

**NORTH GREECE FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
1766 Latta Road Station #2
1/10/2023**

PRESENT: Chairman W. Rickman, Commissioners M. Beaty, W. Bedford, J. Maxwell, M. Stolte;
Treasurer/IT A. Hinds, Secretary Kari Dutton, Fire Chief S. DeRosa, Atty. R. DiRaddo

ABSENT: Administrator T. Gretzinger, Deputy Chief K. Battaglia

PUBLIC: Joe Camiolo

Chairman called the regular meeting to order at 6:00 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

PUBLIC TOPICS

Chairman read the District's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
 - B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
 - C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.
- Joe Camiolo addressed the board honoring the retirement of the last of a family of 6 members of firefighters from the Falkner family. He feels the chief did an excellent presentation to him today. He encouraged the board to put updated positive content on the site and possibly mirror what is on the digital sign. He also thanked the district for its response to his sons house for a health emergency. He encouraged offering public CPR training or at least referencing where they can get it on the web page.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner, M. Stolte, To approve the regular 12/13/2022 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Bedford, 2nd by Commissioner J. Maxwell, To approve the regular 12/27/2022 meeting minutes.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Treasurer A. Hinds

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. Financial report appended to minutes.
- Treasurer Hinds went over the 2022 financial summary. We did well on revenues as interest rates have increased.

MOTION BY Commissioner M. Beaty, 2nd by Commissioner M. Stolte, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

2023.8000.3.01.10

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To approve the annual 2022 financial report as submitted by Treasurer Hinds.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Beaty, To resolve to approve payment of voucher nos. 7323-7355 totaling \$128,824.66 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 1/10/2023.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

There was no correspondence of note for the month.

Secretary K. Dutton

2023.7000.5.01.10

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner M. Beaty, to approve the following SOP retirements: 2204 RAD 57 (Equipment No longer in use), 2101 (Investigations), 2103 (Tactical Duties at the scene), 2116 (Incident Size-up), 2117 (Building sides and exposure terminology-Already in 2104), 2147 (Operations at Investigations).

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

2023.7000.6.01.10

MOTION BY Commissioner W. Bedford, 2nd by Commissioner J. Maxwell, to approve the following SOP revisions: 2148 (2nd set of PPE for Career FF).

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

2023.7000.7.01.10

MOTION BY Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To approve the revision to SOP Em Oper 1433 (Truck Fueling).

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

2023.7000.8.01.10

MOTION BY Commissioner J. Maxwell, 2nd by Commissioner W. Bedford, To approve the revision to SOP Em Oper 2104 (Incident command system).

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

- There was a discussion on the seating and layout of the board meeting room. Admin T. Gretzinger was asked to seek out vendors for a new layout. The board is not opposed to changing the design. Reminders were given of making sure there was room for the public and recording. Moving the setup to the station 1 meeting room was discussed.

Treasurer/IT A. Hinds-no further report

Administrator T. Gretzinger-necessarily absent

Deputy Chief K. Battaglia -necessarily absent

Fire Chief S. DeRosa

- We have had 83 responses, year to date. 61% of those were EMS runs which are on the rise once again. North Greece finished 2022 with 3,966 responses into the community.
- The year-end report is near completion. A final report will be sent to the Board by the end of the week, and it will be presented at the first meeting of February to go over the report.
- Training has commenced by Dr. Cushman for the LUCAS Device, and we expect the unit to be in service next week.
- The Station Alerting Project is nearing completion. We are up and running but BRYX needs to return to do some finishing touches on the programming component of the project.
- Firefighter Charles McMahon has resigned from North Greece, transferring into the Rochester Fire Department, effective December 27, 2022.
- The Deputy Chief & I will be attending the 2023 Organization Drill for Group 5 on Wednesday, January 18th at 7 PM. The 2022 year will be reviewed and the 2023 drill schedule will also be communicated. Any Commissioner wishing to attend is welcome.
- A 2-year contract with Curtis Power Solutions for generator maintenance is ready to be signed. The price is comparable to Penn.
- We will be all set for the Brook House on January 24th, at 6:15 PM, final details to come tomorrow.
- Per the Zoll representative there are no AED's left on the shelf and no refurbished AED's left in the area.
- Update on Station 3: The pipe was unearthed yesterday, and significant corrosion was found. There are 2 issues. Exposed area of pipes was cleared, and they kept getting water back in the line, the pipe was breached 23 feet to the north. The broken section will need to be removed (preferably in sections so it won't have to be all dug out.) The oil separator was plugged. Safety Kleen will pump it out and clean the screen. There was also a plugged line. Our \$6,100 estimate will be higher now. They recommended that we cleanout 2-3 times a year to maintain.

Commissioner W. Bedford-no report

Commissioner J. Maxwell-no report

Commissioner B. Rickman

- Commissioner Assignments for 2023 were reviewed. The secretary will post a copy at each station and send a copy to the Fire department and our attorney.
- There was a discussion regarding allowing the chief to approve training/travel in alignment with our procurement policy. The chief can do so for the paid guys under our procurement policy, but it is different for volunteers. We currently have Training and Travel in the same policy which makes it lengthy and hard to follow. They need to be separated. The board will review the travel policy point by point at the first meeting in February. The board granted the Chief permission to schedule training in the meantime until a new policy is written.
- A firefighter transfer has accepted a position. He can start around February 1 and stays at his current salary. He went through our recruit class.

2023.3000.7.01.10

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Beaty, To appoint William Allen to the position of firefighter as a transfer from Fishers Fire District upon the approval of the Monroe County Civil Service Commission and successful completion of a physical, with a start date of January 20, 2023. Firefighter Allen will be hired at the 1-year step of the 2023 Firefighter pay scale of \$60,554.00.

M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried

- There was a discussion regarding 2022 overtime pay/hours. This is an area wide issue based on sick/vacation leave and is inevitable unless you hire extra firefighters. This will be researched and brought back to the board.
- Our new truck with a plow is in service. The old truck is sold and awaiting pickup.

Commissioner M. Stolte

- Refurbished defibrillators would have saved us money if we could have gotten them.
- A community hands only CPR training class is being held February 11th at Greece Odyssey High School. North Greece will be participating.
- Chief DeRosa & Capt. Norman are putting together a program to address replacement of SCBA's.

Chairman M. Beaty

- The maintenance contract with Curtis Power Solutions for our generators includes 1 major and 1 minor service per year for station 1,3 generators at the cost of \$1,752.23 for station 1, and \$1,536.64 for station 3 for 2 years, 2023-2024.
- The board discussed and decided against having Commissioner Beaty participate by video in meetings while he is away. He may be on video but not vote due to the new regulations and what would have to be done to meet them.

MOTION BY M. Beaty, 2nd by Commissioner W. Bedford to accept and sign the contract with Curtis Power solutions for 2023-2024 at a cost of \$1,752.23 for station 1, and \$1,536.64, pending finding out if it is based on them paying their employees prevailing wage.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

- A discussion on attending the Symposium in the Sun was tabled until the next meeting.

MOTION BY Commissioner W. Rickman, 2nd by Commissioner M. Stolte, To resolve to adjourn the regular meeting at 7:22 p.m.

*M. Beaty – yes, W. Bedford – yes, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes
Carried*

Respectfully submitted,

Kari Dutton, Secretary
Board of Fire Commissioners
North Greece Fire District