's for the front-line engine companies (273/274 at a cost not to exceed \$3,534. This will complete the project for AED replacement.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

- Turnout gear replacement is in process. We should have pricing for 12 sets at the next meeting.
- The chief will be out of town at the NYSAFC conference tomorrow through Friday, the on-duty chief will be in charge.
- The 2020-2021 awards ceremony is scheduled for September 26, 2021 @ 1 PM at the Pomona Barn at Blue Barn Cidery. Class A uniforms will be worn.

**2021.7000.31.07.13**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner A. DeCarlo, To allow the chief to sign the contract for the Award Ceremony with the Pomona Barn at Blue Barn Cidery.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

- The training Facility has been sandblasted and painted, both interior and exterior. The 2nd floor room is being put back together by our contractor this week. The padgeanite panels in the second-floor burn room are replaced and waiting to be cured. It should be burn ready by the end of the month.

**Commissioner M. Beaty**

**2021.1000.3.07.13**

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To approve Bayside Paving as the lowest responsible bidder for the paving project at headquarters subject to them providing the contract and other necessary documents.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

**2021.8000.6.07.13**

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To resolve to approve the publication of a motion subject to Permissive Referendum to expend from the District's Reserve for Capital Construction Account, total monies not to exceed \$400,000 to defray expenses for sitework services to renovate the existing entrances and blacktop areas, and site work of Station No. 2 located at 1766 Latta Road. This permissive referendum will be closed after the money is spent.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

- We received a letter from Empire tractor with the lease agreement to New Holland Tractor. Commissioner Beaty has signed the lease and returned it to Empire Tractor. The tractor has cleared customs and should be in Batavia within 10 days and delivered to us by August 1.

**2021.5000.2.07.13**

**MOTION BY** Commissioner M. Beaty, 2<sup>nd</sup> by Commissioner A. DeCarlo, To purchase tablets for the commissioners use with a cost not to exceed \$4,000. If the commissioner leaves office, he will turn the tablet back in.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

- The July 27th meeting will be cancelled due to lack of a quorum.
- Our independent auditing firm will be coming tomorrow to start the audit for the first half of the year.

**Commissioner T. Emerson -necessarily absent**

Commissioner B. Rickman-No report

Commissioner M. Stolte-No report

Chairman A. DeCarlo-No report

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. Beaty, To resolve to move to executive session at 7:38 PM to discuss matters relating to hiring/firing of personnel.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

**MOTION BY** Commissioner A. DeCarlo, 2<sup>nd</sup> by Commissioner M. Beaty, To resolve to adjourn the regular meeting at 8:15 p.m.

*M. Beaty-yes, A. DeCarlo-yes, T. Emerson -absent, W. Rickman – yes, M. Stolte – yes Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District