

**NORTH GREECE FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
1766 Latta Road Station #2  
2/14/2023**

**PRESENT:** Chairman W. Rickman, Commissioners J. Maxwell, M. Stolte; Treasurer/IT A. Hinds, Secretary Kari Dutton, Administrator T. Gretzinger, Deputy Chief K. Battaglia, Fire Chief S. DeRosa, Atty. R. DiRaddo

**ABSENT:** Commissioners M. Beaty (he listened in by video), W. Bedford (necessarily absent)

**PUBLIC:** Joe Camiolo

Vice-Chairman called the regular meeting to order at 6:01 p.m. and noted the fire exits. The opening of the meeting was followed by the Pledge of Allegiance and a moment of silence for our departed members.

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**PUBLIC TOPICS**

Chairman read the District's established procedure for handling public topics set forth on each agenda as follows:

- A. The Board will now conduct the public comment period for those who have notified the Secretary no later than 15 minutes prior to this meeting.
- B. When the Chairman calls upon you, please stand and state your name/address and what you want the Board to consider.
- C. As the Board conducts essential business at this meeting, a 3-minute rule on all public comments has been established. Please do not expect the Board to answer any questions at this time.

*Joe Camiolo addressed the board regarding send more commissioners to Florida rather than the AFDSNY training which he feels has more value. He also would like the board to consider including a fire department member at the local training. He would also like to see the website upgraded to add more current events.*

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To approve the 1/03/2023 organizational meeting minutes.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve the regular 1/10/2023 meeting minutes.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To approve the regular 1/24/2023 meeting minutes.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes  
Carried*

**Treasurer A. Hinds**

- Treasurer Hinds read the monthly financial report, detailing receipts, disbursements, exception report, budget summary, grants, and status of approved reserve account expenditures. Financial report appended to minutes.
- The Town of Greece tax levy was received today.

**MOTION BY** Commissioner W. Rickman, 2<sup>nd</sup> by Commissioner M. Stolte, To approve the monthly financial report as submitted by Treasurer Hinds.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**MOTION BY** Commissioner M. Stolte, 2nd by Commissioner J. Maxwell, To resolve to approve payment of voucher nos. 7381-7415 totaling \$50,328.58 as submitted by Treasurer Hinds and audited by the Board of Fire Commissioners on 2/14/2023.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

- We met with Greenlight. They will be making station 1 a “hub” and we will be getting internet through them.

**Secretary K. Dutton**

Date	Sent
Date	Received
1/30/23	Thank you from Ken Preston for being recognized for his 60+ years of service.
2/13/23	Letter on proposed bylaw changes for 2023 for the AFDSNY – scanned and forwarded to board members

**2023.4000.2.02.14**

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To send Commissioners Beaty, Bedford, and Maxwell to Symposium in the Sun November 8-13, 2023 with a cost not to exceed \$3500 per person.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.4000.3.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve sending Commissioner W. Bedford, Sec. K. Dutton, and Treas. A. Hinds to the AFDSNY Spring Conference held at Turning Stone May 17-20, 2023, with a cost not to exceed \$1500 per person.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.4000.4.02.14**

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To send 4 people: BC J. Short, Capt. J. Gates, Lt. J. Wiesner, Lt. J. Williams to FDIC in Indianapolis, IN, April 23-28, 2023, with a cost not to exceed \$2800 per person. This includes motions previously made to register for classes.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.4000.5.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To send A. Hinds to the Fortinet Accelerate conference and preconference workshop in Orlando, FL April 1- 7, 2023 with a cost not to exceed \$5300.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.7000.10.02.14**

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To approve the following SOP's reviewed with no suggested changes:

1. Admin 1009 Records Management
2. Admin 1011 Computer System Security Breach
3. Admin 1413 Computer Network and Monitoring
4. Admin 1415 Email
5. Admin 1438 Social Media

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.7000.11.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve the revision to SOP Admin 1104 Travel Expenses.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.7000.12.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve the retirement of SOP 2136 (Natural Gas).

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.7000.13.02.14**

**MOTION BY** Commissioner J. Maxwell, 2<sup>nd</sup> by Commissioner M. Stolte, To Approve revisions to SOP 2127 renamed Fumes/CO/ Unknown Odors Response this combines what was formerly 2127 & 2136,

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.7000.14.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To Approve SOP XXXX Commercial Fire Ground Operations (number with the new renumbering system forthcoming).

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**Administrator T. Gretzinger**

- The discussion on board room remodeling continued. Chairs were available for commissioners to look at. New furniture would cost less than \$20,000.

**Fire Chief S. DeRosa**

- We've had 421 responses, year to date, 58% of those were EMS incidents.
- The Community CPR Event on February 11th was a huge success with over 250 residents trained on community-based CPR. Thanks to Sean Beiter and Battalion Chief Short for making this happen.
- FF William Allen completed the in-house training for transfers and is now working on Group 3, E-274.
- The PM Inspections on the generators at Stations 1 & 3 are completed with no major issues found. Next inspections will be late fall.
- Insurance Services Office (ISO) will be meeting with Battalion Chief Lissow and the Chief on March 14th for our 4-year renewal assessment. BC Lissow has the lead getting the necessary documents together for this meeting. The outcome of this meeting is to maintain or improve our Class II Fire Protection Rating for the Fire District.
- An engineer from WHP Company is scheduled to conduct the inspection of the burn building on March 7, 2023.
- Battalion Chief Kris Helfer has announced his retirement after 22 ½ years of service to the North Greece fire District. DC Battaglia and the chief are working through the hiring and promotion processes.

- Pending the outcome of the Board's approval tonight, the four new volunteer members are scheduled to begin their Firefighter-I training on Monday, February 20, 2023, at the PSTF.
- In the interest of keeping the Board informed, we have yet to receive the remainder of the radio equipment, turnout gear and hose ordered in the last two years.
- A discussion on extended boundaries is forthcoming.
- We met with Passero Associates to discuss a feasibility study to look at station 3: the structure and foundation, soil samples, concept design and startup fees would cost approximately 19.8K. This would take a few weeks to do.

**2023.1000.2.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To hire Passero Associates to do the design feasibility study of the English Road Station 3, with a cost not to exceed \$20K.  
*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**Deputy Chief K. Battaglia**

- Truck 273 should arrive in July. A committee to replace truck 270 has been formed.
- SOP review project continues.

**Commissioner M. Beaty – listened in remotely**

- Bill Rickman was thanked for taking over while he's gone and Mark Stolte for filling in at the meeting with Passero.

**Commissioner W. Bedford-necessarily absent**

**Commissioner J. Maxwell**

- Knowing that station 3 may need emergency plumbing work again, quotes will be garnered from Landry and Monroe Piping also.

**Commissioner M. Stolte**

**2023.7000.15.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell to certify the active volunteer list for the department.  
*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.6000.1.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell to surplus obsolete air pack equipment that is of no value to the district:

1. 4 Scott Ez-flo regulators
2. 2 Scott RIT regulator assemblies
3. 3 Tru North RIT bags with Scott regulators Assy. (Bags are ripped and torn)
4. 5 Scott RIT cylinders expired (no longer usable due to age)
5. 2 Scott 2216 SCBA Assy. (Obsolete and no longer used)
6. 6 Scott Epic Amp (New but for old facepiece)
7. 21 Used Scott Epic Amp
8. 5 New Scott Epic Amp bracket service kit
9. 43 Scott EBSS (removed from current SCBA)

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

- We've had a two citizens asking questions about our budget. They had a level of interest in understanding our budget. Both were understanding and pleased with the explanation.

**Chairman W. Rickman**

**2023.3000.9.02.14**

**MOTION BY** Commissioner W. Rickman, 2<sup>nd</sup> by Commissioner J. Maxwell, To approve Matt Gebo, Shealyn Peer, Adam Ebertz and Charles Kamara as volunteer firefighters, all background checks and physicals have been completed successfully.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**MOTION BY** Commissioner W. Rickman, 2<sup>nd</sup> by Commissioner M. Stolte, To move to executive session at 6:38 PM to discuss matters relating to employee hiring/firing.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, To return to regular session at 7:40 PM.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**2023.7000.16.02.14**

**MOTION BY** Commissioner M. Stolte, 2<sup>nd</sup> by Commissioner J. Maxwell, to approve the revision of SOP 1419 to remove the Battalion chief residency requirement and add the language “the above residency requirements do not apply to the positions of Battalion Chief, Captain or Lieutenant”.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

**MOTION BY** Commissioner W. Rickman, 2<sup>nd</sup> by Commissioner J. Maxwell, To resolve to adjourn the regular meeting at 7:42 p.m.

*M. Beaty – absent, W. Bedford – absent, J. Maxwell – yes, W. Rickman – yes, M. Stolte – yes*  
*Carried*

Respectfully submitted,

Kari Dutton, Secretary  
Board of Fire Commissioners  
North Greece Fire District