

**pNORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
9/14/2021**

PRESENT: Commissioners T. Emerson, W. Rickman, M. Stolte; Treasurer W. Bedford, Administrator T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo, Deputy Treasurer K. Preston, Deputy Treasurer 2/IT A. Hinds

ABSENT: Secretary Kari Dutton (attended by video), Chairman Alan DeCarlo, Commissioner M. Beaty

PUBLIC: Joe Camiolo, Lt. John Williams, FF Tom Clark

Commissioner W. Rickman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

Bids were opened for Message centers at stations 1 & 2:

- Sign and Lighting Services \$97,186
- Premier Sign Systems \$96,692.40
- Skylight Signs \$86,800

- The board agreed that if they meet the specs, we should award the project to Skylight signs. Electrical to the sign still needs to be worked out. Excavation of the current signs has not been worked out. Options of just cutting the current sign off or removing it were discussed. A separate meter at station 1 was recommended as it was more cost effective than running it from the building.

2021.5000.5.09.14

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte to accept the bid from Skylight Signs for message centers for \$86,600, pending the approval of A. Hinds review of the bid. *M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried*

2021.5000.6.09.14

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To resolve to approve the publication of a motion subject to Permissive Referendum to expend from the District's Reserve for Capital Construction Account, total monies not to exceed \$120,000 to defray expenses for electronic signs and installation at Station No. 1 located at 645 N. Greece Road and Station No. 2 located at 1766 Latta Road.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

- Andy will get the number for the electrical, then contact Commissioner Rickman for the go ahead. Chief DeRosa was asked to make the calls to RGE when it is time.

PUBLIC TOPICS

Chairman read the district's established procedure for handling public topics set forth on each agenda as follows:

- A.** The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - B.** When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - C.** As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
- Joe Camiolo would like to suggest that we use the letter of intent to run for election instead of petitions this year again.

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To approve the regular 8/10/2021 meeting minutes.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To approve the regular 8/24/2021 meeting minutes.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

Treasurer W. Bedford

- Treasurer Bedford read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner T. Emerson, To approve the monthly financial report as submitted by Treasurer Bedford.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

MOTION BY Commissioner M. Stolte, 2nd by Commissioner T. Emerson, To resolve to approve payment of voucher nos. 6437-6472 totaling \$38,879.75 as submitted by Treasurer Bedford and audited by the Board of Fire Commissioners on 9/14/2021. This includes 2 additional bills received today, Messenger Post \$137.23 and Turnout Express \$1,112.00 that were not on the preliminary report.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

Date	Sent
8/11/21	July Treasurers reports to J. Camiolo as FOILed earlier in the year.
8/11/21	161 Skycrest fire report sent to homeowner Steve Carini and fire investigator Richard A. Jones by email as requested.
8/18/21	Report sent to Metropolitan Reporting for 11 Timarron Trail
8/24/21	Sympathy cards to Jim and Joe Camiolo on the passing of their mother Jane
8/30/21	Congratulations to FF Scott McCafferty on the birth of his daughter
8/31/21	Congratulations to FF M. Dorgan on the birth of his daughter
Date	Received
08/18/21	FOIL request for report 2021001790 (water damage at 11 Timarron Trail from Metropolitan Reporting bureau representing Utica National Insurance)

Secretary K. Dutton

2021.7000.35.09.14

MOTION BY Commissioner M. Stolte, 2nd by Commissioner T. Emerson, To approve the following revisions to SOP's:

- 2121 (Knox Box)
- 1411(Training Grounds Conditions for Use)
- 2109 (Accountability System Use and Terminology)
- 1001 Organizational Structure

And to replace 1315 Emergency Preparedness with 1315 COOP (Continuity of Operations Plan).

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

IT/Deputy Treasurer A. Hinds

- Doorbell cameras have been installed at stations 1 and 3. The other cameras are on backorder.

Administrator T. Gretzinger-No Report

Fire Chief S. DeRosa

- There have been 2,196 alarms, year to date, 54% of those were EMS.
- The burn building at the Training Facility is fully repaired and back in service.
- Probationary Firefighter Jacques Chennell started the Recruit Firefighter Training Academy as of August 23rd.
- The 2021 Service Anniversary & Awards Ceremony is on schedule for Sunday, September 26th, 1 PM at the Blue Barn Cidery. Commissioners should wear class A uniforms if possible.
- The Town wide Memorial Service is scheduled for Sunday, October 3rd at North Greece Station 1 at 1 PM. North Greece is hosting. Gene Preston is leading the planning team.
- There is a town wide Outdoor Open House scheduled for Sunday, October 10th from Noon – 3 PM at the Greece Athena High School Parking Lot. This is the second year all four fire departments have come together to hold an open house in the outdoor setting. Residents can drive through or park and stay outdoors.
- For the annual (required) inspection and cleaning of all turnout gear, we are going to use Redline out of the MA area. They will be here at North Greece in early-November and will clean and inspect all the gear on site. What normally takes 2-months to complete will be done in 3-days. They travel to the stations and use a mobile setup for cleaning and inspecting. Pricing is comparable to what we are paying with the current vendor. This should help with receiving a bill to pay before the end of the year also. They are NFPA certificate owners.
- The large ventilation (rooftop) fan at Headquarters is out of service and requires replacing. The cost is in the vicinity of \$6K and requires the use of a crane to remove and reinstall the new unit. They are scheduled to accomplish this later this month and Commissioner Beaty is aware and has approved this emergency expenditure.
- We responded to a 2-alarm fire with engines 278, 274, 270 which resulted in contaminated turnout gear. It was all picked up and taken to Turnout Express. We will send the bill to the Ridge Road Fire District. The Manufacturer of the issue at the Kodak Property will be reimbursing us.
- CGR invoices have been collected by Barnard.

Commissioner M. Beaty-necessarily absent

Commissioner T. Emerson-No Report

Commissioner B. Rickman

- The new fire hose has not been delivered yet.
- The Officers contract is close to being completed.

Commissioner M. Stolte

- In Commissioner Beaty's absence, Commissioner Stolte brought up the snowplowing contract and the station 1 project bidding process.
- There was a discussion held on paving the North parking lot and remainder of the rear parking lot at station 1. It was not done last year due to the logistics of running out the back doors and curing time. There is a suggested mandatory walk thru on 20th Kari to touch base on when it would be printed in the D&C. *(post meeting update: The walk thru was changed to the 23rd and it will be printed in the September 18th Democrat and Chronicle).*

2021.1000.5.09.14

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To resolve to put the station one phase 2 paving project out to bid as suggested by our project manager Christa Construction Agent John Radisi.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

2021.1000.6.09.14

MOTION BY Commissioner T. Emerson, 2nd by Commissioner W. Rickman, To approve the snowplowing 5 year contract with Cutter Services at a yearly rate of \$3,500.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

BUDGET

- The Budget discussions continued from last meeting.
 - We were surprised by NYS retirement with a Projection/Estimate difference of \$40,000. The best guess is that the invoice will be closer to the estimate. There has been a substantial increase over the last 3 years. They plan on dropping 1% on tier 2 next year. Solutions were discussed in forecasting this cost.
 - This week's revisions took out about \$300,000, which took us from a tax rate of 9.8% to 6.3%. There is nothing else to take out. We will do what we can this year to prevent spending next year to repair our buildings. We are in line to maintain our business and that is it. We really need to show the taxpayers what they're getting for their tax payment.
- We are slated to come in below our spending limitation.
- The Chief reported some things he'd really like to do in 2022: We really need to consider purchasing thermal imaging cameras, we need to look at phasing out the current air monitors that we have, air packs, RIC bags. Those are the last other than fire truck replacement. Also 2 AED's, mobile radio, and finishing the training grounds repairs.
- Next agenda: discuss voting for December.

2021.7000.36.09.14

MOTION BY Commissioner M. Stolte, 2nd by Commissioner T. Emerson, To resolve to adopt the proposed 2022 Budget including an unassigned fund balance of 1.7 million dollars.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

2021.7000.37.09.14

MOTION BY Commissioner M. Stolte, 2nd by Commissioner T. Emerson, To hold a public hearing on the budget (will include hiring up to 70 people, if necessary) on October 19th at 6 PM.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

2021.7000.38.09.14

MOTION BY Commissioner M. Stolte, 2nd by Commissioner T. Emerson, To publish a Legal Notice for the Budget Hearing (within time parameters).

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

Chairman A. DeCarlo-necessarily absent

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 7:24 p.m.

M. Beaty-absent, A. DeCarlo-absent, T. Emerson -yes, W. Rickman – yes, M. Stolte – yes Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District