

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
4/12/2022**

PRESENT: Chairman M. Beaty (by videoconference), Commissioners T. Emerson, W. Bedford, W. Rickman, M. Stolte; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Fire Chief S. DeRosa, Atty. R. DiRaddo

ABSENT: Deputy Treasurer 2 K. Preston

PUBLIC: Lt. J. Gates, Joe Camiolo, BC K. Battaglia, FF M. Baxter, Capt. S. Carter
The Vice-Chairman called the regular meeting to order at 6:02 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

PUBLIC TOPICS

Chairman read the district's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
- B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
- C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.

Joe Camiolo requested a copy of the long-term short-term plan from the 2/22/22. He would like the draft under the open meeting law and would like the attorney's ruling on it.

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To approve the regular 3/8/2022 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M. Beaty, 2nd by Commissioner M. Stolte, To approve the regular 3/22/2022 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Treasurer A. Hinds

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of permissive referendums. Financial report appended to minutes.

MOTION BY Commissioner M. Stolte, 2nd by Commissioner T. Emerson, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner M. Stolte, 2nd by Commissioner M. Beaty, To resolve to approve payment of voucher nos. 6851 - 6885 totaling \$35,225.50 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 4/12/2022.

*M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Date	Sent
3/23/22	Get Well Card to past commissioner Alan DeCarlo
3/23/22	Get Well Card to Auxiliary member Marge Spry
3/28/22	Sent requested docs to Andrew Forbes: Union contracts by email
4/8/22	Letter sent to Rebeca Wanits for PCR Request. Christina Friedrich was not found in our system.
4/12/22	Mutual aid fire report sent to Eric Hobbs for 4/4/22 Denise Rd. Fire
4/12/22	Email sent to Nicole Harris regarding billing records request for Donna Wolcott informing her that we don't bill.
Date	Received
3/21/22	FOIL Request from Andrew Forbes for both union contracts with addendums.
3/22/22	FOIL Request for Short/Long Term Planning Document presented at meetings – denied in person until document is complete.
4/8/22	PCR Request for Christina Friedrich from Rebecca Wanits (Kammholz Rossi PLLC) after corrected request was sent as it was originally addressed to the Department
4/11/22	Denise Road 4/4/22 Fire Report requested by Eric Hobbs/Lexis Nexis/Allstate for
4/12/22	Billing records requested for Donna Wolcott by Pullano & Farrow PLLC, Nicole Harris

Secretary K. Dutton

2022.7000.11.04.12

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To approve new SOP 2155 Residential Fireground Operations.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.7000.12.04.12

MOTION BY Commissioner M. Stolte, 2nd by Commissioner M. Beaty, To approve the amendment to motion 2022.7000.9.02.08 to include approval of updates to Admin 1415 (Email) as it was inadvertently left out.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.7000.13.04.12

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To approve reviewed SOP's with changes: 1113 Food Purchasing, 1109 Check writing – now Bill Payment, 1105 Credit Card.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.7000.14.04.12

MOTION BY Commissioner M. Beaty, 2nd by Commissioner M. Stolte, To approve reviewed SOP with no changes 1116 Budget and Fund Balance.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

- An update was given on the completed microfilm to .pdf/A conversion project. All microfilm was either converted to .pdf/A or destroyed if the retention schedule allowed. Our original microfilm was shipped to us from the off-site storage facility, reviewed, and has been destroyed.

Treasurer/IT A. Hinds-no further report

Administrator T. Gretzinger

2022.8000.7.04.12

MOTION BY Commissioner T. Emerson, 2nd by Commissioner M. Stolte, To approve the updated LOSAP Plan Document for signature reflects the change to the annual payout of \$1200.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

- Career employee physicals have been scheduled. They will be done at station 2. We are working on a 5th date for volunteers, but with the uptick in COVID, they may be short staffed. Class I firefighters physicals will be rolled into the career physical dates.
- The NY State budget approved \$1.2 billion to provide frontline workers bonuses. She will research the details and keep the board up to date.

Fire Chief S. DeRosa

- We have responded to 1,075 incidents year-to-date. EMS incidents are at 54%.
- FF Timothy Donnelly has resigned from the Fire District, effective March 24, 2022.
- We are still awaiting the final bill from Penn Power to submit the final claim information to our insurance carrier from the power outage and surge on February 27. For the record, Penn Power has not been cooperative with getting us invoices for the repairs associated with the outage. Commissioner Bedford and I are wrapping up the claim for the windstorm.
- English Road is now closed between Long Pond Road and Fetzner Road for at least 7 months. Alternate routes are marked and E-274 is handling all single company runs into those box numbers (3) impacted by the closure.
- Thermal Imaging Cameras are on order, foam barrels and ice rescue suits are also ordered. AED's are to be delivered mid-May. Initial talks have started for the replacement of SCBA's and RIC Packs.
- Pending Board approval, North Greece Fire Department will participate in the Spencerport FD Parade on June 9th and the Hilton FD Parade on July 14th.

2022.7000.15.04.12

MOTION BY Commissioner M. Stolte, 2nd by Commissioner W. Bedford, To approve fire department participation in the June 9th Spencerport and July 14 Hilton parades.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

- Engine 278 will be at the Easter Egg Hunt this Saturday.

Deputy Treasurer 2 K. Preston-Necessarily Absent

Commissioner W. Bedford

- An update was given on insurance claims regarding the Station power issue.
- Update on insurance claims regarding the windstorm damages. The insurance company sent a letter stating that members need to file a claim on their personal insurance and then our insurance would cover their deductible. Further research will be done. The board does not want members to incur any cost or consequences from the damage received to their personal vehicles while they were on a call. Another option would be to just have the district pay for the damages. Walt and Andy will call our insurance company tomorrow.
- BC Battaglia was asked to give updates on our Floyd truck maintenance and the ordering of the new engine.
 - The Bob Floyd weekly maintenance is working out well. There is no backlog now.
 - A new engine is due for delivery early in the 2nd quarter 2023 from Sutphen. The committee went to PA for the preconstruction meeting. It was a full day and there were no surprises. We had to go line by line and approve changes due to supply chain

issues. The engineer is reviewing all changes and should get back to us by next week. We did have a verbal commitment from them that the cost is not rising due to this issue. He believes that paying across the 3 years is great for the district. The expected delivery date is April 24, 2023. However, it may be earlier due to the fact that it is a custom chassis and non-custom orders ahead of ours may be delayed. We should have a Chassis inspection in OH January of 2023.

- An update was given on supply chain issues with uniform vendors. A class A was ordered last summer for Commissioner Bedford in hopes of having it by the Banquet. It hasn't even been ordered and is not expected until late this year. They also can't get buttons.
- Questions were asked regarding the updates to the cell tower and how they will affect us. Will we get the same fees? Does this affect the locator and co-locator? The co-locator was to upgrade to 5g. This agreement needs review.
- An update was given on the beginning of the Short- & Long-Term Plan – A Special thank you to Chief DeRosa, Commissioners, Administrative Staff and several individuals for their input.
 - Stations/Facilities – Commission Beaty
 - At station 1 we need roof repair/replacement.
 - At station 3 we need to replace/update physical fitness equipment the rest of the equipment.
 - A discussion needs to happen on whether we replace Station 3 or update the existing facility.
 - Our training Facility may need infrastructure maintenance/improvements, building maintenance, & sandblast and repaint the exterior of the burn building.
 - Equipment – Commissioner Stolte
 - We are in the process of replacing TICS, PPE, EMS supplies for CME certification, and Zoll AED'S.
 - We need new air packs, air bottles, RIT packs, rescue saw conversation, pre-emption device(s), air monitors (Sensit Golds), new Lucas CPR machine, and various hose.
 - Putting plan together to upgrade/replace items on a schedule
 - Personnel – Commissioner Rickman
 - We need new MOU's, to update the employee handbook, review and implement personnel changes/additions.
 - Vehicles – Commissioner Bedford
 - We should make a motion to surplus 3-of the oldest support vehicles and 2-of the oldest Engines. Currently we are operating with 2-front line Engines and 2-reserve Engines. Upon arrival of the new Engine, both reserve Engines will be put up for sale and operations will be reduced to 2-front line Engines and 1-reserve.
 - 2005 Ford, dual wheel, pickup, 4WD 4dr 1-ton pickup with plow, asset # 50-4053
 - 2012 Chevrolet Tahoe 4WD 4dr 1500 CK1070, asset # 50-4069
 - 2012 Chevrolet Silverado pickup, 4WD 4dr 1-ton pickup with plow, asset # 50-4071
 - 2005 Crimson, E277, Spartan, Engine, 1500 GPM, asset # 50-4051
 - 2008 Crimson, E272, Spartan, Engine, 1500 GPM, asset # 50-4060
 - A proposal was made to purchase the following in 2022: – 1 each ¾-ton pickup with plow & Tahoe for the duty officer, 1 each utility trailer (this has been completed). The plan is to give the old Tahoe to the Duty Officer, the current DO vehicle to the Training Officer.
 - A proposal was made to purchase the following in 2023: 1 each ¾-ton pickup with plow and a Tahoe. After review of the request to purchase a passenger van, it was decided that due to lack of these vehicles we will not pursue at this time. Any vehicles ordered in 2022 could take 6 months to a year to come in. If a 2022 is still available, it could be cheaper. Per Lt. J. Gates, we should put in to order this year. We had this project on hold due to the pandemic and now

need to get back on track with purchasing vehicles that should have been replaced last year. The order window is small and moves. One of the pickup trucks will have a cap.

2022.2000.3.04.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To approve the purchase of a 2022 Tahoe with a cost not to exceed \$70,000 and a 2022 Silverado ¾ ton pickup truck with a plow not to exceed \$65,000.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.2000.4.04.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To publish a permissive referendum To resolve to approve the publication of a motion subject to Permissive Referendum to expend from the District's Reserve for Equipment Account, total monies not to exceed \$70,000 to defray expenses for the purchase and equipping of a 2022 Chevrolet Tahoe.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.2000.5.04.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To approve the publication of a motion subject to Permissive Referendum to expend from the District's Reserve for Equipment Account, total monies not to exceed \$65,000 to defray expenses for the purchase and equipping of a 2022 ¾ ton pickup Silverado with a plow.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.2000.6.04.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To publish a permissive referendum governed in the manner provided in subdivision 7 of section 6g of the general municipal law to dispose of real and personal property of the district no longer necessary for any of its uses or purposes. The district intends to sell the following: 2005 Crimson E277 Spartan Engine 1500 GPM asset # 50-4051, 2008 Crimson E272 Spartan Engine 1500 GPM asset # 50-4060, 2005 Ford dual wheel pickup 4WD 4dr 1-ton pickup with plow asset # 50-4053 2012, Chevrolet Tahoe 4WD 4dr 1500 CK1070 asset # 50-4069, 2012 Chevrolet Silverado pickup 4WD 4dr 1-ton pickup with plow asset # 50-4071.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

- If we purchase at 10 years old, the Quint will need to be replaced in 2025. We will need to budget money in reserve to help cover this cost.
- The 2005 Scotty trailer asset # 50-4052, needs to be assessed. It was acquired for Fire Prevention. This large trailer hasn't been used in about 5 years. BC Battaglia was asked to assess it for a possible use. The chief will assist. And report back next month.
- The 2006 Royal Cargo Fire Prevention trailer, asset # 50-4057 also needs to be looked at.
- The 2007 Unite Fire Prevention Car Seat trailer asset # 50-4073, also needs to be reviewed.

Commissioner T. Emerson

- Commissioner Emerson asked for a station 1 LED sign update. The stakeout to replace power pole was done last week. Once the pole is up, we can get our electrician there to hook it up.

Commissioner B. Rickman

2022.4000.12.04.12

MOTION BY Commissioner M. Stolte, 2nd by Commissioner M. Beaty, to send FF Champion to NYS Codes Recertification Training on May 17-18 in Rochester at a cost not to exceed \$175.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.4000.13.04.12

MOTION BY Commissioner M. Beaty, 2nd by Commissioner M. Stolte, to approve the continuation of truck company training, online, for Lt's. Adams, Carter & Norman at a cost not to exceed \$300.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

Commissioner M. Stolte

- We will no longer ask the department for their yearly Statement of Financial position. Our lawyer and auditor have stated that since we don't have a budget line in our budget for the department, we have no need for it. The District Secretary will send a letter to state the same.
- Air packs will have to be purchased all at once because there was no rotation purchase plan put in place in the past. He would like to get other items on a rotation for replacement plan.

Chairman M. Beaty

- Specifications and information on the roof project at house 1 are being reviewed by our construction manager. He also looked at the training ground facilities for work that needs to be done. We will start with core sampling the parking lot and roadway. The training officers will comment on the stone/parking lot. Water currently drains into the building instead of off the paved area currently. More information to follow.

2022.1000.1.04.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To hire Christa Construction/ John Radissi to handle the projects at station 1(roof) and the training ground.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.1000.2.04.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To hire Foundation Design through Christa to do the core sampling of the parking lot and roadway at the training grounds.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

- The most crucial to test is within the gate itself. The Chief will have the sandblasting and painting on the outside done once the contractor is available. He will get a quote for the next meeting.

Attorney Ray DiRaddo

- A law was passed to allow 3rd party billing for ambulances last night.

MOTION BY Commissioner W. Rickman, 2nd by Commissioner T. Emerson, To move to executive session at 7:39 PM to discuss matters relating to personnel hiring/firing.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

2022.7000.16.04.12

MOTION BY Commissioner W. Rickman, 2nd by Commissioner W. Bedford, To approve the amended residency policy 1419 to include new District boundaries for residency for firefighters and chief officers.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

- The Board directed District Administrator Gretzinger to begin the process to classify a Deputy Chief position with Civil Service as soon as possible.
- The Board directed District Administrator Gretzinger and Chief DeRosa to begin working on the process to hire 4 firefighters.

2022.3000.9.04.12

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To add an additional PPO Medicare plan that has out-of-state coverage to the District's medi-gap insurance plans for its non-union retirees, and non-union current administrative employees. This will allow retirees to choose a medigap type plan that will offer medical coverage even if they live out of NY State. This was put in place due to the fact that the District was made aware that the current HMO medigap plan does not have adequate out of state coverage. The District will continue to carry the current HMO medigap insurance plan as well, this PPO plan will be an additional plan option for retirees. The District will work with the unions to discuss adding this plan for union Medicare eligible retirees as well. District Administrator Gretzinger will update the employee manual to reflect this change.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – no, M. Stolte – yes
Carried

MOTION BY Commissioner W. Bedford, 2nd by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 9:34 p.m.

M. Beaty – yes, W. Bedford – yes, T. Emerson – yes, W. Rickman – yes, M. Stolte – yes
Carried

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District