

	Election Policy	Policy #	1010
		Implementation Date	1/1/2016
		Last Reviewed/Update Date	3/2021
		Supersedes Document Reviewed	10/15/2019
North Greece Fire District	SOP Owner: BOFC	BOFC Approval Date	4/27/2021

1. The Board of Fire Commissioners of the North Greece Fire District adopt, as its official nominating petition, the attached form to be used by all candidates for the office of Fire District Commissioner of the North Greece Fire District.
2. Only resident electors (residents who would be eligible to vote) of the North Greece Fire District may sign the nominating petitions, as provided in the approved form.
3. All signatures on the nominating petitions must be dated between October 1st preceding the date of the annual election and the date the petitions are required to be filed with the Secretary of the Fire District (On or before 25 days prior to the date of the election).
4. The Secretary of the North Greece Fire District shall make the nominating petitions available to any interested party no earlier than the September 25th preceding the date of the annual election. Copies may be made of the official petition if more signers are desired.
5. In the event a special election for the position of Fire District Commissioner is required the signatures of all signers of the nominating petitions must be dated no earlier than 70 days preceding the date of the special election and the date the petitions are required to be filed with the Secretary of the Fire District 25 days prior to the election . In this case, the Secretary of the North Greece District shall make the nominating petitions available to any interested party no earlier than 75 days before the date of the special election of Fire District Commissioners.
6. All candidates for office of commissioner must execute the attached affidavit. This affidavit must be submitted to the District Secretary either accompanying the petition or separately on or before 25 days prior to the annual election.
7. The fire district secretary shall prepare the ballots for all elections of fire district officers, special election or election to vote on a proposition. The secretary may seek the assistance of counsel in preparing the ballot. Until further notice all ballots will be on paper. The ballots for election of district officials must contain the names of the candidates. Candidates will be listed on the election ballot in alphabetical order. And, in addition, the ballots must provide proper blank spaces (write-in) for each office to be filled at such election. If the vote is for a proposition to be voted upon, the ballot must contain the proposition.
8. The ballot box or other secure storage container to be locked for the purposes of election, and it shall not be opened until the close of the polls for purposes of canvass by the election officials. Each inspector shall be responsible personally for the custody of each ballot box and other secure storage container and its contents from the time the election begins until the box or container is delivered, according to law, to the election officials, at which time it shall be opened, and the votes canvassed.
9. The board of electors of the fire district shall conspicuously place, distance markers at a distance of one hundred feet from the polling place. The distance markers shall be so placed at least one-half hour before the opening of the polls and shall remain until such polls are closed. The one-hundred-foot distance shall be deemed to include a one-hundred-foot radial measured from the entrances to the polling place, designated by the resident fire elector, to a building where such election is being held.

ANNUAL FIRE DISTRICT NOMINATING PETITION

20 Candidate:_____

10. While the polls are open no person shall do any electioneering within the polling place, or in any public street within the one-hundred-foot radial, or within such distance in any place in a public manner. No electioneering banner, button, poster, or placard on behalf of or in opposition to any candidate or proposition to be voted upon shall be allowed in or upon the polling place or within such one hundred feet therefrom during the election.
11. The consumption of alcoholic beverage is not allowed at any time on district property.
12. Voters entitled to vote, who are in line to vote or in the polling place at the time fixed by law for the closing of the polls, shall be allowed to vote.
13. The election officials shall retain the custody and control of all official ballots within the polling place from the opening of the polls until the announcement of the result of the canvass and the signing of the inspectors' election returns.
14. After the polls shall have been closed for the election of fire district officers or to vote on a proposition, the election inspectors and ballot clerks shall immediately canvass the ballots cast and the chairman of the election shall publicly announce the result.
15. The American flag shall be kept displayed at each polling place throughout the election. A facsimile ballot, voter information posting, and distance markers shall not be taken down, torn or defaced during the election.

ANNUAL FIRE DISTRICT NOMINATING PETITION

20__ Candidate: _____

NORTH GREECE FIRE DISTRICT

**1766 Latta Road
Rochester, NY 14612**

ANNUAL FIRE DISTRICT NOMINATING PETITION

I, the undersigned, do hereby state that I am a duly registered voter of the North Greece Fire District, eligible to vote in the annual elections of the North Greece Fire District, Rochester, NY, 14612, and entitled to vote at the next annual election of the North Greece Fire District to be held on _____; that my place of residence is truly stated opposite my signature hereto; and I do hereby designate the following named person as a candidate for the nomination for Commissioner of the North Greece Fire District.

Candidate Name _____
Candidates Address _____
Rochester, NY _____

Fire District Commissioner
North Greece Fire District
Term Ending December 31, _____

In witness whereof, I have hereunto set my hand, the day and year placed opposite my signature.

	DATE	SIGNATURE OF SIGNER <i>(print name below)</i>	RESIDENCE
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ANNUAL FIRE DISTRICT NOMINATING PETITION

20__ Candidate: _____

	DATE	SIGNATURE OF SIGNER <i>(print name below)</i>	RESIDENCE
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ANNUAL FIRE DISTRICT NOMINATING PETITION

20__ Candidate: _____

	DATE	SIGNATURE OF SIGNER <i>(print name below)</i>	RESIDENCE
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This petition must be turned in to the Secretary of the North Greece Fire District by _____.
Copies of this form may be made as needed for extra signatures.

ANNUAL FIRE DISTRICT NOMINATING PETITION

20__ Candidate:_____

State of New York

County of Monroe

I _____, being duly sworn , deposes and says.

- 1) I am a resident of the North Greece Fire District , Towns of Parma and Greece , County of Monroe , New York.
- 2) I reside at _____.
- 3) I have not been convicted of arson.
- 4) There is no reason I cannot serve in the office of fire commissioner.
- 5) If any stated herein is found not to be true, I understand that I may not or will not be able to serve as a fire district commissioner.

Candidate Signature _____ Date_____

Sworn to and subscribed before me this _____ day of _____, 20____, by _____.

Notary Public Signature

Notary Public's Name